

A-levels • BTECs

Apprenticeships • Foundation Studies



south essex college

FURTHER & HIGHER EDUCATION

Skills | Education | Careers

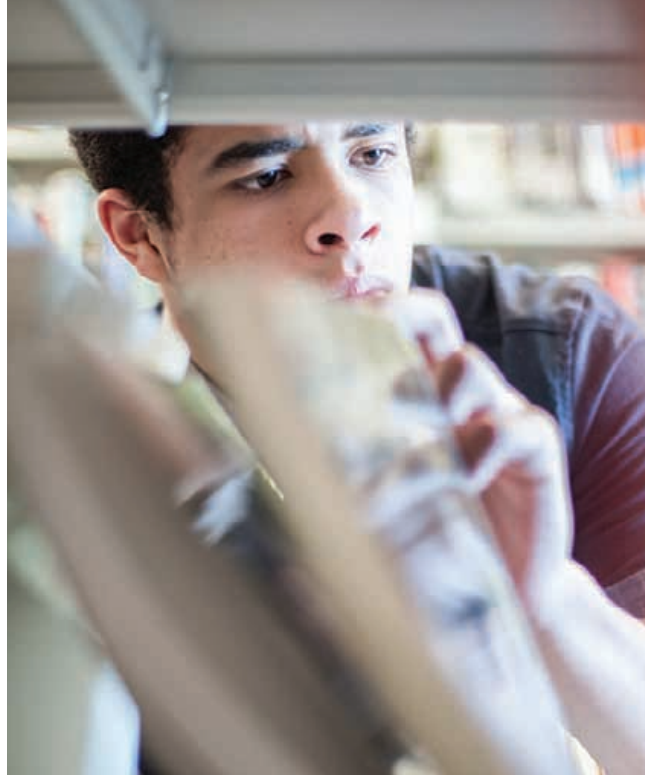
# Further Education

2014



0845 52 12345 [southessex.ac.uk](http://southessex.ac.uk)





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## Alternative formats:

This prospectus can be made available in large print, audio and Braille formats upon request.

Please contact Student services at the College for further information.

## Disclaimer:

The information in this document is believed to be accurate at the time of publication, however, changes may be made at a later date. The courses offered by South Essex College are under constant review and development, so students and their representatives should always contact the College directly for the most up-to-date information or visit our website at [www.southessex.ac.uk](http://www.southessex.ac.uk)





At South Essex College you will receive a quality learning experience that will provide you with the skills you need for a bright future. We can help you get the qualifications you need to progress further in education or go onto the job of your dreams.



# Welcome to South Essex College

## Why choose us?

### You will achieve...

Our pass rates speak for themselves. In 2013, we had a 98% pass rate for A-levels and 548 students on Level 3 BTEC Extended Diplomas achieved grades equivalent to 3 grade A and B passes at A-level. A total of 17 A-level courses also gained a 100% pass rate.

### We're easy to get to...

Whether you travel to College by car or by public transport, our three main campuses are all within easy reach.

### We treat you like an adult...

You are in charge of your own destiny now and South Essex College will take you to the next level.

### You'll have fun...

Our vibrant College social scene means you will make new friends and get involved in a whole range of exciting events.

### You'll get career-focused education...

We will make sure that you are given an education that is relevant to the needs of your chosen industry. Through our new partnership with recruitment giants Reed NCFE, you will be ahead of the competition with exclusive access to local jobs.

### You'll get the best support...

Our student services team will give you support, advice and guidance throughout your studies.

We believe we can help you succeed; so why not come to one of our open events where you can chat to tutors and see our excellent facilities up close.

You can also keep up to date with the latest College news via our website, Twitter and Facebook.

**Angela O'Donoghue CBE**  
Principal and Chief Executive





The Forum, an ultra-modern library and learning zone located opposite our Southend Campus.



Built to replace the old Woodview Campus, the new Thurrock Campus opens in September 2014.

# Ultra-modern new buildings

September 2013 saw the opening of The Forum Southend-on-Sea, a £27 million ultra-modern library and learning zone, which is located opposite our Southend Campus. The Forum Southend-on-Sea houses a huge range of books and resources as well as over 100 new computers and wifi access for your laptop and mobile devices.

Built to replace the old Woodview Campus, the new Thurrock Campus opens September 2014. Situated in Grays High Street, the £45 million construction is a milestone for education and enables the College to offer students high quality teaching and facilities whilst fulfilling the skills needs of employers in the area.

Completing the trilogy of new buildings is a new Basildon Campus that will provide the very best facilities and new courses for local people. This new campus is still in the planning stage but is scheduled to open 2015-2016.

Whichever campus you study at, you can be assured of the same high quality teaching, support and access to facilities that will improve and enhance your studies.



It's an exciting time to be studying at South Essex College with a brand new facility in Southend, a new campus due to open in Thurrock and plans moving on rapidly for a new campus in Basildon.



# Our centres



## Basildon Campus

The Basildon Campus offers a range of vocational courses set in realistic work environments. Courses include childcare, hairdressing, beauty therapy, motor vehicle, engineering, health and social care, public services and sport.

Our trainee hairdressing salons are Wella Centres of Excellence, which means Wella recognise that we offer the highest level of training and links with industry. Our animal science students can get to grips with a variety of animals at the animal management centre.

Sports facilities include a five-a-side football pitch, basketball, netball, badminton and squash courts plus a fully equipped gym. There is also a greenhouse for science students. Free parking is available at the campus.



## Southend Campus

Located next to Southend Central station, our Southend Campus offers A-level courses and an impressive range of vocational subjects in realistic work environments using cutting-edge technology.

Media students get access to a high-definition television studio, radio studio, fully-equipped photographic studio with digital SLR cameras, dedicated art and design work spaces, performing arts studios and a journalism newsroom. Sound and music production students have access to Xtreme, our well-equipped off-site recording and rehearsal studio, which includes mixing, recording, rehearsal and sequencing facilities.



## Thurrock Campus

You are set to become the first students in the brand new Thurrock Campus, located in Grays town centre, which will open September 2014.

The campus consists of two impressive three and four storey buildings which include cutting-edge training facilities for teaching gas, heating and sustainable technologies along with ultra-modern beauty and hairdressing salons, training kitchens and specialist centres for health care and childcare.

For those who are interested in the construction industry the new campus offers facilities for brickwork and carpentry as well as engineering, mechanical studies, electrical studies, plumbing and logistics.

There are state-of-the-art IT and media facilities which include spaces for costume production, fine art and technical theatre. With a top-notch library and study facilities, the new Thurrock Campus offers you an exciting, twenty-first century educational experience.



## The Backstage Centre, Purfleet

The Backstage Centre is situated in Purfleet in a new cultural industries business zone, High House Production Park.

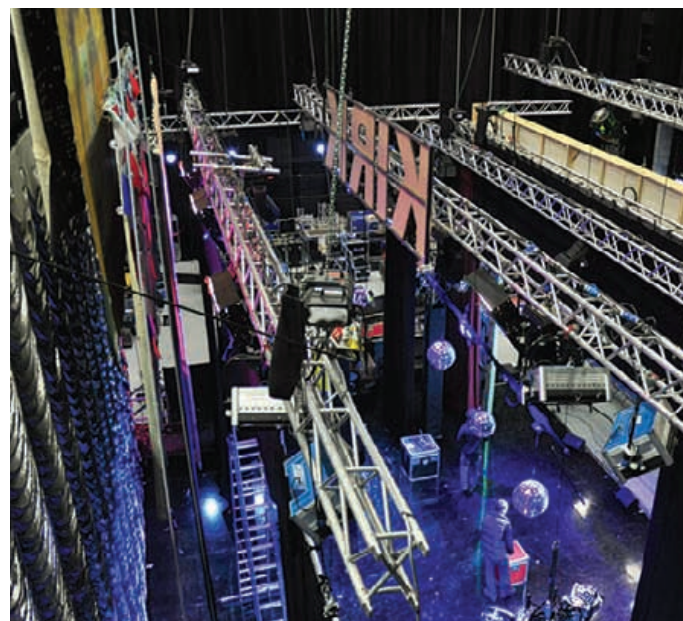
Designed by experts in the theatre, music and live events industry, The Backstage Centre offers practical and extended training and rehearsals in a bespoke environment that allows full-scale venue-style training opportunities.

The centre is a dedicated meeting point for technicians, producers, creative teams and learners of all ages and at every stage of their careers – from world-renowned international artists to young people taking their first career steps.

Students from South Essex College have the opportunity to work in roles including sound engineers, lighting designers and runners when professional companies hire the building.

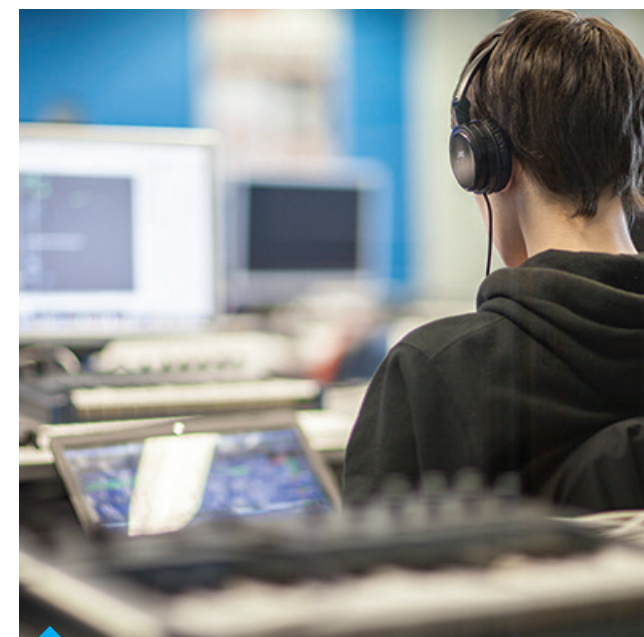
## Canvey Skills Campus

The Canvey Skills Campus is a brand new, state-of-the-art technical training centre. Located on the site of the former Castle View School, this outstanding facility provides further education, apprenticeships and adult learning for young people and adults who live on Canvey Island and the surrounding areas.



# Student Services

**The College environment is probably going to feel different from what you were used to in school. At College, you are expected to manage your own time and schedule of work. However, guidance and support are always available from student services on a range of issues to help you settle in during your first few weeks so that you get the most out of your time at College.**



Many further education students will not have to pay for the cost of full-time (and some part-time) courses, but if you do, help is available.

Our team offers a range of services for current and prospective students and can provide advice, support and guidance relating to:

## Course and career advice

Our expert student advisers are always happy to help you decide which course is right for you and can assist with a variety of other issues as well. Whether it is course or career advice or even if you are thinking of continuing your studies elsewhere, we will help you reach informed decisions. Appointments can be made, alternatively there are drop in times available, please be aware that certain times of the year are busier than others.

## Financial advice including travel and childcare

Discover what financial assistance is available.

## Counselling and support

If you need to speak to someone confidentially about any issues including pastoral support there is easy access to trained counsellors and specialist support groups and organisations.



## Contact student services

You can contact student services if you need any information or guidance.

Our offices are based by College reception at each main campus and are open on weekdays; please contact us for specific opening hours.

For enquiries about the funds the College administer or for a funding assessment please come along to our funding drop ins which are held in the student services office at the 3 main campuses. Please contact us for specific opening hours.

Alternatively, if you can't get to us in person, you can contact us via:

Telephone

0845 52 12345

Textphone

01702 220642

(for those with hearing impairments)

Fax

01702 432320

Email

guidance@southessex.ac.uk

## Costs of study

Many further education students will not have to pay for the cost of full-time (and some part-time) courses, but if you do, help is available. If you have any questions about the cost of study or to find out if you are eligible for financial assistance, contact the student services team on **0845 52 12345** or by email **guidance@southessex.ac.uk**



## Tuition fees

Tuition fees cover the cost of tuition and examinations. You do not have to pay tuition fees if you are between 16 and 18 and have been living in the UK or an EU country for three years prior to starting your studies. If you are over 18 and/or have not been living in the UK or an EU country for three years prior to starting your studies, don't worry, as you may still be able to study for free or at a reduced cost, please refer to our website for up to date details.

If you are aged 19 or over you could be responsible for the payment of tuition fees. If this is the case, don't panic, as although you will need to pay 10% at enrolment, you can spread the remaining cost over the duration of your course.

If you are aged 24 or over, new Advanced Learning Loans are available to cover the cost of tuition fees for courses at level 3 or above. This means you won't pay anything upfront.

## Further funding assistance

The discretionary funds are available to assist students with an identified financial need. These funds can be used to purchase essential learning resources such as books, uniform, equipment and important trips. In some circumstances a contribution towards childcare (students aged over 20 only) and travel expenses. For current criteria please refer to our website or speak with a Student Adviser.

### 16-19 bursary fund

If you are aged between 16 and 18 as of 31 August 2014 and your family is on a low income you may be eligible to receive a discretionary award towards the additional costs associated with your course. In some circumstances you may also be awarded a fixed amount to help support you during your studies.

## Discretionary Learner Support Fund

If you are aged 19+ as of 31 August 2014 and your family is on a low income you may be eligible to receive a contribution towards the additional costs associated with your course.

### National Express Foundation Bursaries

Student services is proud to work in partnership with the National Express Foundation. We have been awarded funding to be able to offer hardship bursaries to our 19+ students. If you are studying a full-time FE course, live close to the c2c line and your household income is below £10,000 you can apply for a £500 bursary. All applications are considered by a panel, due to the limited number of bursaries.

### Travel assistance

If South Essex College is the nearest provider of your chosen course and if you live more than three miles from the College campus, your local authority can tell you if you are eligible for help with travel. Contact your local authority (details below) for information on their Discretionary Post 16 Transport Scheme:

Essex County Council	<b>0845 603 2200</b>
<b>www.essex.gov.uk/schooltransport</b>	
Southend Borough Council	<b>01702 215 000</b>
<b>www.southend.gov.uk</b>	
Thurrock Borough Council	<b>01375 652 511</b>
<b>www.thurrock.gov.uk</b>	

Many transport providers in the local area offer discounts on weekly and monthly tickets as well as some providing special student discounts. Contact your local transport provider for further details. These may include:

Oyster cards	<b>www.tfl.gov.uk/tickets</b>
Arriva online discounts for monthly tickets	<b>www.arrivabus.co.uk/south-east</b>
Greater Anglia discounted scholar's season tickets	<b>www.greenrailtravel.co.uk</b>
Ensignbus discounted monthly tickets	<b>www.ensignbus.com</b>

## External funding assistance

Depending on your circumstances, including whether or not you are a UK or EU citizen, you may be eligible for the following types of funding and you should apply to the external organisations as detailed below:

Professional and Career Development Loans – a bank loan agreed with a participating bank, paid back once you have finished studying.

To receive more information or to apply please call **0800 100 900**.

Care to Learn (for 16-19 year olds) – If you are a parent and aged under 20, you may be eligible to apply for childcare and travel support.

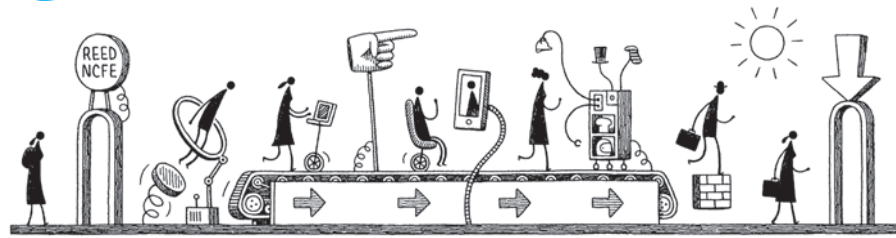
To receive more information or to apply please call **0800 121 8989**.

The funding guidelines are complex and always subject to change but every care is taken to ensure information is correct at time of printing. Please contact student services for further information on funding throughout the year.



If you have any questions about the cost of study or to find out if you are eligible for financial assistance, contact the Student Services team on **0845 52 12345** or by email at **funding@southessex.ac.uk**

# A new team to help you achieve your dream



**Something new is happening at South Essex College.** The new Reed NCFE jobs brokerage team is here to help you get ahead of the competition in the hunt for work and will equip you with the training, advice and support you need to achieve your employment goals. The dedicated expert team, based at the college all year round, will offer South Essex College students exclusive access to local vacancies and jobs that are rarely advertised. Registered students will also receive tailored training in the specific skills they need for the world of work, to ensure maximum employability.

**So what are you waiting for?  
Apply today!**



# Student Union

## What do we do?

Our aim is to improve the College experience for all students, both academically and socially. We love running events such as our Freshers' Fair, South SX Fresh. This is the first event of the year and is an opportunity to make new friends and get lots of free stuff. Throughout the year we hold social events, run College societies and organise physical activities and charity initiatives.

We also organise regular Student Union meetings, which allow us to provide student feedback to College staff on courses and teaching. We are a big part of several student projects too, such as the student bulletin, video diaries and social networking. Everything we do is about making your time here exciting and memorable.

## Questions?

Drop us a line on Facebook or email us at:  
**[studentunion@southessex.ac.uk](mailto:studentunion@southessex.ac.uk)**

## Enrichment

The College is committed to your personal development. Our sport enrichment programme includes football, basketball, boxing, badminton, table tennis, dance, personal training and squash.

Getting involved with our extensive extra-curricular activities means you can make new friends, sample new experiences and get ahead of the crowd when it comes to writing a CV or job hunting.

