

Further Education Corporation

Approved Minutes

Minutes of a Special Meeting of the Further Education Corporation held at the Thurrock Campus (Meeting Room 2) on Tuesday 28 February 2017 at 5.35 pm.

Present: Mr D O'Halloran (Chairman)
Ms S Bridle
Mr B Brooks
Ms O Buck
Dr R Gray
Mr T Knight
Mr Paramjit Singh Narang (by conference call)
Ms A O'Donoghue CBE
Ms M West

In Attendance; Mr R Hughes (Staff Observer)
Mr A McGarel (Deputy Principal & Chief Executive)
Ms D Brown (Vice Principal, Curriculum & Quality)
Mr R I Millea FCA (Clerk to the Corporation)

1. Apologies for Absence and Declarations of Interest

Apologies for absence were received from Mr R Launder, Mr B Mansell, Ms L Rieffel, Mr B Patterson, Dr G Ocen, Mrs G Williams, Mr T Thompson and Ms D Hurst (Director of Finance).

The Clerk declared his interest as Clerk to Chelmsford College and informed the Board that his wife's cousin is the Clerk to Writtle University College.

Ms West informed the Board that a Company by whom she is employed provides services to the College.

2. Urgent Business

The Clerk informed the Board that Mr Stuart Burrell has resigned as a governor of the College.

The Search Committee will consider recruitment of new governors at its next Meeting in May – the Principal & Chief Executive is hopeful that the CEO, Port of Tilbury might be interested in joining the Board.

The Clerk also informed the Board that the employment of Ms L Rieffel by the College will cease on 14 March 2017 and she will cease to be a Staff Governor (Support) on that date.

The Board **APPROVED** the appointment of Mr Rhys Hughes as a Support Staff Governor from that date to fill the casual vacancy. His term of office will end immediately before the Board Meeting in December 2017. He will join the Audit & Risk Committee.

The Board noted that staff governor elections will be held in the Autumn of 2017.

The next two items numbered 3 and 4 on the agenda are deemed to be Confidential Items under the Instrument & Articles and separate minutes have been prepared for these items and are attached to these minutes.

3. Strategic Developments in South Essex (Paper FEC.17.01)

4. Finance Report (Paper FEC.17.02)

5. Date of Next Meetings

Monday 20 March 2017 – Basildon Campus at 6.00pm

Monday 10 July 2017 – Southend Campus at 6.00 pm

There being no further business, the Meeting terminated at 6.30 pm.

Signed.....Dated.....