



## **Fees Table & Payment Schedule for University of Essex programmes**

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**2013-14**

**Published November 2012**

## Tuition Fees for the Academic Session 13-14 for students on University of Essex validated programmes

*All tuition fees are subject to annual inflationary increases and may change as a result of changes to the teaching grant or University of Essex requirements*

### A Annual Fees for Home and EU students

<b>Full Time (120 credits)</b>	£7000
<b>Part-time Honours and Foundation Degrees, Certificates and Diplomas of Higher Education</b>	
Per 15 credit module	£875
Standard part-time programme (60 credits)	£3500
<b>Part-time Initial Teacher Training programmes</b>	
Certificate in Education (Learning and Skills Sector)	£1795
Professional Graduate Certificate in Education (Learning and Skills Sector)	
Post Graduate Certificate in Education (Learning and Skills Sector)	
<b>Module re-sit fee (Summer resit period) per 15 credit module</b>	£50
The fee is pro-rata for 30 and 45 credit modules.	
<b>Module repeat part time without attendance fee per 15 credit module</b>	£400
The fee is pro-rata for 30 and 45 credit modules.	
<b>Module repeat with attendance fee per 15 credit module</b>	£875
The fee is pro-rata for 30 and 45 credit modules.	

### B Annual Fees for International Students and students with Equivalent Level Qualifications (EQL)

<b>Full Time (120 credits)</b>	£9950
<b>Part-time Honours and Foundation Degrees, Certificates and Diplomas of Higher Education for EQL students</b>	
Per 15 credit module	£1244
Standard part-time programmes (60 credits)	£5475
<b>Part-time Initial Teacher Training programmes</b>	
Certificate in Education (LSS)	£1700
Professional Graduate Certificate in Education (LSS)	
Post Graduate Certificate in Education (LSS)	
<b>Module re-sit fee per 15 credit module</b>	£50
The fee is pro-rata for 30 and 45 credit modules.	

**Module repeat without attendance fee per 15 credit module** £400

The fee is pro-rata for 30 and 45 credit modules.

### **C College Bursaries for Home and EU students studying full time and paying fees of £7000 per annum**

#### **National Scholarship Programme**

Participation in the NSP will target students identified as having the greatest financial need and will focus on enabling those students to access the College and benefit from the student experience.

The College's Access Agreement and Annex B of the University of Essex Access Agreement outlines the College's commitment to the NSP for 2013-14. In this year, the College will contribute £96,000 to the NSP, providing 64 first year UK students with a fee waiver of £3,000. The students will be from low income households with a household income of up to £10,000. As well as meeting eligibility criteria students will be required to meet the following criteria:

- Students will be from low income households with a household income of up to £10,000.
- Have applied to UCAS on or before 15<sup>th</sup> January 2013 to be considered as 'On Time'
- Have applied through Student Finance England for the National Scholarship Programme by Friday 18 May 2013
- Have enrolled and formally registered with the college prior to Monday 16th September 2013

#### **College Progression Bursaries**

Any student on a further education programme at the College in 2012-13 who registers for a degree programme at the College in 2013-14 will receive a non means tested bursary of £300. The bursary will be payable as applicable for year 1, year 2 and year 3 of the programme.

#### **How to Apply**

Applications for these bursaries must be made to Student Finance England at [www.direct.gov.uk/studentfinance](http://www.direct.gov.uk/studentfinance)

#### **Continuing Students**

Continuing students who started their course prior to 2013 will follow the bursary scheme that was offered at the point of entry. Please see the College website for details.

**D Annual Fees for Home and EU students who started their programme of study prior to September 2012**

<b>Full Time (120 credits)</b>	£3465
<b>Part-time Honours and Foundation Degrees, Certificates and Diplomas of Higher Education</b>	
Per 15 credit module	£433
Standard part-time programme (60 credits)	£1732
<b>Part-time Initial Teacher Training programmes</b>	
Certificate in Education (Learning and Skills Sector)	£950
Professional Graduate Certificate in Education (Learning and Skills Sector)	
Post Graduate Certificate in Education (Learning and Skills Sector)	
<b>Module re-sit fee per 15 credit module</b>	£50
The fee is pro-rata for 30 and 45 credit modules.	
<b>Module repeat without attendance fee per 15 credit module</b>	£400
The fee is pro-rata for 30 and 45 credit modules.	
<b>Module repeat with attendance fee per 15 credit module</b>	£875
The fee is pro-rata for 30 and 45 credit modules.	

***Disclaimer***

*This information tries to answer your questions relating to tuition fees and funding. Although great care is taken in compiling it, the College reserves the right to make changes to the bursary schemes outlined on these pages and on it's website.*

*The bursaries will be subject to the annual inflationary increases announced by the Government (assuming the variable fee also increases in line with the annual inflation rate). Means tested thresholds will also increase in line with any Government announcements.*

***UK students*** – *for all residual household income categories, the College bursary will be in addition to the assistance available from the Student Finance England. If students are eligible they may claim all or multiple bursaries. These Bursaries will require a student loan application even if no tuition fee support is required for further information please*

contact Finance Team on 01702 220558 or email [finance@southessex.ac.uk](mailto:finance@southessex.ac.uk). Please also visit [www.direct.gov.uk](http://www.direct.gov.uk) for information about application to Student Finance England.