Enrichment activities take place at lunchtimes and after College across our three main campuses. Activities range from first aid, driving theory, art club, music club, enterprise society, games club,

photography club and The Duke of Edinburgh's Award to Glee Club and cooking on a budget. To find out more check out your campus Freshers' Fair or email **[studentlife@southessex.ac.uk](mailto:studentlife@southessex.ac.uk)**

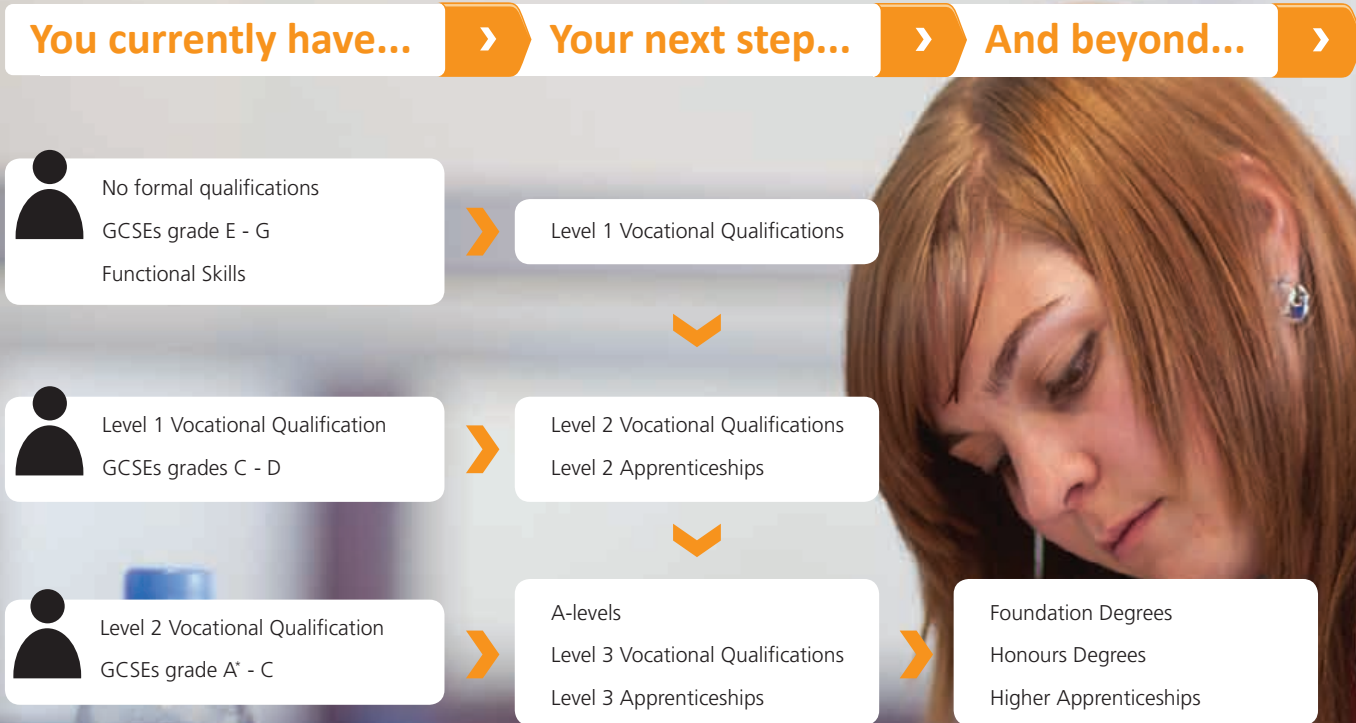


Every student at South Essex College is automatically a member of the Student Union. The Union is run by students for students.



# What are my options?

Whether your end goal is higher education or employment, this flow chart shows you the natural progression you can make to get you where you want to be.



## A-levels

A-levels provide you with a traditional pathway to university and offer prospective employers the higher level qualifications that they look for. You can read more about A-levels, as well as a full listing of the courses on offer, on page 22. Our pass rates in 2012-13 were 98.2%.

## Vocational qualifications

If you are looking for higher level qualifications that combine vocational training with traditional classwork, you may be interested in vocational qualifications such as BTEC, CACHE, VTCT or City & Guilds:

- They are vocational and work-related courses, designed to accommodate needs of employers and allow students to progress to further and higher education
- They take a practical approach to learning, without missing any of the important theory on the subject
- The qualifications are extremely reputable, having been around for 25 years now, so rest assured you will be embarking on an excellent course

## Study A-levels alongside vocational courses

At South Essex College you get the best of both worlds.

We offer you the chance to study vocational courses alongside A-levels. So you can study a level 3 BTEC qualification, gaining the professional skills to get you on the career ladder, alongside academic A-level subjects. Chat to us at an Open Event or during your interview to find out what's possible.





## Why should I take a BTEC?

They are recognised by a large number of companies across a wide range of industries.

As well as being developed in partnership with industry representatives so all employer and student needs are met, many professional bodies offer successful BTEC students exemptions for their own accredited qualifications.

If you are not fond of taking exams and find the pressure causes you to under perform, a BTEC will allow you to undertake a number of units for which you will present evidence, based on real life work and studies. This means you can demonstrate your skills and knowledge through a practical situation rather than sweating it out in an exam hall.

You will be provided with personal guidance and support by your tutor, who will also help you meet deadlines and reach your full potential.

## How do BTEC qualifications work?

There are different sizes of BTEC qualification at each level. Generally:

- The smallest is the Award
- Then the Certificate
- And the largest is the Diploma
- Unit results are graded as pass, merit or distinction

The number of units varies according to the level, design and focus of each qualification, and all students complete realistic work-based assignments, which are internally assessed.

## Functional skills

Functional skills are the practical skills in English, information and communication technology (ICT) and maths that allow people to work confidently, effectively and independently in life.

## Why should I do an NVQ?

An NVQ is a National Vocational Qualification. It is a work-based qualification designed to measure competence in a professional role.

An NVQ is different from a traditional taught course as it requires you to show what you currently do and how you have the underpinning knowledge necessary to do your work, as opposed to teaching and testing you on new knowledge. To prove their competence, candidates collect evidence from their workplace according to the National Occupational Standard (NOS) of the NVQ.

Completion of an NVQ shows your current and potential future employers that you are competent in your work and demonstrates an interest in continued development, improving your employability.

There are no examinations, your assessor will assess you over a period of time in your workplace and the NVQ should complement your job and demonstrate your competence.

## What qualifications are equivalent to an NVQ?

Because NVQs are work-based qualifications, it is difficult to give exact academic equivalents. However, as a guide:

- Level 3 NVQ -  
BTEC National Certificate or Diploma
- Level 4 NVQ -  
BTEC Higher National Certificate or Diploma
- Level 5 NVQ -  
First degree or professional qualification

# Apprenticeships



## Learning and earning

**Apprentices do real jobs for real employers. You will learn on the job, build up knowledge and skills, gain qualifications and earn money all at the same time.**

You will work towards a work-based qualification such as a National Vocational Qualification (NVQ) and other nationally recognised qualifications. Employers all over the country recognise and value apprenticeships as they show that you've been trained in the skills they need.

## Prospects

Apprenticeships can be demanding but they are very rewarding. Because apprenticeships train you in the skills employers want, they give you choices in your career.

So what are you waiting for?  
Take the next step to a bright future.





# Seven steps to finding an apprenticeship placement

## Step 1: Choose a career

## Step 2: Get involved

Get busy and identify companies that are suitable for the type of apprenticeship and career you want.

[www.apprenticeships.org.uk](http://www.apprenticeships.org.uk).

If you hand deliver a CV dress to impress as if you have an interview (and no friends tagging along - go in alone).

**Quick Tip**

## Step 3: Know the facts

There are many reasons why employing you would help a business.

For starters there is currently funding from the National Apprenticeship Service of £1,500. This is a grant offered to businesses to employ school leavers to help with the cost of your salary. Also, as you are under 19, all the training for the apprenticeship is free. All they pay is your salary.

If you are unable to find an employer consider speaking to our student support services team to find out what other options are open to you. They are also available on **0845 52 12345**.

**Quick Tip**

## Step 4: Create a killer CV

A CV or curriculum vitae is a summary of what you have to offer a potential employer. It gives you the chance to sell yourself. If written well it will increase your chances of gaining an interview.

If an employer gets a lot of applicants he will pick a chosen few so make yours count.

## Step 5: Find your new employer

Once you have identified some companies that you think would suit your chosen career, it's time to contact them. Do some research on the company before you call. A Google search is a great way to start.

### Did you know?

One in five employers is hiring more apprentices to help them through the tough economic climate.

Over 80% of those employers who employ apprentices agree they make their workplace more productive.

81% of consumers favour using a company which takes on apprentices.

Employers who take on a 16-18 year old apprentice only pay their salary. The government will fund their training.

92% of employers who employ apprentices believe that apprenticeships lead to a more motivated and satisfied workforce.

The National Minimum Wage for apprentices is £2.68 per hour. Many employers prefer to pay more however, and research shows that the average salary is approximately £170 per week.

## Step 6: Prepare for that interview

At the interview you will probably be asked some key questions, make sure you have some answers ready. Here is a guide to help you through key questions that are frequently asked by employers.

### Why do you want this job?

Say if you feel it's the right organisation for you to kick-start your career.

### What are your strengths?

Make these relevant to the job. If you are going to be working in a team, being a team player with good communication skills is a must to mention.

### What are your weaknesses?

Turn a negative into a positive. For example, a sense of urgency to get projects completed or wanting to triple check every item in a spreadsheet can be portrayed as a strength.

### Can you tell me about yourself?

Relate your background to the position being considered and relate the discussion to your skills, experience and training.

### Why should I hire you?

Use this question to make yourself look good. Provide the interviewer with advantages but remember to avoid a 'know it all' attitude.

## Step 7: Contact us

### I've got an employer. What do I do now?

Contact the business development team on **0845 52 12345**. We can contact the employer to arrange your apprenticeship.

We will keep you informed throughout the process.



# A-levels

**A-levels are aimed at students who have a strong GCSE profile, are confident when taking examinations and interested in going to university. They are also suitable for students considering a college leavers' scheme (employment with higher training), higher apprenticeships and some careers.**

## How are A-levels structured?

AS-levels can be taken as a stand-alone qualification, or as the first part of an A-level course. AS-levels are completed at the end of the first year. A2 exams and coursework are added on to an AS-level at the end of the second year, resulting in an overall A-level grade.

## What's different about studying A-levels at South Essex College?

The College is an environment where young people and adults study for a range of qualifications so it is very different to studying in a school. The atmosphere is less formal but very structured and supportive which makes it an excellent stepping stone between school and university or employment. As we are a large college of further and higher education we have excellent facilities which benefit our students. You will benefit from a recently refurbished science centre and new art studios. If you are looking for a new start in a new environment we are an excellent choice.

A standard minimum entry requirement of 5 GCSEs at Grade C or above is applicable to all applicants. These must include mathematics and English. Vocational qualifications such as a BTEC diploma cannot be substituted for 5 GCSEs.



## Biology A-level

**How long:** Two years

**Where:** Southend

**Code:** 6905

### What's covered?

- Biology and disease
- Anatomy and physiology
- Ecology
- Genetic diversity

#### Year one:

- Biology and disease
- The variety of living organisms
- Investigative and practical skills

#### Year two:

- Populations and environment
- Control in cells and in organisms
- Investigative and practical skills

### What do I need?

- Five GCSEs at grade C or above, which must include a grade C or above in English language and a grade B or above in biology, chemistry (or double award science) and maths. Please note it is not possible to use vocational qualifications like BTECs in science as entry criteria for science A-levels

### How will my work be assessed?

- For both AS and A2, assessment will be:
- Written examinations: 80%
- Internal practical assessment: 20%

### What can I do next?

- Higher education to a wide range of degree programmes including study medicine, dentistry, veterinary science, marine biology, biochemistry, biotechnology, environmental studies or botany

## Business Studies A-level

**How long:** Two years

**Where:** Southend

**Code:** 6906

### What's covered?

#### Year one:

- Planning and financing a business
- Managing a business

#### Year two:

- Strategies for success
- The business environment and managing change

### What do I need?

- Five GCSEs at grade C or above, which must include a grade C or above in maths, and a grade B or above in English language

### How will my work be assessed?

- Examinations

### What can I do next?

- Higher education at university or college, such as our BA (Hons) Business Studies degree
- You may also enter employment in administration or apply for a trainee management programme



## Chemistry A-level

**How long:** Two years

**Where:** Southend

**Code:** 6947

**What's covered?**

Year one:

- Foundation chemistry
- Chemistry in action
- Investigative and practical skills - internal assessment

Year two:

- Kinetics
- Equilibria
- Organic chemistry
- Energetics, redox and inorganic chemistry
- Investigative and practical skills - internal assessment

**What do I need?**

- Five GCSEs at grade C or above, which must include a grade C or above in English language and a grade B or above in biology, chemistry (or double award science) and maths
- Please note: it is not possible to use vocational qualifications like BTECs in science as entry criteria for science A-levels

**How will my work be assessed?**

- At AS-level you will complete two written papers (70%), and complete a series of assessed practical activities (30%)
- At A2 the you will complete two written papers (70%), and complete an individual skills project (30%)

**What can I do next?**

- Higher education at university or college, studying for a BSc in science, medicine or veterinary science
- Career paths in science, education and management

## Communications and Culture A-level

**How long:** Two years

**Where:** Southend

**Code:** 6908

**What's covered?**

Year one:

- Understanding communication and culture
- The individual and contemporary culture

Year two:

- Communicating culture
- Communication and culture in practice

**What do I need?**

- Five GCSEs at grade C or above, including maths and English language

**How will my work be assessed?**

- Coursework: 50%
- Examinations: 50%

**What can I do next?**

- Progress to a number of creative and social science higher education courses, such as our BA (Hons) Social Studies programme

## Computing A-level

**How long:** Two years

**Where:** Southend

**Code:** 6908

**What's covered?**

Year one:

- Develop knowledge and understanding of computer systems
- Principles of computing (including programming)
- How they are applied to the solution of problems

Year two:

- Understanding of systematic methods such as the use of algorithms and test strategies
- Maintenance of computer systems
- Skills associated with documenting solutions
- Producing computer-based solutions to real problems

**What do I need?**

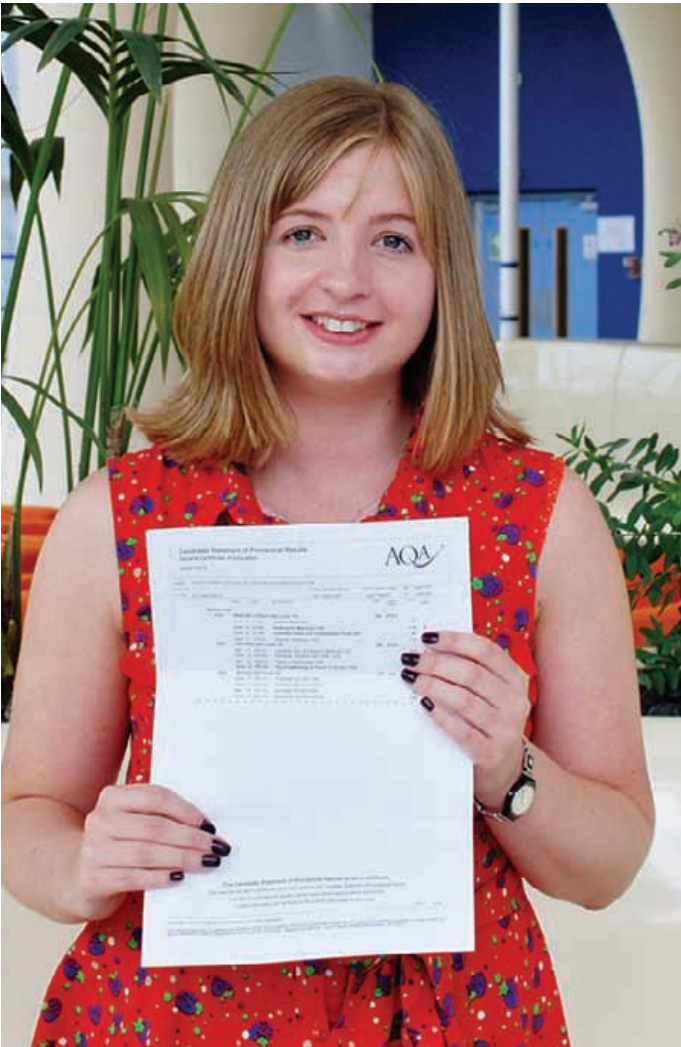
- Five GCSEs at grade C or above, including maths at grade A\*-B and English language at grade A\*-C

**How will my work be assessed?**

- 100% examination at AS-level
- 60% examination and 40% coursework at A2-level

**What can I do next?**

- Higher education courses at university or college including computing, software engineering, business and computer graphics
- A range of high-tech careers





## Drama and Theatre Studies A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 6909  
**What's covered?**  
**Year one:**
- Exploration of drama and theatre
  - Theatre text in performance
- Year two:**
- Exploration of dramatic performance
  - Theatre text in context
- What do I need?**
- Five GCSEs at grade C or above
  - A successful audition
- How will my work be assessed?**
- Examinations
  - Practical assessment
  - Coursework
- What can I do next?**
- Progress to higher education at university or to a specialist drama college



## Electronics A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 35124  
**What's covered?**  
**Year one:**
- Simple Systems: simple digital systems, digital from analogue, pulses, logic systems
  - Signal Processors: signal processors, storing signals, negative feedback, counting pulses, amplifying audio, microcontrollers
  - Build and Investigate Electronic Circuits: a digital circuit, an analogue circuit that uses an op-amp, microcontroller circuit in which the microcontroller has been programmed using a flowchart technique
- Year two:**
- Electronic Control Systems: MOSFET circuits, digital processing, servo control, microcontroller systems
  - Communications Systems: video displays, modulating carriers, frequency division multiplexing, time division multiplexing
  - Design, Build and Investigate Electronic Circuits: design, build, test and analyse a circuit that serves a useful purpose
- What do I need?**
- Five GCSEs at grade C, including grade B or above in maths and English language
- How will my work be assessed?**
- Examinations
  - Practical assessment
- What can I do next?**
- Progress to a broad range of science and engineering degrees including, electronic/electrical engineering, mechanical engineering, ICT, logistics, or physics
  - Find employment in research, engineering or the armed forces

