



Fees Table & Payment Schedule for Higher Education Programmes

2018-19

Published April 2018

Tuition Fees for the Academic Year 2018-19 for students studying Undergraduate, Graduate & HNC/D Edexcel validated Programmes

*All tuition fees are subject to annual inflationary increases and are **per academic year***

A Annual Tuition Fees for Home and EU students

Full Time Honours Degrees (120 credits)	£7500
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BA (Hons) Costume Construction	£9000
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Full Time HNC/D Pearson Edexcel Validated Programmes	£6500
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Full Time Initial Teacher Training programme

Professional Graduate Certificate in Education (Learning and Skills Sector)	£7500
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Part Time HNC Pearson Edexcel Validated Programmes	£3250
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Part time Initial Teacher Training Programmes

Certificate in Education (Learning and Skills Sector)	£2500
Professional Graduate Certificate in Education (Learning and Skills Sector)	

B Fees For Repeating Students Part time

Module repeat part time without attendance fee per 15 credit module

The fee is pro-rata for 30 and 45 credit modules.	£400
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Module repeat with attendance fee per 15 credit module	£875
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The fee is pro-rata for 30 and 45 credit modules.

C Fee Waivers & College Bursaries for Home and EU students studying full time and paying fees of £7500 per annum

Fee Waivers

In 2018-19, from this Access Agreement for directly funded students the College will spend £50,000 on fee waivers, providing 25 students with £2,000 reductions on year one fees. The College is keen to promote internal and local progression, and to use the scholarships to support students where financial factors may have been a barrier to enter Higher Education. To meet this aim, the 25 awards will be to students from low income households with a household income of up to £25,000. As well as meeting the criteria for the household income threshold, students will be required to meet the UCAS and College deadlines. Applications for these awards will be assessed in order from date of UCAS application.

Local Bursaries

50 'progression bursaries' of £400 for the first year of study are available to any student studying on a Further Education programme at the College. The College expects to allocate £20,000 for these bursaries. In the event of oversubscription, applications will be assessed in order of date of application to UCAS. By reintroducing these College Progression Bursaries we aim to increase Level 3 progressing students' participation in our HE provision and reach our target of 23%.

The following students will not be eligible:

- Students who are ordinarily resident in Scotland, Wales and Northern Ireland
- EU nationals
- Students directly continuing from one course to another (for example from foundation degree or HND on to the final year of an Honours degree)
- Students transferring in from another institution
- Students undertaking a postgraduate qualification
- Any other students whose fees are paid or part-paid through a sponsorship arrangement
- Part time students

These bursaries/fee waivers are awarded automatically through Student Finance England once students have formally enrolled.

Hardship Fund

The College will make available to all students access to apply to a hardship fund, details of which will be published on the College website. The fund will be £10,000.

Continuing Students

Continuing students who started their course prior to 2018/19 will follow the bursary scheme that was offered at the point of entry, subject to any inflationary increases.

Disclaimer

This information tries to answer your questions relating to tuition fees and funding. The bursaries will be subject to the annual inflationary increases announced by the Government (assuming the variable fee also increases in line with the annual inflation rate). Means tested thresholds will also increase in line with any Government announcements.

UK students - for all residual household income categories, the College bursary will be in addition to the assistance available from the Student Finance England. If students are eligible they may receive multiple bursaries/fee waivers. These Bursaries will require a student loan application even if no tuition fee support is required for further information please contact Finance Team on 01702 220428 or email hefinance@southessex.ac.uk. Please also visit www.gov.uk for information about application to Student Finance England. Please note: **EU students** are not eligible for the UK Government maintenance grant or the College Bursary. EU students should contact the Government in their own country to see if they are eligible for any financial support from them.

D Payment Methods

Home and EU students studying full time or studying 60 credits or more part time; Self Payers and students whose fees are paid by their employer

Fees may be paid in full at enrolment, payment may be made by cheque, cash, debit or credit card.