Please note: **EU students** are not eligible for the UK Government maintenance grant or the College Bursary. EU students should contact the Government in their own country to see if they are eligible for any financial support from them.

## **E Payment Methods**

### **1. For Home and EU students studying full time or studying 60 credits or more part time**

#### **Self Payers and students whose fees are paid by their employer**

Fees may be paid in full at enrolment. Payment may be made by cheque, cash, debit or credit card.

Alternatively, fees may be paid in three instalments:

1 <sup>st</sup> instalment payment deadline	<b>Friday 18<sup>th</sup> October 2013</b>	<b>£1750.00</b>
2 <sup>nd</sup> instalment payment deadline	<b>Friday 7<sup>th</sup> February 2014</b>	<b>£1750.00</b>
3 <sup>rd</sup> instalment payment deadline	<b>Friday 9<sup>th</sup> May 2014</b>	<b>£3500.00</b>

#### **Students studying full time and applying for the Tuition Fee Loan**

Students **must** provide evidence of their application and/or approval for the tuition fee loan at enrolment. Suitable evidence is the Local Authority Student Support Number and customer reference number. If evidence of application to the Local Authority for the student loan cannot be provided at enrolment, self paying status will be applied and subject to the payment details stated above. However this may be overturned by providing student loan support documentation prior to Friday 18<sup>th</sup> October 2013.

### **2. Home and EU students studying less than 60 credits part time**

Tuition fees are payable in full at enrolment. Students must enrol by **Monday 14<sup>th</sup> October 2013** for all modules, including any that will be studied in Semester 2.

### **3. Students repeating modules without attendance**

Tuition fees are payable in full at enrolment. Students must enrol by **Monday 14<sup>th</sup> October 2013** for all modules, including those that will be studied in Semester 2.

### **4. International Students**

All students are required to pay the fees in full at enrolment to support UKBA requirements.

### **5. Module re-sit fee**

All students are required to pay the re-sit fees in full by Friday 27<sup>th</sup> July 2013.

## **6. Late Payment Fees**

All payments made after the stated deadlines will incur a late payment fee of £25.

## F Notes

### Equivalent Level Qualifications (ELQs)

Students who already possess a qualification at the same level will not be eligible for government funding and will pay the same fees as International Students. There are some exceptions to this e.g. those wanting to undertake a Foundation Degree, the BA (Hons) Social Work degree or Initial Teacher Training programmes. Students are advised to contact [Admissions@southessex.ac.uk](mailto:Admissions@southessex.ac.uk) for advice and guidance.

### NHS Funded Programmes

Students on the BA (Hons) Social Work degree may be entitled to financial support from the NHS, which can cover tuition fees. Further details are available at [www.nhsbsa.nhs.uk/swb](http://www.nhsbsa.nhs.uk/swb).

### Withdrawal or intermission from a programme of study

The College recognises that some students are not able to continue their studies and seeks to support them during the process of withdrawal or intermission. Therefore, the following fees will apply:

Students who withdraw or intermit after Friday 18 <sup>th</sup> October and before Friday 20 <sup>st</sup> December 20th	25% of fees payable
Students who withdraw or intermit after Monday 6 <sup>th</sup> January 2014 and before Thursday 27 <sup>th</sup> March 2014	50% of fees payable
Students who withdraw after Monday 14 <sup>th</sup> April 2014	100% of fees payable

### International Student Fee Status

The College's decision on fee status will be based on the Education (Fees and Awards) Regulations 1997 as amended by the Education (Fees and Awards) Amendment Regulations 2006 and reference to UKCISA. The Regulations are available on the Internet. The Information Services Manager – Higher Education is responsible for determining the fee status of applicants to the College, based on information and copy documentation supplied. Applicants who are unsure of their likely fee status can complete the fee status information checklist provided in the application pack and return with the relevant documentation for a decision to be made to [admissions@southessex.ac.uk](mailto:admissions@southessex.ac.uk). Failure to return the checklist or provide any requested documentation will result in an applicant/student being classified as an International Student.

Students who disagree with the assessment of fee status by the Information Services Manager (HE) have the right of appeal. Appeals must be made in writing to the Head of Higher Education Curriculum & Access within one month of notification. The Head of Higher Education Curriculum & Access will investigate the matter and seek advice from the University of Essex.

If the student's fee status is undetermined at enrolment, the College will apply the International Student tuition fee.

The student's tuition fee status assessment remains in place for the duration of the programme with the exception of the following circumstances:

- The student or their parent obtains EU nationality and the student has been ordinarily resident in the EEA or Switzerland for the three year period before 1 September, 1 January, 1 April or 1 July closest to the date on which the programme begins.
- The country of which a student is a national accedes to the European Union and the student has been ordinarily resident in the EEA or Switzerland for the three year period before 1 September, 1 January, 1 April or 1 July closest to the date on which the programme begins.
- The student obtains refugee status, discretionary leave or humanitarian protection. This status must be obtained in the UK.

Specific advice and guidance on all matters relating to fee status is available from [admissions@southessex.ac.uk](mailto:admissions@southessex.ac.uk) .