## English Language and Literature A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 6985  
**What's covered?**  
**Year one:**
- Introduction to language and literature study
  - Themes in language and literature
  - You will study language and literature using an anthology of literary and non-literary texts and a chosen set of paired texts
- Year two:**
- Talk in life and literature
  - Text transformation
  - You will apply the knowledge, understanding and insights gained from your literary and linguistic studies to transform an original work into a different genre or sub-genre
- What do I need?**
- Five GCSEs at grade C or above, including maths and grade B or above in English Literature and English language
- How will my work be assessed?**
- Examinations
  - Coursework: in year one you will be assessed on a detailed response to two literary texts linked by theme and in year two you will produce an original piece of writing that transforms two literary texts into different genres
- What can I do next?**
- Higher education at university or college such as our BA (Hons) Creative Writing for Media or BA (Hons) Journalism programmes
  - Careers that require a good command of English

## English Literature A-level

- How long:** Southend  
**Where:** Two years  
**Code:** 6916  
**What's covered?**  
**Year one:**
- Texts in Context: you will study a wide range of 19th century poems and literary texts with a view to examine all aspects of Victorian life
  - Creative Study: produce a portfolio of course work which will include two essays; one will be on a selected prose text and the other will be on a selected drama text
- Year two:**
- Reading for Meaning: understand the different ways writers approach a chosen theme and how readers interpret texts
  - Extended Essay and Shakespeare Study: select three texts, including one Shakespeare play, to produce an extended essay
- What do I need?**
- Five GCSEs at grade C or above, including maths and at grade B or above in English literature and English language
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Range of university degrees in the creative and social sciences, including English literature, drama, law, history and sociology



## Film Studies A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 6917  
**What's covered?**  
**Year one:**
- British and American Cinema, incorporating topics such as genre, narrative, cinematography and a focus upon a specific era of British Cinema
  - Two pieces of coursework are required at AS, a formal essay and either a photographed storyboard or an extended step-outline of an original concept
- Year two:**
- World cinema as an alternative to Hollywood cinema
  - The role of spectatorship in the viewing process, with a particular emphasis on emotional response to film texts
  - A close-study of a chosen film
  - A small-scale research project on a chosen area of study (usually of a director, genre or star)
  - A screenplay
- What do I need?**
- Five GCSEs at grade C or above, including maths and English language
- How will my work be assessed?**
- Coursework
  - Examination
- What can I do next?**
- Go on to higher education courses at university or college in film and television media, such as our BA (Hons) Television Production and Screen Media degree course
  - Find employment in the media industry including journalism, audio, TV, film, new media and advertising

## Fine Art A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 6904  
**What's covered?**
- Painting
  - Drawing
  - Photography
  - Printing
  - Sculpture
  - Mixed media
- Year one:**
- Coursework unit
  - Externally set assignment
- Year two:**
- Coursework including practical work and extended essay
  - Externally set assignment
- What do I need?**
- Five GCSEs at grade C or above, including maths, English language and art
  - You will also be required to submit an art e-portfolio
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Higher education at university or college in a relevant subject, such as our Foundation Diploma Art and Design Level 4 or BA (Hons) Fine Art programme
  - Employment in various areas of the art and design industry

## General Studies A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 6940  
**What's covered?**  
**Year one:**
- Conflict: human aggression, controversy in science and technology, tensions in society, politics and the public, the arts as a challenge, media bias, business and industry, the market, business big and small
  - Space: space exploration, climate change, a migration of people, urban and rural, art and public space, global media, a use of the land, buying and selling, multiculturalism, green values
- Year two:**
- Power: the energy debate, medicine and health, the ethical responsibilities of scientists, a distribution of power, equal opportunities, law enforcement, art as empowerment, arts and media commentators, media pressure and impact. The impact of advertising, large corporations, free trade, fair trade
  - Change: the nature of science, public understanding of science, the idea of progress in science and technology, social change, educating for change, political reform, changing
- What do I need?**
- Five GCSEs at grade C or above, including maths and English language
- How will my work be assessed?**
- Examinations
- What can I do next?**
- Many degrees at university or college due to its wide scope of knowledge, skills and disciplines

## Geography A-level

- How long:** Two years  
**Where:** Southend  
**Code:** 6920  
**What's covered?**
- Rivers, floods and management
  - Cold environments, coastal environments and hot desert environments and their margins
  - Global population change
  - Food supply issues, energy issues and health issues
  - Plate tectonics and associated hazards
  - Weather and climate and associated hazards
  - Challenges facing ecosystems
  - World cities – evolution or revolution?
  - Development and globalisation
  - Contemporary conflicts and challenges
- Year one:**
- Physical and human geography
  - Geographical skills
- Year two:**
- Contemporary geographical issues
  - Geography fieldwork investigation
- What do I need?**
- GCSE grade A\*-C in geography and GCSE grade A\*-B in English language or GCSE grade A\*-B in geography (higher tier) and GCSE grade A\*-C in English language
- How will my work be assessed?**
- Examinations
- What can I do next?**
- Progress to higher education at university or college to study subjects such as geography, geology and environmental studies
  - Enter a diverse range of employment opportunities from environmental technology to market and operational research to mapping, surveying and tourism



## History A-level

**How long:** Two years

**Where:** Southend

**Code:** 6922

### What's covered?

- British history consisting of the study of the Tudor Dynasty from 1483 to 1603
- European history dealing with Nazi Germany from 1933 to 1945
- Tsarist and Soviet Russia from 1855 to 1991

#### Year one:

- Change and consolidation
- Historical issues: periods of change

#### Year two:

- The state and the people: change and continuity
- Historical enquiry

### What do I need?

- Five GCSEs at C or above, which must include maths and English language at grade B or above
- An interest in history is essential
- Wide background reading is necessary
- Good essay writing skills are required

### How will my work be assessed?

- AS assessment: 100% examination
- A2 assessment: 60% examination, 40% coursework essay

### What can I do next?

- Progress to university or college to study a wide range of degrees
- Entry into a wide variety of occupations

## Law A-level

**How long:** Two years

**Where:** Southend

**Code:** 6926

### What's covered?

#### Year one:

- Law Making and the Legal System: the different ways in which law is created, the sources of law, the various influences that lead to a change in law by parliament, how the legal system works
- The Concept of Liability: what is required to be guilty of a crime, what is required for a successful civil action in negligence, criminal sentencing and civil sanctions

#### Year two:

- Criminal Law: murder, manslaughter, non fatal offences against the person, theft, robbery, burglary, fraud, possible defences
- Concepts of Law: law and morality, law and justice, balancing conflicting rights, fault, judicial creativity

### What do I need?

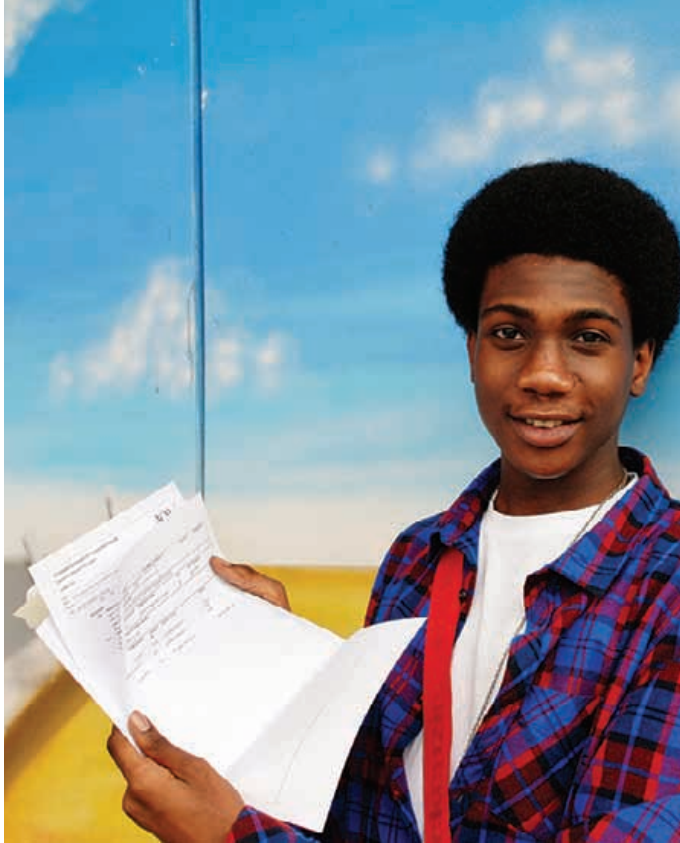
- Five GCSEs at Grade C or above including maths
- GCSE in English language is required at grade B or above

### How will my work be assessed?

- The course is 100% examination based including both analytical scenario style problem questions and essays

### What can I do next?

- Progress to study at undergraduate level for an LLB in Law if you wish to pursue a career as a legal professional
- Study law in combination with another subject
- Study a completely different subject at undergraduate level
- Find employment in the police or in a law firm or opt for a variety of careers depending on the combination of subjects you have studied



## Mathematics A-level

**How long:** Two years

**Where:** Southend

**Code:** 6927AS, 6966A2

**What's covered?**

**Year one:**

- Core 1: algebra, coordinate geometry, polynomials, mathematical notation and proof
- Core 2: sequences and series, trigonometry, introductory calculus, logarithms
- Statistics: classification and presentation of data, probability, hypothesis testing

**Year two:**

- Core 3: proof, exponentials and natural logarithms, functions, calculus techniques, numerical methods
- Core 4: Further algebra, further trigonometry, parametric equations, further calculus, vector geometry, comprehension
- Mechanics: vectors, kinematics, forces, projectiles

**What do I need?**

- Five GCSEs at grade C or above, including English
- GCSE Maths at grade A\*- B

**How will my work be assessed?**

- Examinations
- Coursework (year two only)

**What can I do next?**

- Progress to higher education at university or college to study a programme such as mathematics, science or other related subject
- Find employment as a chartered accountant, actuary or statistician; or in any field where mathematical and logical skills can be applied

## Media Studies A-level

**How long:** Two years

**Where:** Southend

**Code:** 6928, 6967

**What's covered?**

**Year one:**

- Textual analysis, with a focus on representation in TV drama (exam)
- Audiences and institutions, with a focus on the British Film Industry (exam)
- Print production (coursework)

**Year two:**

- Critical perspectives in media (exam)
- Reflective analysis of practical skills and work (exam)
- Print and video production (coursework)

**What do I need?**

- Five GCSEs at grade C or above, including maths and English language

**How will my work be assessed?**

- At both AS and A2, the balance of examination and coursework is 50%

**What can I do next?**

- Higher education courses at university or college such as our BA (Hons) Television Production & Screen Media degree or BA (Hons) Journalism
- Find employment in the media industry including journalism, audio, TV, film, new media and advertising

## Photography A-level

**How long:** Two years

**Where:** Southend

**Code:** 6930

**What's covered?**

**Year one:**

- Coursework Portfolio: fundamentals aspects of photography, producing a portfolio of work from a given brief
- Controlled Assignment: you will select a starting point from an early release question paper and will plan and prepare ideas - you will then undertake a five hour controlled period to realise your intentions/outcomes

**Year two:**

- Personal Investigation: you will submit one personal project that has personal significance - this investigation includes a 1,500/2,000 word personal study
- Controlled Assignment: you will select one starting point from an early release question paper and will plan and prepare ideas – you will then undertake a 15 hour controlled period to realise your intentions/ outcomes

**What do I need?**

- Five GCSEs at grade C or above, including maths and English language
- You will be required to submit a photography portfolio

**How will my work be assessed?**

- Coursework
- Examination

**What can I do next?**

- Progress to a degree at university or college such as our BA (Hons) Photography programme
- Seek employment in a relevant field

## Physics A-level

**How long:** Two years

**Where:** Southend

**Code:** 6970

**What's covered?**

**Year one:**

- Physics on the go: this unit involves the study of mechanics and materials
- Physics at Work: you will study waves, electricity and the wave/particle nature of light
- Exploring Physics: this unit involves an experiment that is based on a physics-based visit or a case study of an application of physics

**Year two:**

- Physics on the Move: this unit involves the study of further mechanics (momentum and circular motion), electric and magnetic fields, and particle physics
- Physics from Creation to Collapse: this unit involves the study of thermal energy, nuclear decay, oscillations, astrophysics and cosmology
- Experimental Physics (Practical): this unit involves planning an experiment, carrying it out and analysing the results

**What do I need?**

- Five GCSEs at grade C or above, including English language, as well as a grade B or above in physics and chemistry (or double award science) and maths
- It is also strongly recommended that AS Mathematics is studied alongside AS Physics
- Please note: it is not possible to use vocational qualifications like BTECs in science as entry criteria for science A-levels

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Progress to one of a broad range of science and engineering degrees including physics, astrophysics, medical physics, electronic/electrical engineering and mechanical engineering
- Medicine and dentistry degrees
- Seek employment in research, engineering or the armed forces



## Psychology A-level

**How long:** Two years

**Where:** Southend

**Code:** 6933

### What's covered?

Year one:

- Cognitive, developmental, social and biological psychology
- Individual differences
- Research methods

Year two:

- Biological rhythms and sleep
- Aggression
- Eating behaviour,
- Gender and intelligence
- You will develop knowledge and understanding of one disorder such as schizophrenia or depression
- Learn about one contemporary application of psychology such as anomalous psychology or addiction

### What do I need?

- Five GCSEs at grade C or above, including GCSE grade B in English language
- GCSE grade B or above in maths or a GCSE science subject

### How will my work be assessed?

- Examinations

### What can I do next?

- Continue to higher education at university or college to study a range of degrees including psychology or sociology
- Seek employment in a public services profession

## Sociology A-level

**How long:** Two years

**Where:** Southend

**Code:** 6934

### What's covered?

Year one:

- Culture and identity, families and households, wealth, poverty and welfare
- Education with research methods, health with research methods

Year two:

- Beliefs in society, global development, mass media; power and politics
- Crime and deviance with theory and methods, stratification and differentiation with theory and methods

### What do I need?

- Five GCSEs at grade C or above, including maths, and a grade B or above in English language

### How will my work be assessed?

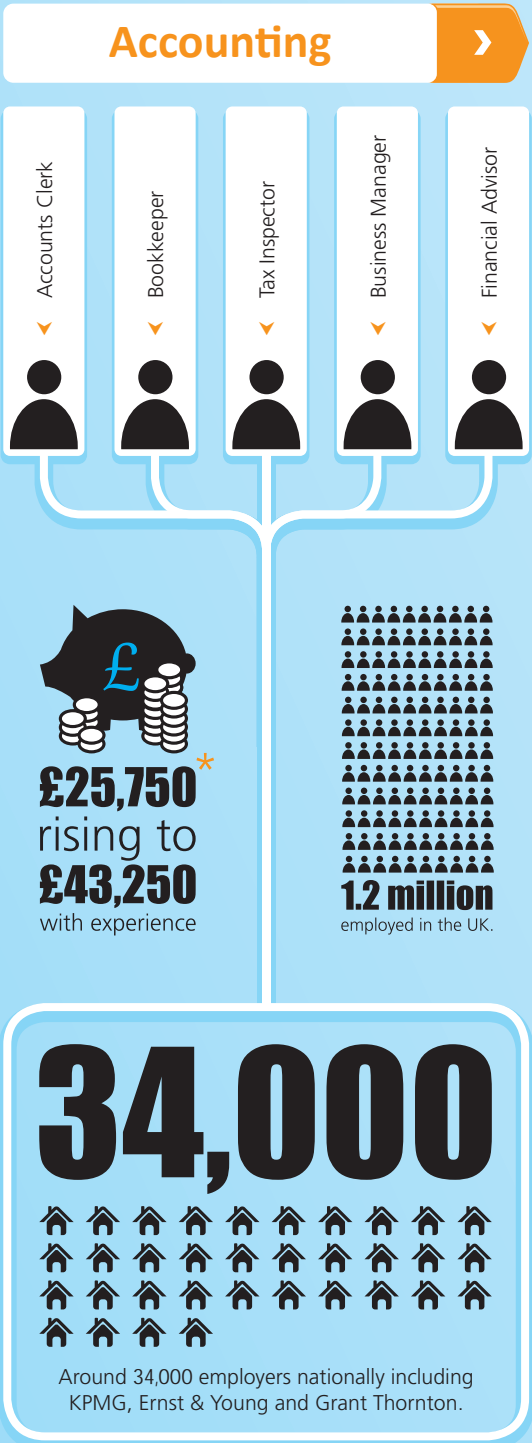
- Examinations

### What can I do next?

- Progress to higher education at university or college to study subjects such as sociology, social policy and criminology
- Enter a variety of careers, from social research, through civil service work, to teaching and police work

# BTEC Vocational and Apprenticeship Courses

\* The average salary in the South East of England for a newly-qualified accountant is approximately £25,750



Source: <https://nationalcareersservice.direct.gov.uk>

## AAT Accounting Level 2 Certificate

**How long:** One year

**Where:** Southend

**Code:** 90130

**What's covered?**

- Accounting in a professional environment
- Mathematics for accounting
- Creating business documents
- Essential accounting and procedures
- Recording income and receipts
- Making and recording payments
- Preparing ledger balances and an initial trial balance
- Maintaining the cash book, petty cash and journals day books
- Banking procedures
- Maintaining control accounts
- Providing basic cost and revenue information
- Computerised accounting
- Working effectively in accounting and finance
- Functional skills in maths and English

**What do I need?**

- GCSEs at grade C or above in maths and English language
- You will need to pay for membership of the AAT and essential text books

**How will my work be assessed?**

- Exams

**What can I do next?**

- AAT Accounting Level 3 Diploma (part-time)

