

Team Leader/Supervisor

Course	Qualification	Type	Level	Length
Team Leader/Supervisor	 CMI Level 3 Diploma in First Line Management			15 - 18 months



Receive a real qualification

Career progression opportunities

This course is delivered through a combination of workshop sessions and blended learning (online, supported study).

Aspects of the role may include:

- Team management principles
- Leadership techniques
- Performance management
- Human resources
- Operational and project management
- Financial management

The programme is flexible enough to be tailored to suit the organisation and job role being undertaken.

 **APPRENTICESHIP STANDARD**

An Apprenticeship Standard programme is occupation-focused and concentrates on the relevant knowledge, skills and behaviours required to complete the programme successfully.

PROGRESSION OPPORTUNITIES

- Register as an associate member with the Chartered Management Institute or the Institute of Leadership and Management
- Progress to the Level 5 Operations/Departmental Manager Apprenticeship

ASSESSMENT METHODS

- Assignments
- Work-based observation
- Professional discussion
- Portfolio of evidence
- Expert witness testimonies

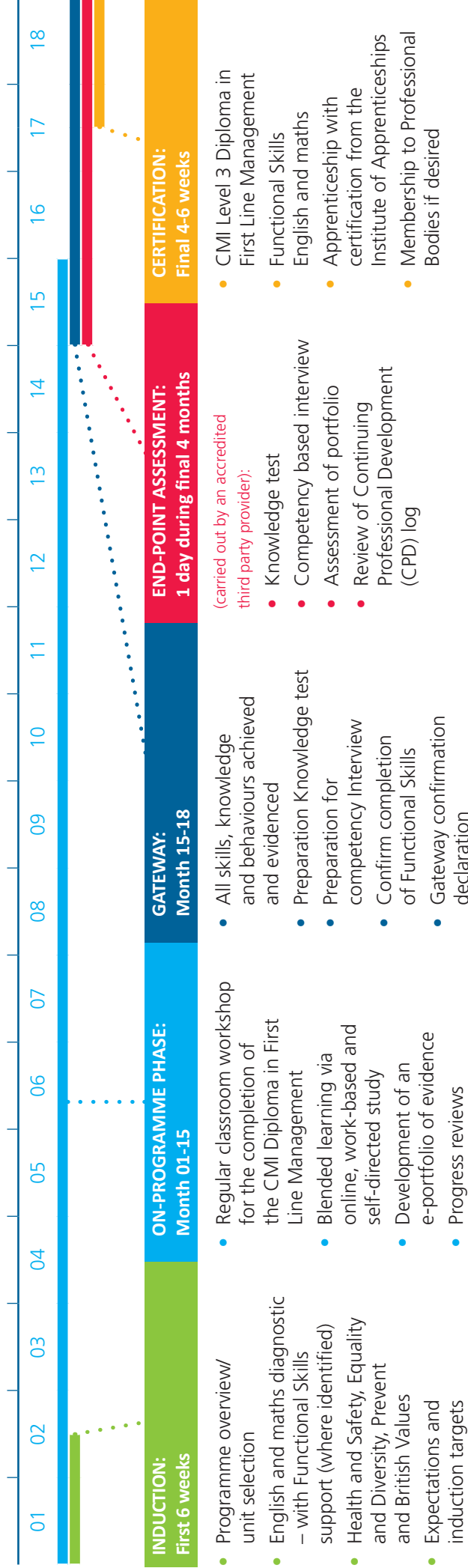
RECOMMENDED END POINT ASSESSMENT (EPA) ORGANISATION

- CMI

ENTRY REQUIREMENTS

- Set by the employer but apprentices will need to achieve Level 1 English and maths at the initial assessment

Programme timeline - Apprenticeship Standard 15-18 Months



EPA (End Point Assessment). All apprentices must undertake an independent End-point Assessment at the end of the on-programme phase of training, when their employer (supported by the College) is satisfied they have met the Gateway* criteria to undertake the assessment.
End-point Assessments are graded and an apprenticeship certificate is only awarded after the assessment is successfully completed.

* Gateway
 When an apprentice reaches the end of their training, the employer (supported by the College) will make the decision on whether the apprentice is ready to progress towards the End-point Assessment. This process or stage is known as the gateway.