Alternatively, fees may be paid in three instalments:

1 st instalment payment deadline Thursday 18 th October 2018	25%
2 nd instalment payment deadline Thursday 17 th January 2019	25%
3 rd instalment payment deadline Thursday 16 th May 2019	50%

Students studying full time and applying for the Tuition Fee Loan

Students **must** provide evidence of their application and/or approval for the tuition fee loan at enrolment. Suitable evidence is the Student Finance England Support Number or confirmation sheet of tuition fees to be paid to the College. If evidence of application to Student Finance England for the student tuition loan cannot be provided at enrolment, self-paying status will be applied and students will be subject to the payment details stated above. However this may be overturned by providing Student Finance England confirmation of tuition fee support to our finance team at hefinance@southessex.ac.uk prior to Thursday 18th October 2018..

Home and EU students studying less than 60 credits part time

Tuition fees are payable in full at enrolment. Students must enrol by **Thursday 18th October 2018** for all modules.

Students repeating modules without attendance

Tuition fees are payable in full at enrolment. Students must enrol by **Thursday 18th October 2018** for all modules.

International Students

All students are required to pay the fees in full prior to enrolment to support Tier 4 (General) sponsorship requirements.

Late Payment Fees

All payments made after the stated deadlines will incur a late payment fee of £25.

E Notes

Tuition Fee Funding Eligibility

Generally, you will only receive student finance if you are undertaking your **first** higher education qualification. However, you may still receive it if, for example:

- you change course
- you leave your course but decide to start again
- you are 'topping up' a higher education qualification, e.g. you've finished an HNC, HND or foundation degree and now want to study an Honours degree

Please visit <https://www.gov.uk/student-finance/who-qualifies> to see if you are eligible or contact Student Finance England directly with any queries.

Withdrawal or intermission from a programme of study

The College recognises that some students are not able to continue their studies and seeks to support them during the process of withdrawal or intermission. Therefore, the following fees will apply:

Students who withdraw or intermit after Thursday 18 th October 2018 and before Friday 21 st December 2018	25% of fees payable
Students who withdraw or intermit after Thursday 3 rd January 2019 and before Friday 22 nd March 2019	50% of fees payable
Students who withdraw after Monday 8 th April 2019	100% of fees payable

Forms and guidelines are available at <https://www.southessex.ac.uk/higher-education/higher-education-policies>

International Student Fee Status

The College's decision on fee status will be based on the Education (Fees and Awards) Regulations 1998 and reference to UKCISA. The Regulations are available at <http://www.legislation.gov.uk/ukxi/1998/1965/made>. The Information Manager - Higher Education is responsible for determining the fee status of applicants to the College, based on the information and documentation supplied. Applicants who are unsure of their likely fee status can contact HEadmissions@southessex.ac.uk for advice and assessment in the first instance. Failure to return the checklist or provide any requested documentation may result in an applicant/student being classified as an International Student.

Students who disagree with the assessment of fee status by the Information Manager (HE) have the right of appeal. Appeals must be made within one month of notification and can be made to appeals@southessex.ac.uk. These appeals will be referred to the Dean of Higher Education who will investigate and inform the applicant of the outcome within one calendar month of receipt.

The student's tuition fee status assessment remains in place for the duration of the programme with the exception of the following circumstances:

- The student or their parent obtains EU nationality and the student has been ordinarily resident in the EEA or Switzerland for the three year period before 1 September, 1 January, 1 April or 1 July closest to the date on which the programme begins.
- The country of which a student is a national accedes to the European Union and the student has been ordinarily resident in the EEA or Switzerland for the three year period before 1 September, 1 January, 1 April or 1 July closest to the date on which the programme begins.
- The student obtains refugee status, discretionary leave or humanitarian protection. This status must be obtained in the UK.

Specific advice and guidance on all matters relating to fee status is available from HEadmissions@southessex.ac.uk and further information about eligibility for tuition fee funding can be found at <https://www.gov.uk/student-finance/who-qualifies>.