## Intermediate Apprenticeship in Accounting Level 2 Diploma

**How long:** One year

**Where:** Work-based

**Code:** 9241

**What's covered?**

- Recording income and receipts
- Making and recording payments
- Preparing ledger balances and an initial trial balance
- Cash book, petty cash, journals day books
- Banking procedures
- Maintaining control accounts
- Basic principles of costing
- Provide basic cost and revenue information
- Computerised accounting
- Working effectively in accounting and finance
- Professional ethics in accounting and finance

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Five exams set by the AAT, completed online and marked immediately with results within 10 minutes
- One internal exam set by the AAT and marked internally by qualified assessors

**What can I do next?**

- Advanced Apprenticeship in Accounting

## Advanced Apprenticeship in Accounting Level 3 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 9242

**What's covered?**

- Recording income and receipts
- Making and recording payments
- Preparing ledger balances and an initial trial balance
- Maintaining the cash book, petty cash and journals day books
- Banking procedures
- Maintaining control accounts
- Basic principles of costing
- Provide basic cost and revenue information
- Computerised accounting
- Working effectively in accounting and finance
- Professional ethics in accounting and finance

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

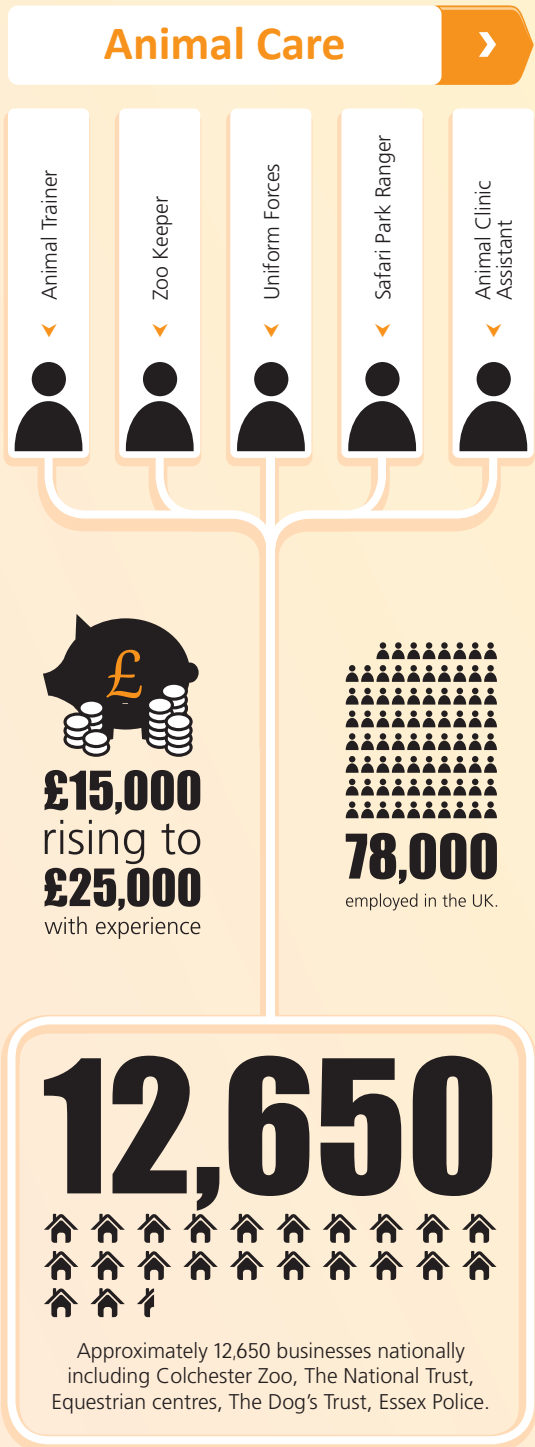
**How will my work be assessed?**

- Exams

**What can I do next?**

- AAT Accounting Level 4 Diploma (part-time)





## City & Guilds Land-based Studies Level 1 Certificate

**How long:** One year  
**Where:** Southend  
**Code:** 6440

- What's covered?**
- Maintaining the health and well-being of animals
  - Movement and accommodation of animals
  - Handling, exercise and restraint of animals
  - Animals in the wild and in society
  - Safe and effective working practices in land-based industries
  - Develop performance in land-based industries
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at G or above
  - Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Coursework
- Examinations

### What can I do next?

- Animal Care Level 2 Diploma



## BTEC Animal Care Level 2 Diploma

**How long:** One year  
**Where:** Basildon or Southend Campus  
**Code:** 6425

- What's covered?**
- Planning and monitoring animal feeding
  - Maintaining animal health and welfare
  - Maintaining animal accommodation
  - Relevant work experience
  - Functional skills in maths and English

### What do I need?

- Two GCSEs at grade D or above, including two of maths, English and science, or
- Land-based Studies Level 1 Certificate (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Coursework
- Examinations

### What can I do next?

- Animal Management Level 3 Diploma



Level 2 Animal Care and Level 3 Animal Management students spent a week doing important conservation work at Wat Tyler Country Park. They worked on the 'Untidy Industries' project, and did such a good job they secured further opportunities in the future.

## BTEC Animal Management Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Animal Management, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Animal Management.  
**Where:** Basildon or Southend campus  
**Code:** 6426

### What's covered?

- Understanding and promoting animal health
- Principles of animal biology
- Animal anatomy and physiology
- Animal handling and safe working methods
- Managing animal accommodation and feeding
- An investigative project in the land-based sector
- Undertaking relevant work experience
- Functional skills in maths and English

### What do I need?

- Four GCSEs at grade C or above, including maths, English and a science subject, or
- Animal Care Level 2 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Coursework
- Examinations

### What can I do next?

- Progress to higher education to study courses ranging from Applied Biology to Zoology
- Enter the animal science industry, or undertake further training to become a veterinary nurse



## Pre-Apprenticeships



**Personalised to your aspirations, abilities and interests, a Pre-Apprenticeship will give you all the skills you need to find and succeed in employment.**

**From looking for a job and excelling in interviews through to effective communication skills, Pre-Apprenticeship training will give you all you need to successfully progress to the Apprenticeship of your choice.**

### Pre-Apprenticeship (Work-based Pathway) Level 1 Certificate

**How long:** Six months

**Where:** Basildon, Southend or Thurrock

**Code:** 85643

**What's covered?**

- The first three months will be on a full-time placement programme identified via the placement interview
- The next three months will comprise of four days full-time work and one day at College
- The day at College will provide you with the qualifications you need to progress

**What do I need?**

- Interview
- Successful attendance at interview event and satisfactory references
- Functional Skills

**How will my work be assessed?**

- Assignments
- Functional Skills exam

**What can I do next?**

- Full-time vocational course at South Essex College
- Apprenticeship at South Essex College



### Pre-Apprenticeship (College-based Pathway) Level 1 Diploma

**How long:** One year

**Where:** Basildon, Southend or Thurrock

**Code:** 85644

**What's covered?**

- Job seeking skills
- Enterprise projects
- Business communications
- Career planning
- Interview skills
- Developing leadership skills
- Work experience

**What do I need?**

- Interview
- Successful attendance at interview event and satisfactory references
- Functional Skills

**How will my work be assessed?**

- Assignments
- Functional Skills exam

**What can I do next?**

- Full-time vocational course at South Essex College
- Apprenticeship at South Essex College





Art and Design


Fashion/Costume/  
Set Designer

Graphic Designer

Interior Designer

Photographer

Fine Artist



£15,000

rising to

£50,000+

with experience



The creative and cultural industries employ

678,480 people

92,745

There are 18,105 businesses using design skills including Thames Digital, Amaze, the National Press, Saatchi & Saatchi and 74,640 in the creative and cultural industries such as The Cliffs Pavilion, Aardman Animation, Bedlam Productions.

## BTEC Art and Design Level 1 Diploma

**How long:** One year  
**Where:** Southend  
**Code:** 5030

**What's covered?**

- Painting and drawing
- Mixed media art techniques
- Printmaking techniques
- 3D craft
- Graphic design
- Photography
- Cultural studies
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade G or above including English at grade E or above and, preferably an art-related subject
- You may be expected to bring sample artwork to interview
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assessment is entirely coursework based and is on-going through informal, formal, peer assessment, self assessment and observed presentations
- The course is assessed via a series of internally set and marked assignments
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- UAL Art and Design Level 2 Diploma
- Apprenticeship in Community Arts Management Level 2 Diploma

## UAL Art and Design Level 2 Diploma

**How long:** One year  
**Where:** Southend  
**Code:** 5031

**What's covered?**

- Drawing and painting skills
- Visual communication
- Solving 2D, 3D and time-based creative problems
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including an art-related subject, or
- Art and Design BTEC Level 1 Diploma (or equivalent) and maths and English at entry 3
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback will be provided through tutorial
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Art and Design Level 3 Pre-Foundation Diploma
- Art and Design (3D Design) Level 3 Diploma
- Art and Design (Fashion Design) Level 3 Diploma
- Art and Design (Fashion Promotion) Level 3 Diploma
- Art and Design (Fine Art) Level 3 Diploma
- Art and Design (Graphic Design) Level 3 Diploma
- Art and Design (Photography) Level 3 Diploma
- Art and Design (Set Design) Level 3 Diploma

## UAL Art and Design Level 2 Diploma (Design for Theatre)

**How long:** One year  
**Where:** Thurrock  
**Code:** 60061

**What's covered?**

- Drawing skills
- Visual communication
- Construction and 3D Design
- Costume Design and Production
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including English at grade E or above and an art-related subject, or
- Art and Design BTEC Level 1 Diploma (or equivalent) and maths and English at entry 3
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback will be provided through tutorial
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Art and Design Level 3 Diploma (Costume Design)
- Art and Design Level 3 Diploma (Set Design)

Art and Design

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Source: <https://nationalcareersservice.direct.gov.uk>

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## UAL Pre-Foundation Level 3 Diploma in Art and Design

**How long:** One year

**Where:** Southend

**Code:** 60062

**What's covered?**

- Painting and drawing
- Visual communication, print
- Graphics and design
- 3D design and sculpture
- Functional skills in maths and English

**What do I need?**

- Five GCSEs at grade C or above, including maths and English and an art-related subject, or
- UAL Art and Design Level 2 Diploma (or equivalent) at distinction grade, and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma

## UAL Art and Design (3D Design) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (3D Design); while Route B will give you an UAL Level 3 Extended Diploma in Art and Design (3D Design).

**Where:** Southend

**Code:** 5114

**What's covered?**

- Design techniques
- Computer-generated imagery materials, techniques and processes
- Contextual awareness
- 2D and 3D problem solving
- Time-based problem solving
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths, English and an art-related subject, or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You will be expected to show samples of drawings and design work alongside interest in the subject
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, ongoing feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our BA (Hons) Interior Design

## UAL Art and Design (Costume Design) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (Costume Design), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Costume Design).

**Where:** Thurrock

**Code:** 60063

**What's covered?**

- Concept development
- Pre production and production processes
- Garment and accessory design
- 2D and 3D communication
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths, English and an art related subject, or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our Costume and Textiles FdA course and the BA (Hons) Costume

## UAL Art and Design (Set Design) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (Set Design), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Set Design).

**Where:** Thurrock

**Code:** 60064

**What's covered?**

- Concept development and storyboarding
- Set Design and prop making
- Scenery construction
- Model making
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths, English and an art related subject, or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our BA (Hons) Interior Design



## UAL Art and Design (Fashion Design) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (Fashion Design), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Fashion Design).

**Where:** Southend

**Code:** 5117

### What's covered?

- Fashion illustration
- Textiles
- Garment and accessory design
- Surface pattern and decoration techniques
- Functional skills in maths and English

### What do I need?

- Four GCSEs at grade C or above, including maths, English and an art-related subject, or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

### What can I do next?

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our BA (Hons) Fashion Design or FdA Fashion and Textiles

## UAL Art and Design (Fashion Promotion) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (Fashion Promotion), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Fashion Promotion).

**Where:** Southend

**Code:** 5135

### What's covered?

- Drawing development
- Digital imaging
- Advertising
- Fashion illustration
- Photography
- Functional skills in maths and English

### What do I need?

- Four GCSEs at grade C or above, including maths and English, or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

### What can I do next?

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our FdA Fashion Communication and Marketing or the BA (Hons) Graphic Design



A pleating company that has designed pleated products for Royalty, Lady Gaga and the Harry Potter films visited South Essex College. F. Ciment (Pleating) Ltd stopped by to talk to fashion students about their craft. The company is one of the few remaining pleating companies in the UK and Terry Weinert from the company impressed students with his level of expertise







A group of Extended Diploma Fine Art students from South Essex College created a giant mural celebrating Leigh-on-Sea. The piece took over a month to complete at Leigh-on-Sea train station. Featuring over 175 images, the epic piece of work stretches to over 25 metres in length and is 2.2 metres high.



## UAL Art and Design (Fine Art) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (Fine Art), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Fine Art).

**Where:** Southend

**Code:** 5028

**What's covered?**

- Painting and drawing
- Sculpture
- Print
- Graphics and design
- 3D design
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths, English, and an art-related subject or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our BA (Hons) Fine Art

## UAL Art and Design (Graphic Design) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 credit Diploma in Art and Design (Graphic Design), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Graphic Design).

**Where:** Southend

**Code:** 5115

**What's covered?**

- Visual communication
- Graphic image making
- Typographic design
- Design for advertising
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths, English, and an art-related subject or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material
- Your progress will be supported by regular, on-going feedback throughout the course
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our BA (Hons) Graphic Design



## UAL Art and Design (Photography) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a UAL Level 3 Diploma in Art and Design (Photography), while Route B will give you a UAL Level 3 Extended Diploma in Art and Design (Photography).

**Where:** Southend

**Code:** 6126

**What's covered?**

- Photographic design
- Darkroom techniques
- Digital imaging and editing
- Traditional film photography
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths, English and an art-related subject, or
- UAL Art and Design Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- The course is assessed via a series of internally set and marked assignments
- There are no exams on the main award although there may be exams for functional skills

**What can I do next?**

- Foundation Art and Design Level 4 Diploma
- Higher education courses at university or college, including our BA (Hons) Photography

## UAL Foundation Art and Design Level 4 Diploma

**How long:** Foundation is an intensive one year course designed to prepare students for entry to higher education. The fast paced curriculum and varied projects will help you develop a strong, individual portfolio of creative work in order for you to progress to degree level study.

**Where:** Southend

**Code:** 5004

**What's covered?**

- Graphic design and illustration
- Fashion and textiles
- Fine art and sculpture
- Printmaking and visual communication
- Multi-media and photography

Within these specialist areas you will also be able to develop skills in:

- Drawing and painting
- Photography
- Textiles
- Digital media

**What do I need?**

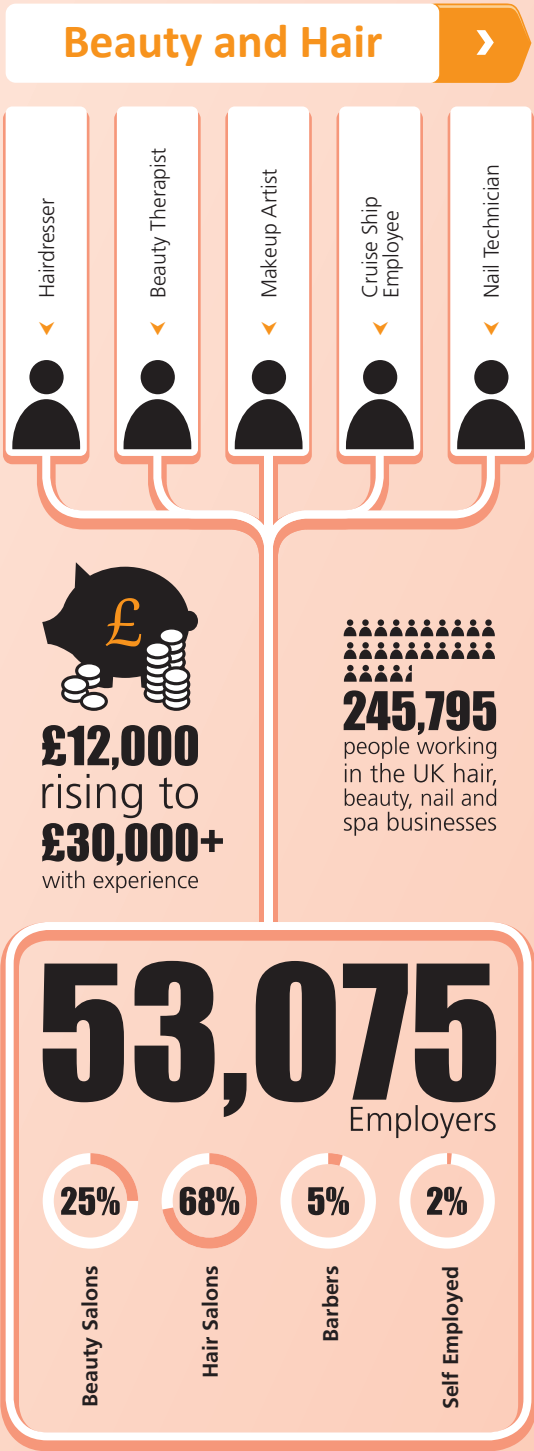
- Five GCSEs at grade C or above to include English, maths and an arts-based subject
- One A-level (or equivalent Level 3 qualification e.g. Pre Foundation Level 3 Diploma in Art and Design)
- You may also be expected to bring samples of your artwork to interview
- Current knowledge of contemporary arts
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Your work will be assessed through a mixture of practical tasks and supporting written material. Your progress will be supported by regular, ongoing feedback throughout the course

**What can I do next?**

- Higher education courses at university or college, including our BA (Hons) degrees in Fine Art, Fashion, Photography, Costume or Graphic Design, or the FdA Fashion, Communication & Marketing



Source: <https://nationalcareersservice.direct.gov.uk>

## City & Guilds Hairdressing and Beauty Level 1 Diploma

**How long:** One year

**Where:** Canvey Skills Centre

**Code:** 50172

**What's covered?**

**Mandatory units:**

- Professional image in a salon
- Career opportunities
- Functional skills in maths and English

**Optional units include:**

- Shampoo and conditioning
- Styling men's and women's hair
- The art of dressing and colouring hair
- Salon reception duties
- Colour hair using temporary colour
- Skin and hand care
- Basic make-up application
- Themed face painting
- Nail art application
- Providing basic manicure and pedicure treatments

**What do I need?**

- Two GCSEs at grade E or above in maths and English (or an equivalent entry Level 3 qualification in literacy and numeracy)
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

**How will my work be assessed?**

- Practical assessments
- Assignments
- Examinations
- As this is a rigorous course of study you will be required to complete a large amount of work away from the College

**What can I do next?**

- Beauty Specialist Techniques Level 2 Diploma
- Hairdressing Level 2 Diploma
- Seek employment as an apprentice junior in a salon, spa, health farm or cruise ship

## City & Guilds Hairdressing Level 1 Diploma

**How long:** One year

**Where:** Basildon

**Code:** 50048

**What's covered?**

- Professional image in a salon
- Career opportunities
- Shampoo and conditioning
- Styling men's and women's hair
- Plaiting and twisting hair
- Colour in the hair and beauty sector
- The art of dressing hair
- The art of colouring hair
- Salon reception duties
- Working with others
- Colour hair using temporary colour
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade E or above in maths and English (or an equivalent Level 1 qualifications in literacy and numeracy)
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

**How will my work be assessed?**

- Practical assessments
- Assignments
- Examinations
- As this is a rigorous course of study you will be required to complete a large amount of work away from the College

**What can I do next?**

- Hairdressing Level 2 Diploma
- Seek employment as an apprentice junior in a salon, spa, health farm or cruise ship

## City & Guilds Hairdressing Level 2 Diploma

**How long:** One year

**Where:** Basildon or Thurrock

**Code:** 50026

**What's covered?**

- Working in hairdressing industry
- Follow health and safety in the salon
- Client consultation for hairdressing services
- Shampoo and condition the hair and scalp
- Cut women's hair
- Colour hair and lighten hair
- Perm and neutralise hair
- The art of dressing hair
- Promote products and services to clients in a salon
- Hairdressing design skills, create an image based theme
- Functional skills in maths and English

**What do I need?**

- GCSE grade D or above in maths and English (or equivalent qualifications in literacy and numeracy), or
- Hairdressing Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

**How will my work be assessed?**

- Practical assessments
- Assignments
- Examinations
- As this is a rigorous course of study you will be required to complete a large amount of work away from the College

**What can I do next?**

- Hairdressing Level 3 Diploma
- Seek employment as an apprentice junior in a salon, health farm, cruise ship or spa

## City & Guilds Hairdressing Level 3 Diploma

**How long:** One year

**Where:** Basildon or Thurrock

**Code:** 50093

**What's covered?**

- Monitor and maintain health and safety practices in the salon
- Consultation support for colleagues on hair services
- Style and dress hair using a variety of techniques
- Colour hair to create a variety of looks
- Cutting Women's hair
- Cutting Men's hair
- Colour correction
- Bridal hair (optional)
- Hair extensions (optional)
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above in maths and English (or equivalent qualifications in literacy and numeracy)
- Hairdressing Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

**How will my work be assessed?**

- Practical assessments
- Assignments
- Examinations
- As this is a rigorous course of study you will be required to complete a large amount of work away from the College

**What can I do next?**

- Progress on to a Level 4 Diploma in Management for the Hair and Beauty industries
- Enter employment as a junior stylist

## City & Guilds Hairdressing NVQ Level 3 Diploma

**How long:** Two years

**Where:** Basildon

**Code:** 50030

**What's covered?**

- Monitor procedures to safely control work operations
- Promote additional services or products to clients
- Provide hairdressing consultation services
- Creatively cut hair using a combination of techniques
- Colour hair using a variety of techniques
- Provide colour correction services
- Creatively style and dress hair
- Create a variety of permed effects
- Provide creative hair extension services
- Functional skills in maths and English

**What do I need?**

- All applicants for this course must have employment in a salon
- Two GCSEs at grade D or above in maths and English (or equivalent qualifications in literacy and numeracy), or
- Hairdressing Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

**How will my work be assessed?**

- Practical assessments
- Assignments
- Examinations
- As this is a rigorous course of study you will be required to complete a large amount of work away from the College

**What can I do next?**

- Progress on to the Level 4 Diploma in Management for the Hair and Beauty industries
- Enter employment as a senior stylist



## VTCT Beauty Therapy Level 1 Diploma

**How long:** One year

**Where:** Basildon or Southend

**Code:** 6323

### What's covered?

- Introduction to hair and beauty sector
- Presenting a professional image in a salon
- The art of photographic make up
- Providing basic manicure treatment
- Providing basic pedicure treatment
- Follow health and safety in the salon
- Working with others in the hair and beauty salon
- Create a hair and beauty image
- Salon reception duties
- Nail art application
- Skincare
- Basic make-up application
- Themed face painting
- Functional skills in maths and English

### What do I need?

- Two GCSEs at grade E or above, including English
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

### How will my work be assessed?

- Practical and written assessments

### What can I do next?

- Beauty Specialist Techniques Level 2 Diploma

## VTCT Beauty Specialist Techniques Level 2 Diploma

**How long:** One year

**Where:** Basildon, Southend and Thurrock

**Code:** 6337

### What's covered?

- Health and safety in the salon
- Reception duties
- Client care and communication
- Facial skin care
- Eyelash and eyebrow treatments
- Display Stock
- Apply and instruct on make-up
- Manicure and pedicure
- Skin tanning techniques
- Functional skills in maths and English

### What do I need?

- Two GCSEs at grade D or above, including maths or English, or
- Beauty Therapy Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references
- You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course

### How will my work be assessed?

- Practical and written assessments
- Multiple choice examinations

### What can I do next?

- Beauty Therapy Treatments Level 3 Diploma



Salon Management students from the Southend Campus of South Essex College visited the Dermal Institute to take part in a workshop on 'Creating a buzz and PR'. The Dermal Institute trains professionals already in the industry. The master-class equipped the students from the VTCT Level 4 course with the tools to apply when they manage their own salons within the beauty industry.



## VTCT Nail Services NVQ Level 2 Diploma

- How long:** One year  
**Where:** Basildon or Southend  
**Code:** 50137  
**What's covered?**
- Health and safety
  - Reception duties and customer services
  - Perform nail services treatments (manicure and pedicure)
  - Perform nail enhancements
  - Nail art and airbrushing of the nails (Level 2 Award in Airbrushing Nail Design)
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above, in maths or English, or
  - Beauty Therapy Level 1 Diploma (or equivalent) and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references
  - You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course
- How will my work be assessed?**
- Practical assessments
  - Coursework
  - Multiple choice examinations
- What can I do next?**
- Progress on to further beauty therapy courses or employment

## VTCT Beauty Therapy Treatments Level 3 Diploma

- How long:** One year  
**Where:** Basildon, Southend and Thurrock  
**Code:** 6340  
**What's covered?**
- Health and safety in the salon
  - Client care, professional conduct and business awareness
  - Facial and body electrical treatments
  - Anatomy and physiology
  - Body massage and pre-blended aromatherapy massage
  - Provide self tanning, spa treatments and apply individual permanent lashes
  - Functional skills in maths and English
- What do I need?**
- Beauty Specialist Techniques Level 2 Diploma and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
  - You will be required to purchase salon wear, a basic equipment kit and textbooks and pay a fee towards the cost of consumables used on the course
- How will my work be assessed?**
- Practical assessment on paying clients
  - Multiple choice examinations
- What can I do next?**
- Seek relevant employment in a beauty therapy salon, leisure centre, cruise liner or health farm

## VTCT Make-up Artistry Level 3 Diploma

- How long:** One year  
**Where:** Southend  
**Code:** 50196  
**What's covered?**
- Camouflage make-up
  - Apply airbrush make-up
  - Fashion and photographic make-up
  - Health and safety
  - Client care
  - Apply and instruct make-up
  - Design and apply face and body art
  - Media make-up
  - Functional skills in maths and English
- What do I need?**
- Two GSCEs at C or above, including maths or English
  - Successful attendance at interview event and satisfactory references
  - You will be required to purchase a uniform, theatrical make up kits, textbook and pay a fee of £60 at enrolment, towards the cost of consumables used on the course
- How will my work be assessed?**
- Practical, written assessments
  - Written exams
- What can I do next?**
- Progress onto other courses and university
  - Gain employment within the make-up industry

## VTCT Hair and Media Make-up Level 2 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 50043  
**What's covered?**
- Themed face painting
  - Body art design
  - Health and safety in the salon and client care
  - Apply make up
  - Art of photographic make up
  - The art of dressing hair
  - Plaiting and twisting hair
  - Consultation and shampooing/conditioning hair
  - Art of colouring hair
  - Skin tanning
  - Nail art
  - Create an image based within the hair and beauty sector
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above, including maths or English (or equivalent Level 1 qualifications), or
  - Hairdressing Level 1 Diploma (or equivalent) and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references
  - You will need to purchase salon wear, equipment and textbooks and pay a fee towards the cost of consumables used on the course
- How will my work be assessed?**
- Coursework
  - Practical assessments
  - Multiple choice examinations
- What can I do next?**
- Theatrical Special Effects Hair and Media Make-up Level 3 Diploma
  - A dedicated hairdressing course



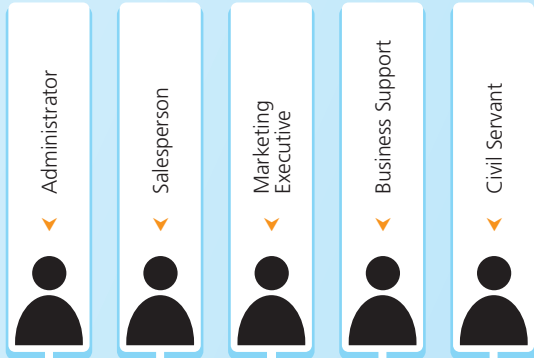
## VTCT Theatrical Special Effects Hair and Media Make-up Level 3 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 50044
- What's covered?**
- Apply media make-up
  - Apply camouflage make-up
  - Apply fashion and photographic make-up
  - Apply airbrush make-up
  - Create, cast and apply prosthetics pieces and bald caps
  - Client care and health and safety
  - Style and fit postiches
  - Functional skills in maths and English
- What do I need?**
- Hair and Media Make-up Level 2 Diploma and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
  - You will need to purchase your own equipment at an additional cost, including salon wear, theatrical make-up kit, textbooks and consumables
- How will my work be assessed?**
- Coursework
  - Practical assessments
  - Multiple choice examinations
- What can I do next?**
- Progress to higher education
  - Seek suitable employment

## VTCT Level 4 Diploma in Salon Management

- How long:** One year  
**Where:** Southend  
**Code:** 50144
- What's covered?**
- Management of health and safety
  - Quality management within hair and beauty sector
  - Sales management within the hair and beauty sector
  - Public relations (PR) within the hair and beauty sector
  - Salon management
  - Salon design
  - Marketing in the hair and beauty sector
  - Human resource management within the hair and beauty sector
  - Functional skills in maths and English (if you are age 16-18)
- What do I need?**
- Level 3 beauty or hair qualification
  - You will be required to wear professional dress during management sessions
- How will my work be assessed?**
- Through a range of observations and written assessments
  - As this is a rigorous course of study you will be required to complete a large amount of work away from college
- What can I do next?**
- Progress to higher education at university or college such as a degree in salon management
  - Pursue a career in beauty therapy or hairdressing salons, leisure centres, cruise liners or health farms

## Business and Admin



**£15,000**  
rising to  
**£50,000+**  
with experience



**4.5 million**  
employed in the UK.

**2,160,000**



Approximately 2.16 million businesses registered in the UK which include large Essex employers such as Olympus Keymed, Southend Airport and Ford.

Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC Business Level 2 Diploma

- How long:** One year  
**Where:** Basildon or Southend  
**Code:** 5487
- What's covered?**
- Business purposes
  - Business organisations
  - Visual merchandising and display techniques for retail business
  - Personal selling in business
  - Starting a small business
  - People in organisations
  - Financial forecasting for business
  - Training and employment in business
  - Business ethics
  - The marketing plan
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above, including maths or English, or
  - Foundation Business Administration Level 1 Diploma (or equivalent at merit grade or above) and maths and English at entry 3
  - Successfully take part in a professional business interview together with satisfactory references
- How will my work be assessed?**
- Individual, paired or group work including presentations and written assignments
  - Functional skills are assessed through examinations
- What can I do next?**
- Business Level 3 Diploma

## BTEC Business Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Business, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Business.

**Where:** Basildon or Southend

**Code:** 5469

**What's covered?**

- Marketing and market research
- International business
- Business accounting
- Managing a business event
- Starting a small business
- Transport systems
- Human resource management
- The business environment
- Business resources
- Marketing and business communication
- Internet marketing
- Career development and planning
- Creative product promotion and understanding retail
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Business Level 2 Diploma (or equivalent at merit grade or above) and maths and English at level 1
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- 100% coursework which will incorporate individual submissions, presentations, paired and group work

**What can I do next?**

- Progress into employment
- Higher education courses at university or college, including our BA (Hons) Business Studies

## Business with Financial Studies (Fast Track) Level 3 Diploma

**How long:** One year

**Where:** Southend

**Code:** 5513

**What's covered?**

You will study two qualifications: BTEC Business Level 3 Diploma and the Certificate in Financial Services. Units include:

- The business environment
- Business resources
- Introduction to marketing
- Business communication
- Internet marketing
- Career development and planning
- Creative product promotion
- Understanding retail
- Certificate in financial studies (CeFs)
- Financial capability for the immediate and short-Term (CIS)
- Financial capability for the medium and long-term (CML)
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English or
- Business Level 2 Diploma (or equivalent at merit grade or above) and maths and English at level 1
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assessment is coursework based for the 90 Credit Diploma, however, the Certificate in Financial Studies is exam based

**What can I do next?**

- Progress into employment
- Higher education courses at university or college, including our BA (Hons) Business Studies

## BTEC Enterprise and Entrepreneurship Level 3 Diploma

**How long:** One year

**Where:** Southend

**Code:** 90041

**What's covered?**

- Starting a small business
- Business planning and finance
- Setting up a supply chain
- Communicate with your customers
- Monitoring the performance of your business
- Planning for future expansion
- Developing an entrepreneurial mind-set
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Business Level 2 Diploma (or equivalent), at merit grade or above, and maths and English at level 1
- Successfully take part in a professional business interview together with satisfactory references
- You should have a micro-business idea prior to enrolment that will be used to trade throughout the academic year and to which all assignments will be geared

**How will my work be assessed?**

- Coursework for the main qualification which could include individual, paired or group presentations
- Examinations for any functional skills qualifications that may need to be completed

**What can I do next?**

- Continue to run and expand your business
- Employment within different industries where you can apply your new business skills
- Higher education courses at university or college, including our BA (Hons) Business Studies

## City & Guilds Legal Administrators and Personal Assistants Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 6722

**What's covered?**

- Working in the legal environment
- Legal word processing (including legal audio transcription)
- Proofreading
- Information Processing Award Level 2
- OCR Business Professional Certificate Level 1 (including text production, audio transcription and word processing)
- Functional skills in maths and English

**What do I need?**

- Two GCSEs, including English language at grade C or above, plus an additional GCSE in an academic subject at grade D or above
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Legal Administrators and Personal Assistants Level 3 Diploma (one year) (not fast track)



## City & Guilds Legal Administrators and Personal Assistants Level 3 Diploma

- How long:** Two years  
**Where:** Southend  
**Code:** 6704  
**What's covered?**
- Advanced legal word processing
  - Advanced legal audio transcription
  - Advanced business skills in the legal environment
  - Advanced proofreading
  - Legal studies certificate (City and Guilds CILEx Level 2)
  - OCR Business Professional Certificate including business presentations (PowerPoint), mail merge, document presentations, business audio transcription, business word processing and business audio transcription
  - Advanced legal information processing (City and Guilds/CILEx Level 3)
  - Functional skills in maths and English
- What do I need?**
- Four GCSEs at grade C or above including English language
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Progress to suitable employment
  - Higher education at university or college

## City & Guilds Legal Administrators and Personal Assistants (Fast-track) Level 3 Diploma

- How long:** One year  
**Where:** Southend  
**Code:** 90131  
**What's covered?**
- Advanced legal word processing
  - Advanced legal audio transcription
  - Advanced business skills in the legal environment
  - Advanced proofreading
  - Legal studies (City and Guilds CILEx Level 2)
  - OCR Business Professional Certificate including business presentations (PowerPoint), mail merge, document presentations, business audio transcription, business word processing and business audio transcription
  - Advanced legal information processing (City and Guilds/CILEx Level 3)
  - Functional skills in maths and English
- What do I need?**
- Five GCSEs at grade C or above, including English language, and A-levels or AS-levels, or an equivalent level 3 qualification
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Progress to suitable and employment
  - Higher education at university or college

## Intermediate Apprenticeship in Business & Administration Level 2 Certificate

- How long:** One year  
**Where:** Work-based  
**Code:** 90033  
**What's covered?**
- Business and Administration Level 2 NVQ
  - Level 2 Technical Certificate in Business Administration
  - Or Level 2 Award in Administration
  - Level 2 Certificate for IT Users (CLAiT Plus)
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Business and Administration

## Advanced Apprenticeship in Business & Administration Level 3 Diploma

- How long:** 18 months  
**Where:** Work-based  
**Code:** 90034  
**What's covered?**
- Business and Administration Level 3 NVQ
  - Business Administration Level 3 Certificate
  - Functional Skills
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- There are a range of assessment methods
- What can I do next?**
- Business Administration Level 4 Diploma



More than 70 budding entrepreneurs from the Basildon Campus of South Essex College pitched their ideas to a panel of business experts in a Dragon's Den style competition. 'The Splash' saw teams of students challenged to come up with business ideas.



## Intermediate Apprenticeship in Customer Service Level 2 Certificate

**How long:** One year

**Where:** Work-based

**Code:** 90017

### What's covered?

- You'll work on the front line to ensure customers are dealt with in a positive, reliable and pleasant way
- Offer advice, answer questions or handle complaints
- To properly assist customers, you'll need a positive attitude and clear, up-to-date knowledge of your organisation's products and services

### What do I need?

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations

### What can I do next?

- Advanced Apprenticeship in Customer Service

## Advanced Apprenticeship in Customer Service Level 3 Diploma

**How long:** One year

**Where:** Work-based

**Code:** 90018

### What's covered?

- National Vocational Qualification
- Functional skills
- Knowledge based element or technical certificate
- Training is a combination of work-based assessment and off job training delivered at the college

### What do I need?

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations

### What can I do next?

- Progress into employment
- Higher education courses at South Essex College, including BA (Hons) Business Studies

## Intermediate Apprenticeship in Team Leading Level 2 Certificate

**How long:** One year

**Where:** Work-based

**Code:** 9229

### What's covered?

- Personal development as a team leader
- Team communications
- Team performance
- Controlling resources
- Building work relationships
- Team development
- Providing customer service

### What do I need?

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

### What can I do next?

- Advanced Apprenticeship in Management



## Advanced Apprenticeship in Management Level 3 Diploma

**How long:** 18 months

**Where:** Work-based

**Code:** 9228

### What's covered?

- Personal development as a first line manager
- Resource planning
- Meeting stakeholder needs
- Managing and communicating information
- Developing individuals and teams
- Recruitment and selection
- Maintaining quality standards
- Improving team performance
- Management communication

### What do I need?

- Three GCSEs grade A\*-D including maths and English
- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

### What can I do next?

- Level 4 Management Diploma in Human Resource Practices

## Peter Jones Enterprise Academy BTEC Higher Apprenticeship in Innovation and Growth Level 5 Certificate

**How long:** Two years

**Where:** Work-based

**Code:** 90148

### What's covered?

- Innovation and growth in organisations
- Use of financial information for planning innovation and growth
- Principles of researching and testing innovative ideas
- Developing innovative business cases
- Innovation in action
- Basic principles of costing
- Change management for innovation and growth
- Management decision making for innovation and growth
- Developing an innovative idea
- Implementing an innovative idea

### What do I need?

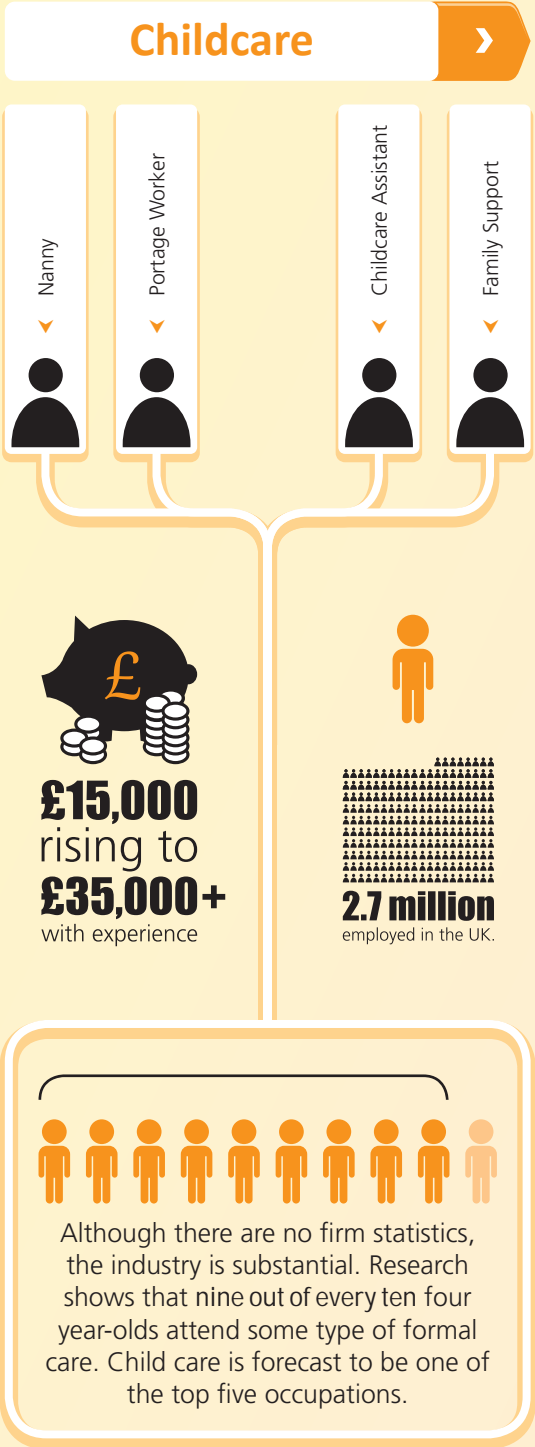
- Educated up to Level 3 standard
- You must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- Demonstrate you are able to work at Level 2 in literacy and numeracy

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Online testing
- Written examinations
- Assessment in the workplace

### What can I do next?

- Possible progression within workplace to a permanent position



Source: <https://nationalcareersservice.direct.gov.uk>

## CACHE Caring for Children Level 1 Certificate

**How long:** One year

**Where:** Basildon

**Code:** 3379

### What's covered?

- Personal and social development
- Play and learning
- Human growth and development
- Healthy living
- Keeping children healthy and safe
- Leisure and craft
- Technology
- Functional skills in maths and English

### What do I need?

- Two GCSEs at grade E or above
- Two references showing suitability to work with children
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Coursework
- Examination

### What can I do next?

- Level 2 Certificate for the Children & Young People's Workforce



## BTEC Level 1 Certificate in Introduction to Health, Social Care and Children’s and Young People’s Settings

**How long:** One year  
**Where:** Thurrock  
**Code:** 20183T

- What’s covered?**
- Understand the range of service provision and roles within health and social care, adults, children and young people, early years and childcare
  - Understand the principles and values in health and social care, adults and children and young people, early years and childcare
  - Awareness of protection and safeguarding in health and social care, adults and children and young people, early years and childcare
  - Introduction to communication in health and social care, adults and children and young people, early years and childcare
  - Introductory awareness of equality and inclusion in health, social care and children’s and young people’s settings
  - Introductory awareness of health and safety in health, social care and children’s and young people’s settings
  - Introductory awareness of person-centred support in health, social care and children’s and young people’s settings
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade E or above
  - Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework

- What can I do next?**
- CACHE Level 2 Certificate for Children and Young People's Workforce

## CACHE Level 1 Diploma in Introduction to Health, Social Care and Children’s and Young People’s Settings

**How long:** One year  
**Where:** Southend  
**Code:** 20181 Y01S

- What’s covered?**
- 1st semester (both pathways)**
- Understanding a range of service provision and roles
  - Protecting and safeguarding
  - Communication
  - Health and safety
  - Person centred support
- 2nd semester (child care pathway)**
- Introduction to children’s and young people’s development
  - Introduction to physical care of babies and young people
  - Introduction to physical disability
  - Introduction to the development of children and young people through play
  - Introductory awareness of bereavement
  - Functional skills in maths and English

- 2nd semester (social care pathway)**
- Introduction to learning disability
  - Introduction to mental health and dementia
  - Introduction to awareness of bereavement
  - Human growth and development
  - Understanding the importance of engagement
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade E or above in English and maths
  - Successful interview and satisfactory references

**How will my work be assessed?**

- Coursework and assignments
- Exam-based Functional skill tests

- What can I do next?**
- CACHE Level 2 Certificate for Children and Young People's Workforce

## CACHE Level 2 Certificate for the Children & Young People’s Workforce

**How long:** 1 year  
**Where:** Basildon, Southend and Thurrock  
**Code:** 1587

- What’s covered?**
- Child and young person development
  - Understanding how to safeguard the wellbeing of children and young people
  - Supporting young people’s health and safety
  - Working together for the benefit of children and young people
  - Understanding how to support positive outcomes for children and young people
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade D or above, including English and maths, or
  - BTEC Level 1 Certificate or CACHE Level 1 Diploma (or equivalent) and maths and English at entry 3
  - You will also need two references showing your suitability to work with children and an enhanced DBS disclosure

**How will my work be assessed?**

- Coursework
- Examinations

- What can I do next?**
- After successful completion of the course you may progress to an appropriate Level 3 early years qualification
  - Seek employment as a nursery assistant

## Apprenticeship in Children and Young People’s Workforce Level 2 Certificate

**How long:** One year  
**Where:** Work-based  
**Code:** 20087

- What’s covered?**
- You could be working as an assistant in a nursery, preschool, or in children’s services
  - Work with children from birth to seven years of age
  - Provide a stimulating environment and supporting the health and well-being of children
  - Help to transform children’s lives and assist them in developing the skills they’ll need for lifelong learning

- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship

- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace

- What can I do next?**
- Advanced Apprenticeship in Health and Social Care Level 3 Diploma



## CACHE Level 3 Diploma for the Children & Young People’s Workforce

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you a CACHE Level 3 Diploma for the Children & Young People’s Workforce, while Route B will give you a CACHE Level 3 Extended Diploma for the Children & Young People’s Workforce.

**Where:** Thurrock

**Code:** 20023

**What’s covered?**

- Promote communication in health, social care or children’s and young people’s settings
- Engage in personal development in health, social care or children’s and young people’s settings
- Promote equality and inclusion in health, social care or children’s and young people’s settings
- Principles for implementing duty of care in health, social care or children’s and young people’s settings
- Understand child and young person development
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above including maths and English, or
- CACHE Level 2 Certificate for the Children and Young People’s Workforce (or equivalent), and maths and English at level 1
- You will also require an enhanced DBS disclosure

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Enter employment in a variety of childcare settings
- Progress to higher education at university or college

## BTEC Children’s Care, Learning and Development Level 3 Diploma

**How long:** Two years

**Where:** Southend or Thurrock

**Code:** 5247

**What’s covered?**

- Positive relationships in children’s care, learning and development
- Professional practice for 0-8 years
- Safeguarding children
- Positive environments for children’s care, learning and development
- Children’s learning and play
- Special needs
- Vocational work experience in a nursery, pre-school or school
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Childcare and Education Level 2 Certificate (or equivalent) and maths and English at level 1
- You will also need two references showing suitability to work with children and an enhanced DBS disclosure
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework

**What can I do next?**

- Seek relevant employment in a nursery, as a nanny in a private home or as a children’s holiday rep
- Progress to a higher education course at university or college, including our BA (Hons) Early Years Education degree at the Southend Campus

## Advanced Apprenticeship in Children’s and Young People’s Workforce Level 3 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 20088

**What’s covered?**

- You could be working as an assistant in a nursery, preschool, or in children’s services
- Work with children from birth to seven years of age
- Provide a stimulating environment and supporting the health and well-being of children
- Help to transform children’s lives and assist them in developing the skills they’ll need for lifelong learning

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Progression onto further Level 3 qualifications
- higher education courses at university or college

## Advanced Apprenticeship in Supporting Teaching and Learning Level 3 Diploma

**How long:** One year

**Where:** Work-based

**Code:** 80019

**What’s covered?**

- Support pupils learning activities
- Promote positive behaviour
- Develop and promote positive relationships
- Support the development of effectiveness of work teams
- Reflect on and develop practice

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Progression onto further Level 3 qualifications
- higher education courses at university or college

\* Wages can start at approximately £15,000 for a labourer rising to £30,000+ for a range of jobs.

### Construction


Bricklayer

Painter/Decorator


Scaffolder

Roofing Technician

Project Manager




**£15,000**  
rising to  
**£35,000+**



**2.3 million**  
employed in the UK.

## UK's BIGGEST Industry



192,404 construction companies currently registered including Balfour Beatty, Carillion and Kier.

Source: <https://nationalcareersservice.direct.gov.uk>

## Cskills Awards Bricklaying Level 1 Diploma

**How long:** One year  
**Where:** Thurrock  
**Code:** 40005

- What's covered?**
- Brickwork practical and theory
  - Handling and storing materials
  - Cutting, laying and fixing components
  - Mixing materials
  - Health and Safety
  - Undertaking relevant work experience
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade G or above, including English at Grade E or above
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- Bricklaying Level 2 Diploma



## CITB Carpentry and Joinery Level 1 Diploma

**How long:** One year  
**Where:** Thurrock  
**Code:** 40013

- What's covered?**
- Carpentry and joinery practical and theory
  - How to carry out safe working practices
  - Information, quantities and communicating with others
  - Building methods and construction technology
  - Basic woodworking joints
  - Maintaining and using hand tools
  - Preparing and using portable power tools
  - Undertake relevant work experience
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade G or above, including English at grade E or above
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- Carpentry and Joinery Level 2 Diploma

## CITB Building Craft Occupations Level 1 Diploma

**How long:** One year  
**Where:** Thurrock  
**Code:** 40052

- What's covered?**
- Pipework and fitted interiors
  - Brickwork and quoin skills
  - Surface preparation and painting
  - Partitioning skills
  - Health and safety
  - Plastering and tiling
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade G or above, including English at grade E or above
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- Bricklaying Level 2 Diploma
  - Carpentry and Joinery Level 2 Diploma
  - Construction Level 2 Diploma



## BTEC Construction Level 1 Diploma

- How long:** One year  
**Where:** Southend  
**Code:** 5822  
**What's covered?**
- Developing construction drawing skills
  - Producing a product
  - Working as a team to move and handle resources
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade G or above including English at grade E or above
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examination
- What can I do next?**
- Bricklaying Level 2 Diploma
  - Carpentry and Joinery Level 2 Diploma
  - Construction Level 2 Diploma



## CITB Bricklaying Level 2 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 40008  
**What's covered?**
- Block and brickwork practical and theory
  - Storing materials and equipment
  - Erecting and dismantling working platforms
  - Setting and basic building brick and block work walling
  - Health and safety
  - Functional skills in maths and English
- What do I need?**
- Basic Construction Skills Level 1 Diploma, or another suitable Level 1 construction qualification, and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Bricklaying Level 3 Diploma



## Intermediate Apprenticeship in Bricklaying Level 2 Diploma

- How long:** Two years  
**Where:** Work-based  
**Code:** 40066  
**What's covered?**
- Level 2 Diploma in Bricklaying
  - Functional skills
  - Employee rights and responsibilities
  - Level 2 Diploma in Trowel Occupations
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
  - You must have Level 1 Diploma in Bricklaying
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Bricklaying

## Cskills Carpentry and Joinery Level 2 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 40015  
**What's covered?**
- Practical theory of carpentry and joinery
  - Safe working practice
  - Building methods and construction technology
  - Carrying out first and second fixing operations
  - Erecting structural carcassing
  - Maintenance
  - Setting up and operating a circular saw
  - Health and safety
  - Functional skills in maths and English
- What do I need?**
- Foundation or Level 1 qualification in Carpentry and Joinery and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examination
- What can I do next?**
- Carpentry and Joinery Level 3 Diploma



## Intermediate Apprenticeship in Carpentry & Joinery Site Work Level 2 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 40037

**What's covered?**

- Health and Safety storing resources
- Erecting and dismantling work platforms
- Efficient working practices
- Produces joinery setting out details
- Mark out joinery details
- Manufacturing joinery products

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Advanced Apprenticeship in Carpentry and Joinery Site Work Level 3 Diploma



Construction students from South Essex College got a valuable insight about how to get into the industry at a careers event which featured guest speakers from the UK's top construction companies.

## Intermediate Apprenticeship in Carpentry & Joinery Bench Work Level 2 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 40035

**What's covered?**

- Health and Safety storing resources
- Erecting and dismantling work platforms
- Efficient working practices
- Produces joinery setting out details
- Mark out joinery details
- Manufacturing joinery products

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Advanced Apprenticeship in Carpentry and Joinery Bench Work

## BTEC Construction Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 5819

**What's covered?**

- Structure of the construction industry
- Exploring health, safety and welfare in construction
- Sustainability in the construction industry
- Construction drawing techniques
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths or English, or
- Construction Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assignments
- Examinations

**What can I do next?**

- Bricklaying Level 3 Diploma
- Carpentry and Joinery Level 3 Diploma
- Construction Level 3 Diploma



## Maintenance Operations Level 2 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 40053  
**What's covered?**
- Health & safety
  - Building methods and construction technology
  - Masonry Repairs (small scale)
  - Painting and decorating repairs (small scale)
  - Plastering repairs (small scale)
  - Plumbing repairs (small scale)
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above, preferably including English or Maths (or an appropriate Level 1 qualification).
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Progression Level 1 construction craft course



## Intermediate Apprenticeship in Maintenance Operations Level 2 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 40053  
**What's covered?**
- Health & safety
  - Building methods and construction technology
  - Masonry Repairs (small scale)
  - Painting and decorating repairs (small scale)
  - Plastering repairs (small scale)
  - Plumbing repairs (small scale)
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Maintenance Operations

## CITB Bricklaying Level 3 Diploma

- How long:** One year  
**Where:** Thurrock  
**Code:** 40068  
**What's covered?**
- Block and brickwork practical and theory
  - Storing materials and equipment
  - Erecting and dismantling working platforms
  - Setting and basic building brick and block work walling
  - Erect complex masonry structures
  - Functional skills in maths and English
- What do I need?**
- Bricklaying Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Higher education course at university or college



## Advanced Apprenticeship in Bricklaying Level 3 Diploma

- How long:** Two years  
**Where:** Work-based  
**Code:** 40067  
**What's covered?**
- Bricklaying Level 3 Diploma
  - Employee rights and responsibilities
  - Trowel Occupations Level 3 Diploma
  - Personal learning and thinking skills
  - Functional skills
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
  - Bricklaying Level 2 Diploma
- How will my work be assessed?**
- Practical assessments
  - Portfolio of evidence
  - Short tests
- What can I do next?**
- Chartered Institute of Building leadership qualifications
  - Undertake a programme of continual professional development

## Cskills Carpentry and Joinery Level 3 Diploma

- How long:** One year
- Where:** Thurrock
- Code:** 40000
- What's covered?**
- The theory and practice of carpentry and joinery
  - Establishing the operating area
  - Progressing operations
  - Organising resources
  - Coordinating and installing first and second fitting
  - Erecting crevassing
  - Producing timber products and health and safety
  - Functional skills in maths and English
- What do I need?**
- Carpentry and Joinery Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examination
- What can I do next?**
- Progress to further training, such as Chartered Institute of Building leadership qualifications



## Advanced Apprenticeship in Carpentry & Joinery Bench Work Level 3 Diploma

- How long:** Two years
- Where:** Work-based
- Code:** 40036
- What's covered?**
- You will study practical skills and the underpinning knowledge requirements of the Technical Certificate including:
- Establishing the operational area
  - Progressing operations
  - Organising resources
  - Producing details for joinery production
  - Manufacturing joinery products
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Supervisory or team leader programme
  - Foundation Degree in Construction Management

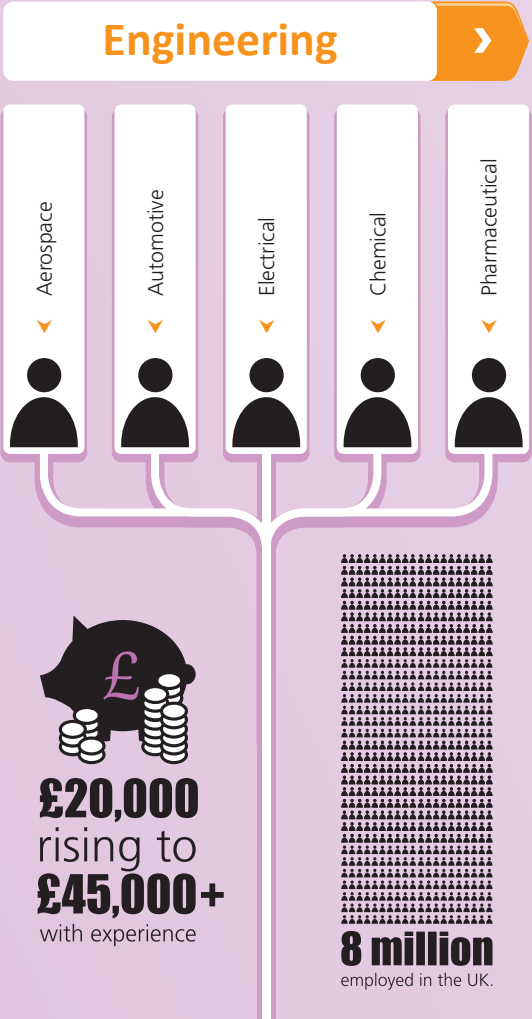
## Advanced Apprenticeship in Carpentry & Joinery Site Work Level 3 Diploma

- How long:** Two years
- Where:** Work-based
- Code:** 40038
- What's covered?**
- You will study both practical skills and the underpinning knowledge requirements of the Technical Certificate, including:
- Establishing the operational area
  - Progressing operations
  - Organising resources
  - Producing details for joinery production
  - Manufacturing joinery products
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - The production of a portfolio of work
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Supervisory or team leader programme
  - Foundation Degree in Construction Management

## BTEC Construction Level 3 Diploma

- How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Construction, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Construction.
- Where:** Southend
- Code:** 5806
- What's covered?**
- Health, safety and welfare in construction and the built environment
  - Sustainable construction
  - Mathematics in construction and the built environment
  - Science and materials in construction and the built environment
  - Functional skills in maths and English
- What do I need?**
- Four GCSEs at grade C or above, including maths and English, or
  - Construction Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Assignments
  - Examinations
- What can I do next?**
- Progress to employment in surveying, architecture, construction or related industries
  - HNC in Construction Management





## BTEC Engineering Level 1 Diploma

**How long:** One year  
**Where:** Southend  
**Code:** 5742

**What's covered?**

- Starting work in engineering
- Developing skills in engineering
- Financial management
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade G or above including English at grade E or above
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Engineering Level 2 Diploma
- Electrotechnical Technology Level 2 Certificate



## EAL Performing Engineering Operations Level 1 Certificate

**How long:** One year  
**Where:** Thurrock  
**Code:** 35031

**What's covered?**

- Basics of mechanical engineering and welding
- Electrical and electronic engineering
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade G or above, including maths and English at grade E or above
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework, practical assessment and underpinning knowledge questions (portfolio)

**What can I do next?**

- Performing Engineering Operations Level 2 Diploma
- Electrotechnical Technology Level 2 Certificate
- Engineering Level 2 Diploma

## City & Guilds Electrotechnical Technology Level 2 Certificate

**How long:** One year  
**Where:** Thurrock  
**Code:** 35010

**What's covered?**

- Practical electrical wiring systems
- Principles of electro-technology
- Installation (buildings and structures)
- Health and safety
- Electrical wiring regulations
- Electrical measurement
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including science, and a GCSE grade A\*-C in maths, or
- Engineering Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations
- Practical assessment

**What can I do next?**

- Progress to the City and Guilds Level 3 Electro-technical Technology part-time course
- Engineering Level 3 Diploma
- Progress into employment

## BTEC Engineering Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 5734

**What's covered?**

- Working safely and effectively in engineering
- Interpreting and using engineering information
- Mathematics for engineering technicians
- Applied electrical and mechanical science for engineering
- Computer Aided Design (CAD) and manufacture with AutoCAD
- Soldering on printed circuit boards
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths and a science subject, or
- Engineering Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assignments
- Examinations

**What can I do next?**

- Engineering Level 3 Diploma



## EAL Performing Engineering Operations Level 2 Diploma

**How long:** One year

**Where:** Thurrock

**Code:** 35032

**What's covered?**

- Working safely in an engineering environment
- Working efficiently and effectively in engineering
- Using and communicating technical information
- Turning, milling and producing components (hand-fitting)
- Welding
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths, English and a science subject, or
- Performing Engineering Operations Level 1 Certificate (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework, practical assessment and underpinning knowledge questions (portfolio)

**What can I do next?**

- Engineering Level 3 Diploma
- Progress into employment

## Intermediate Apprenticeship in Plumbing and Heating Level 2 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 40065

**What's covered?**

- Level 2 NVQ Diploma in Plumbing and Heating
- Functional skills
- Employee rights and responsibilities
- Personal learning and thinking skills

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Advanced Apprenticeship in Plumbing and Heating

## Advanced Apprenticeship in Electrical Installations Level 3 Diploma

**How long:** Four years

**Where:** Work-based

**Code:** 35094

**What's covered?**

- Health and safety
- Employment rights
- Practical skills of electrical installation and study of underpinning knowledge

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Progress to professional development qualifications or relevant higher education course



## BTEC Engineering Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Engineering, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Engineering.

**Where:** Southend or Thurrock

**Code:** 5732

### What's covered?

- Health and safety in the engineering workplace
- Communications for engineering technicians
- Engineering project
- Mathematics for engineering technicians
- Mechanical principles and applications
- Electrical and electronic principles
- Functional skills in maths and English

### What do I need?

- Four GCSEs at grade C or above, including maths, English and a science subject, or
- Engineering Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Coursework
- Examinations

### What can I do next?

- Progress to employment in the engineering industry
- HNC Engineering higher education course

## Advanced Apprenticeship in Engineering Level 3 Diploma

**How long:** Four years

**Where:** Work-based

**Code:** 35095

### What's covered?

- Classroom
- Workshop practice
- On the job assessment

### What do I need?

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

### What can I do next?

- HNC Engineering higher education course





Environment

Sustainability

Renewable Energy

Environmental Management

Environmental Conservation

£

£15,000 rising to £30,000+ with experience

A Growing Industry

Employers include the Government, initiatives such as the Eden Project and many large businesses throughout the UK

## BTEC Environmental Sustainability Level 3 Diploma

**How long:** Two years  
**Where:** Southend  
**Code:** 30010

- What's covered?**
- Understanding the principles of sustainable development
  - Sustainable communities
  - Sustainable construction
  - Scientific practical techniques
  - Understanding coastal management
  - Functional skills in maths and English
- What do I need?**
- Four GCSEs at grade C or above, including maths, English and a science-related subject, or
  - Appropriate Level 2 qualification, such as Animal Care Diploma Level 2, and maths and English at level 1
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Progress to higher education at university or college
  - Enter employment as a junior or trainee within the environmental industries



## Foundation Studies

Foundation studies courses are designed to help you get your first step into education and progress towards vocational qualifications and certificates in English and maths. Classes are also provided to enable those with a disability to gain skills and confidence in a supported and stimulating environment which will lead to progression.



## Employability Personal Development Care Entry Level 3 Certificate

- How long:** One year  
**Where:** Thurrock  
**Code:** 85060
- What's covered?**
- Gain work skills and improve your personal and social development
  - As part of foundation learning, you will develop your vocational skills through experience of working with employers in care
- What do I need?**
- GCSE grade G in English or have completed Functional Skills Entry Level 2 in English
- How will my work be assessed?**
- Portfolio
  - Examination
- What can I do next?**
- Personal & Social Development Level 1 Certificate
  - Progress to a full-time course in your favourite career area



## Employability Personal Development Hair & Beauty Entry Level 3 Certificate

- How long:** One year  
**Where:** Basildon  
**Code:** 85064  
**What's covered?**
- Gain work skills and improve your personal and social development
  - As part of foundation learning, you will develop your vocational skills through experience of working in hair and beauty salons
- What do I need?**
- GCSE grade G in English or have completed Functional Skills Entry Level 2 in English
  - You are also required to attend an interview and complete an assessment
- How will my work be assessed?**
- Portfolio
  - Examinations
- What can I do next?**
- Personal & Social Development Level 1 Certificate
  - Progress to a hairdressing or beauty therapy course



## Employability Personal Development Hospitality & Catering Entry Level 3 Certificate

- How long:** One year  
**Where:** Southend or Thurrock  
**Code:** 50047  
**What's covered?**
- Gain work skills and improve your personal and social development
  - As part of foundation learning, you will develop your vocational skills through experience of working with employers in hospitality and catering
- What do I need?**
- GCSE grade G in English or have completed Functional Skills Entry Level 2 in English
  - You are also required to attend an interview and complete an assessment
- How will my work be assessed?**
- Portfolio
  - Examinations
- What can I do next?**
- Personal & Social Development Level 1 Certificate
  - Progress to a hospitality or catering course

## Employability Personal Development Motor Vehicle Entry Level 3 Certificate

- How long:** One year  
**Where:** Basildon  
**Code:** 85065  
**What's covered?**
- Gain work skills and improve your personal and social development
  - As part of foundation learning, you will develop your vocational skills through experience of working in motor vehicle workshops
- What do I need?**
- GCSE grade G in English or have completed Functional Skills Entry Level 2 in English
  - You are also required to attend an interview and complete an assessment
- How will my work be assessed?**
- Portfolio
  - Examinations
- What can I do next?**
- Personal & Social Development Level 1 Certificate
  - Progress to a motor vehicle course

## Life skills Entry Level 2 Diploma

- How long:** One year  
**Where:** Basildon, Southend or Thurrock  
**Code:** 85032  
**What's covered?**
- Personal and social development
  - Number problems
  - Communicating with others at work
  - Travel and transport
  - Introduction to working with others
- What do I need?**
- Functional skills English achievement at Entry Level 1 or working towards Entry Level 2
  - We will meet you individually to assess your suitability for the course
- How will my work be assessed?**
- An evidence-based portfolio
- What can I do next?**
- Progress to a Preparing for Employment course to build on your existing personal and social development
  - Progress to a full time course in your favourite career area



## Skills for Independence and Work Entry Level 2 Diploma

**How long:** One year

**Where:** Basildon, Southend or Thurrock

**Code:** 1524

**What's covered?**

- Maths and English
- Using ICT and other equipment
- Social and life skills
- Employment related workshops and community projects

**What do I need?**

- No formal entry requirements but you will need to be working at or towards Entry Level 2
- We will meet you individually to assess your suitability for the course

**How will my work be assessed?**

- Practical, written and oral activities

**What can I do next?**

- Further training within the College
- Seek supported employment or voluntary work



## Personal & Social Development Level 1 Certificate

**How long:** One year

**Where:** Basildon or Southend

**Code:** 5312

**What's covered?**

- Functional Skills in English, maths and ICT
- Personal and social development (Level 1 Certificate)
- Oral communications
- Problem solving
- Team work
- Rights and responsibilities
- Healthy living

**What do I need?**

- English and maths at Entry Level 3, working towards Level 1
- You are required to attend an interview and complete an assessment

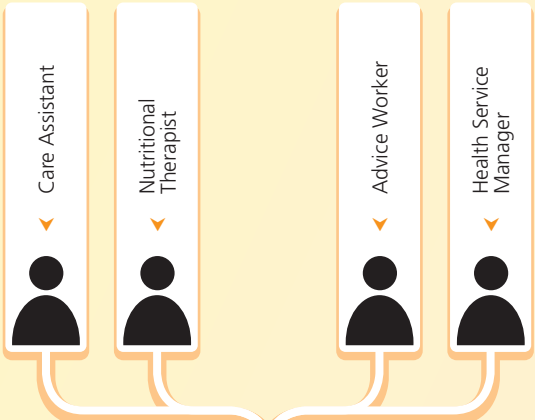
**How will my work be assessed?**

- Portfolio

**What can I do next?**

- Progress to a full-time course in your favourite career area

## Health and Social Care



**£13,500**  
rising to  
**£30,000+**  
with experience



**3 million**  
employed in the UK.



The NHS is largest employer along with thousands of privately-owned care facilities.

Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC Level 1 Certificate in Introduction to Health, Social Care and Children's and Young People's Settings

**How long:** One year

**Where:** Thurrock

**Code:** 20183

**What's covered?**

- Understand the range of service provision and roles within health and social care, adults and children and young people, early years and childcare
- Understand the principles and values in health and social care, adults and children and young people, early years and childcare
- Awareness of protection and safeguarding in health and social care, adults and children and young people, early years and childcare
- Introduction to communication in health and social care, adults and children and young people, early years and childcare
- Introductory awareness of equality and inclusion in health, social care and children's and young people's settings
- Introductory awareness of health and safety in health, social care and children's and young people's settings
- Introductory awareness of person-centred support in health, social care and children's and young people's settings
- Functional skills in maths and English

**What do I need?**

- 2 GCSEs at grade E or above
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework

**What can I do next?**

- Health and Social Care Level 2 Diploma



## CACHE Level 1 Diploma in Introduction to Health, Social Care and Children’s and Young People’s Settings

- How long:** One year  
**Where:** Southend  
**Code:** 20181
- What’s covered?**
- Understanding a range of service provision and roles
  - Protecting and safeguarding, principles and values
  - Communication
  - Health and safety, equality and inclusion
- 2nd semester (child care pathway)**
- Introduction to development
  - Introduction to physical care
  - Introduction to physical disability
  - Introduction to the development through play
  - Introductory awareness of bereavement
  - Functional skills in maths and English
- 2nd semester (social care pathway)**
- Introduction to learning disability
  - Introduction to mental health and dementia
  - Introduction to awareness of bereavement
  - Human growth and development
  - Understanding the importance of engagement in leisure and social activities in health and social care
  - Functional skills in maths and English
  - Personal and social development

- What do I need?**
- Two GCSEs at grade E or above in maths and English
  - Successful interview and satisfactory references
- How will my work be assessed?**
- Coursework
  - Assignments such as; written work, posters, and PowerPoint presentations. In order to pass the course you must complete and pass personal and social development units and also pass your two functional skills which are exam based

- What can I do next?**
- Progress to the College’s Level 2 Diploma in Health and Social Care



Level 2 Health and Social Care students created their own pizzas at Adventure Island on Southend seafront. They spoke with the experienced chefs and management about people’s different dietary requirements and ways to improve healthy eating.

## BTEC Health and Social Care Level 2 Diploma

- How long:** One year  
**Where:** Southend or Thurrock  
**Code:** 6354 or 6354
- What’s covered?**
- Anatomy and physiology for health and social care
  - Individual needs in health and social care
  - Cultural diversity in health and social care
  - Communication in health and social care
  - Individual needs in health and social care
  - Creative and therapeutic activities in health and social care
  - Human lifespan development
  - Individual rights in health and social care
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above in maths and English, or
  - Health and Social Care Level 1 Diploma (or equivalent) and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Through a range of assessment techniques which may include essays, leaflets, video clips, posters and magazine articles
- What can I do next?**
- Health & Social Care (Health Studies or Social Care Pathways) Level 3 Diploma

## Intermediate Apprenticeship in Health & Social Care Level 2 Diploma

- How long:** One year  
**Where:** Work-based  
**Code:** 20080
- What’s covered?**
- Level 2 Diploma in Health and Social Care
  - Preparing to work in Adult Social Care
  - Functional Skills Level 1 (Literacy, Numeracy)
  - Employment rights and responsibilities
  - Observation in the work place and generation of knowledge
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Health & Social Care Level 3 Diploma

## BTEC Health & Social Care (Health Studies or Social Care Pathways) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).  
Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Health and Social Care, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Health and Social Care.

**Where:** Southend or Thurrock

**Code:** 6335

**What's covered?**

- Equality, diversity and rights in health and social care
- Health, safety and security in health and social care
- Development through the life stages
- Anatomy and physiology for health and social care
- Developing effective communication in health and social care
- Sociological and psychological perspectives
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Health and Social Care Level 2 Diploma at merit or distinction grade (or equivalent) and maths and English at level 1
- Enhanced DBS disclosure
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework which includes presentations, assignments, practical assessments and a placement log book

**What can I do next?**

- Progress to employment in a range of health care settings
- Health or care-related degree programmes which includes nursing, midwifery, social studies and social work

## Advanced Apprenticeship in Health & Social Care Level 3 Diploma

**How long:** 18 months

**Where:** Work-based

**Code:** 20083

**What's covered?**

- Competence element - Level 3 Diploma in Health and Social Care
- Knowledge element - Certificate in Preparing to Work in Adult Social Care
- Functional Skills Level 2 (Literacy, Numeracy)
- Employment rights and responsibilities

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

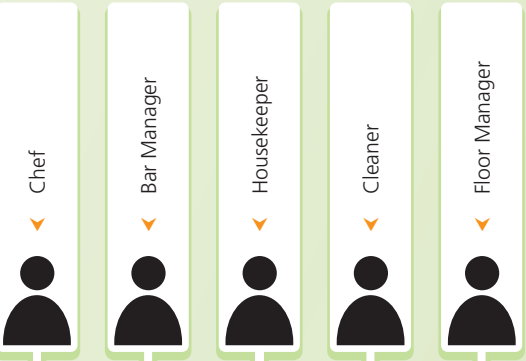
**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Progress to a higher level Health and Social Care course

## Hospitality and Catering



**£11,000**  
rising to  
**£50,000+**  
with experience



**2 million**  
employed in the UK.

# 8%

of total employment in the UK

There are thousands of employers such as Nandos, Best Western, Ramada International and JD Wetherspoon

Source: <https://nationalcareersservice.direct.gov.uk>

## City & Guilds Introduction to the Hospitality Industry Level 1 Diploma

**How long:** One year

**Where:** Southend or Thurrock

**Code:** 50201

**What's covered?**

- Introduction to the hospitality industry
- Customer service in the hospitality industry
- Food and beverage service
- Food preparation and cookery
- Housekeeping and guest services
- Workplace skills
- Health and safety in catering
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade E or above or equivalent

**How will my work be assessed?**

- Through a range of assessment techniques including coursework theory tests and practical examinations

**What can I do next?**

- After successful completion of the course you may progress to the College's Level 1 Introductory Diploma in Professional Cookery





## City & Guilds Professional Cookery Level 1 Diploma

**How long:** One year  
**Where:** Southend or Thurrock  
**Code:** 6841

- What's covered?**
- Introduction to kitchen equipment
  - Healthier foods and special diets
  - Preparing and cooking using different methods
  - Regeneration of pre-prepared foods
  - Food safety (CIEH Level 2)
  - Work skills (Edexcel Level 1)
  - Hands-on food and drink service
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade D or above
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- Professional Cookery Level 2 Diploma



Level 3 Diploma in Advanced Professional Cookery students worked with Greggs the Bakers to develop a new product that has gone on sale in stores. Greggs' professionals visited the Southend Campus to pass on some tips.

## City & Guilds Professional Cookery Level 2 Diploma

**How long:** One year  
**Where:** Southend or Thurrock  
**Code:** 6832

- What's covered?**
- Introduction to the hospitality industry commodities
  - Health and safety and food safety (CIEH Level 2 Certificate)
  - Healthier foods and special diets
  - Kitchen organisation
  - Applying workplace skills (Edexcel Level 1)
  - Food and drink service in the College restaurant
  - CIEH Level 2 Award in Food Safety in Catering
  - Functional skills in maths and English

- What do I need?**
- Professional Cookery Level 1 Diploma (or equivalent) and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- Hospitality Level 3 Diploma



## Intermediate Apprenticeship in Hospitality Level 2 Diploma

**How long:** One year  
**Where:** Work-based  
**Code:** 9237

- What's covered?**
- Hospitality service
  - Food and beverage
  - Housekeeping
  - Front of house reception

- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship

- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace

- What can I do next?**
- Advanced (level 3) Hospitality Supervision
  - Advanced (level 3) Professional Cookery

## BTEC Hospitality Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).  
Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma.

**Where:** Southend

**Code:** 6819

**What's covered?**

- The hospitality industry
- Providing customer care in hospitality
- Financial control in hospitality
- Food service organisation
- Planning and managing a hospitality event
- Contemporary world food
- Principles of nutrition
- Supervisory skills in hospitality
- Food and drinks service
- Personal selling and promotional skills for hospitality
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Professional Cookery Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Practical tasks

**What can I do next?**

- Progress to employment in hospitality, leisure, travel or tourism
- Higher education course at university or college, including our Foundation or BA (Hons) Hospitality Management

## Advanced Apprenticeship in Hospitality Level 3 Diploma

**How long:** 18 months

**Where:** Work-based

**Code:** 9239

**What's covered?**

- Hospitality service
- Food and beverage
- Housekeeping
- Front of house reception

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

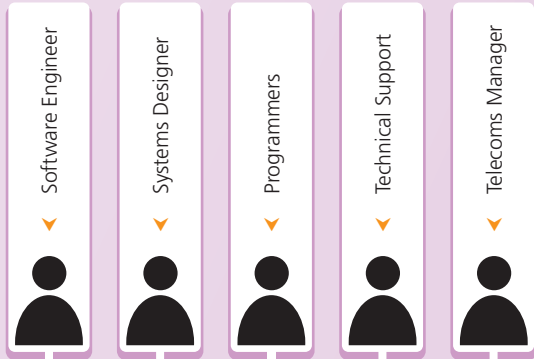
**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Foundation Degree in Culinary Arts
- Foundation Degree in Hospitality Management

## Information Technology



an average of  
**£673**  
per week



**1.5 million**  
employed in the UK.

**100,930**



There are around 100,930  
IT manufacturing and services  
establishments in the UK such as  
Cybersports, Spotify and Mind Candy.

Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC ICT Level 1 Diploma

**How long:** One year

**Where:** Basildon, Southend or Thurrock Learning Campus

**Code:** 45095

**What's covered?**

- Using ICT
- Multimedia
- Graphics
- Microsoft Office
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade G or above including English at grade E or above
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assignments
- Exams

**What can I do next?**

- IT Level 2 Diploma
- Creative Media Production (Games Development) Level 2 Diploma





## BTEC IT Level 2 Diploma

**How long:** One year  
**Where:** Basildon, Southend or Thurrock Learning Campus  
**Code:** 6023

- What's covered?**
- Communicating in the IT industry
  - Working in the IT industry
  - Computer systems
  - Computer graphics
  - CISCO IT essentials
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade D or above, including maths or English, or
  - Level 1 Diploma (or equivalent) and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- IT (Multiple Pathways) Level 3 Diploma
  - Seek suitable employment



## BTEC IT (Multiple Pathways) Level 3 Diploma

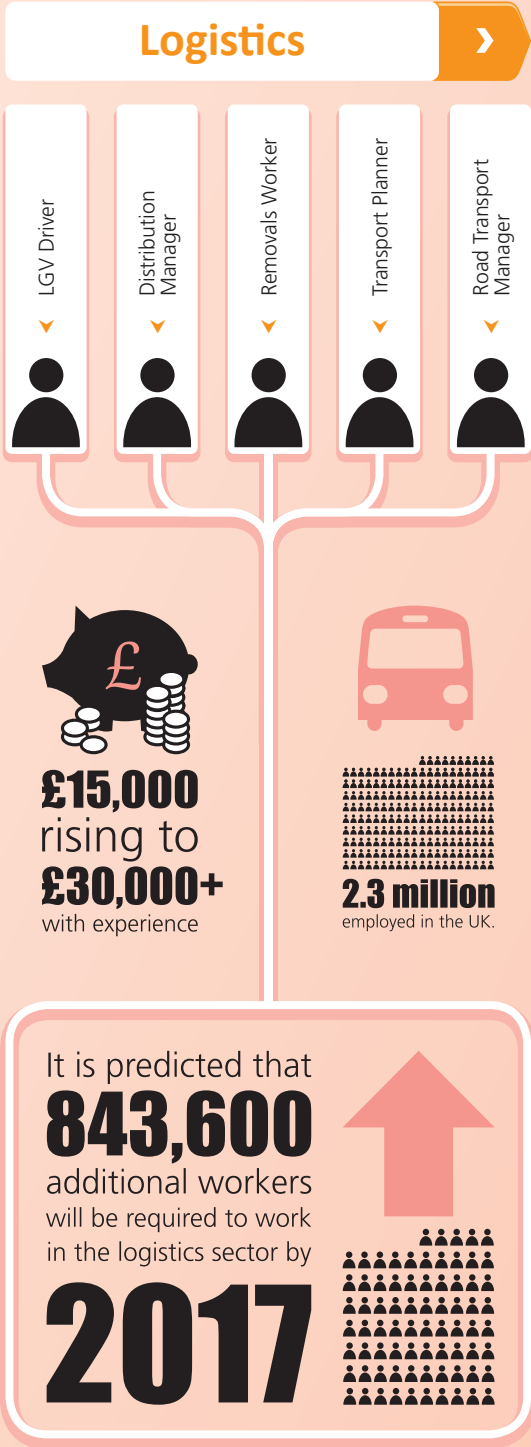
**How long:** One year (Route A), two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in IT, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in IT.  
**Where:** Basildon, Southend and Thurrock Learning Campus  
**Code:** 5920

- What's covered?**
- Communication and employability skills for IT
  - Computer systems
  - Information systems
  - Organisational systems security
  - Network management
  - Computer networks
  - CISCO Certified Network Associate: Fundamentals of Networking
  - CISCO Certified Network Associate: Routers and Routing Protocols
  - Functional skills in maths and English

- What do I need?**
- Four GCSEs at grade C or above, including maths and English language, or
  - IT Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- Higher education at university or college, including our FdSc or BSc (Hons) degrees in Network Technology, or the BSc (Hons) Computer Games Design



Source: <https://nationalcareersservice.direct.gov.uk>

## Study logistics full-time

If an apprenticeship is not your thing, you may still be able to study logistics with us at South Essex College. We are working with awarding bodies to set-up one of the first full-time programmes in the country. Register your interest by email: [learning@southessex.ac.uk](mailto:learning@southessex.ac.uk) and we will keep you informed.

**What is logistics?**

Logistics is a technical sounding term for what is a fairly simple concept. When used in a business context, it refers to the process of ensuring the right items are in the right place at the right time.

More often than not, the term logistics is used in conjunction with supply chain, or supply chain management. This is because any company that is concerned with the manufacture and supply of physical products has to deal with a linear process, starting with the sourcing of the materials used to make the products, right through manufacture, to storage and warehousing, through to their final destination – delivery to the customer.

- Why logistics?**
- You work independently and as a key member of a team
  - You work in an industry that is crucial to us all
  - This is a career that gives you real responsibility
  - Gain a range of skills and qualifications as your career progresses
  - Logistics gives you the opportunity to travel, and even go abroad
  - Start at any level and work your way up
  - You can work in logistics whether you are a school leaver or a graduate
  - Job security - work in an industry that needs more people not less
  - The work is well paid compared to similar jobs in other sectors
  - A flexible career - with part-time or full-time opportunities



## Intermediate Apprenticeship in Commercial Moving Level 2 Certificate

**How long:** Two years

**Where:** Work-based

**Code:** 50198

**What's covered?**

- Communication in teamwork
- Health, safety and security at work
- Manual handling and vehicle loading for commercial moving
- Introduction to site protection for commercial moving
- Warehouse operations for commercial moving
- Regulations in commercial moving
- Drive the vehicle on public roads in a safe and efficient manner
- Wrap and pack goods in a logistics environment
- Customer care
- Solving problems in the workplace

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Progress further in the logistics industry

## Intermediate Apprenticeship in Logistics Operations Level 2 Certificate

**How long:** Two years

**Where:** Work-based

**Code:** 50165

**What's covered?**

- Level 2 Certificate in Logistics Operations
- Functional Skills Maths
- Functional Skills English
- Functional Skills ICT
- Employee rights and responsibilities
- Health, safety and security at work
- Develop effective working relationships
- Contribute to customer service
- Make an effective contribution to the business

**Optional units include:**

- Prepare the van for driving
- Prepare the articulated vehicle for driving
- Obtain information on the collection and delivery of loads
- Wrap and pack goods

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Advanced Apprenticeship in Logistics Operations Management Level 3 Diploma



## Intermediate Apprenticeship in Warehousing & Storage Level 2 Certificate

**How long:** One year

**Where:** Work-based

**Code:** 50053

**What's covered?**

- Health, safety and security at work
- Develop effective working relationships

**Optional units include:**

- Process orders for customers
- Assemble orders for dispatch
- Pick goods
- Place goods in storage
- Wrap and pack goods
- Keep work areas clean
- Maintain hygiene standards in handling and storing goods in logistics operations
- Maintain the cleanliness of equipment
- Use equipment to move goods
- Receive goods
- Process returned goods

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Advanced Apprenticeship in warehousing and storage
- You may also enhance your career progression within the warehousing sector

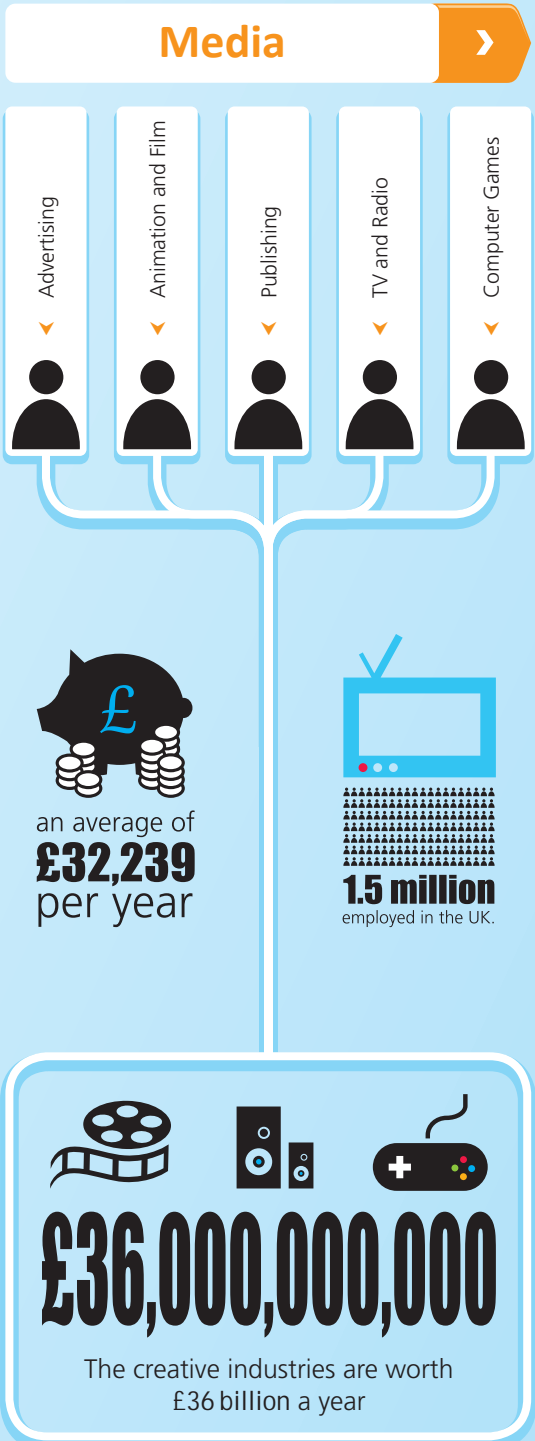


## Advanced Apprenticeship in Logistics Operations Management Level 3 Diploma

- How long:** Two years  
**Where:** Work-based  
**Code:** 50070  
**What's covered?**
- This course targets those who wish to progress onto more senior roles within the logistics operation
- What do I need?**
- Must be employed in the industry for at least 20 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Progression onto more senior roles within the logistics operation

## Advanced Apprenticeship in Warehousing and Storage Level 3 Diploma

- How long:** Two years  
**Where:** Work-based  
**Code:** 50199  
**What's covered?**
- Mandatory units:**
- Contribute to the provision of customer service
  - Provide leadership for your team
  - Supervise the receipt, storage or dispatch of goods
  - Take responsibility for health, safety and security
- Optional units include:**
- Moving and/or handling goods
  - Process returned goods
  - Sort goods and materials for recycling or disposal
  - Maintain the safety and security of hazardous goods and materials
  - Allocate and check work in your team
  - Inducting new colleagues
  - Manage own resources and professional development
  - Build and manage teams
  - Schedule logistics operations to meet requirements
  - Arrange the transportation of goods
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio and online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Supervisory or management qualifications
  - Continual professional development programme



## BTEC Media Production Level 2 Diploma

- How long:** One year  
**Where:** Southend or Thurrock Learning Campus  
**Code:** 6131  
**What's covered?**
- Video production
  - Radio production
  - Print production
  - Photographic techniques
  - Stop motion animation
  - Understanding the media industry
  - Media audiences
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above, preferably including a media related subject (or equivalent)
  - You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Practical tasks and supporting written material
  - On-going assessment of coursework and verbal feedback are provided through tutorials
- What can I do next?**
- Computer Games Development Level 3 Diploma
  - Print-Based Media & Journalism Level 3 Diploma
  - Television and Film Level 3 Diploma
  - Animation Level 3 Diploma

Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC Computer Games Development Level 2 Diploma

**How long:** One year

**Where:** Basildon, Southend or Thurrock

**Code:** 5933

### What's covered?

- Deconstructing computer games
- 2D digital art for computer games
- Research for creative media production
- Communication techniques for creative media production
- 2D computer game engines
- Web authoring
- The creative media sector
- Media audiences and products
- Functional skills in maths and English

### What do I need?

- Two GCSEs at grade D or above, including maths or English (or equivalent) and preferably including a media related subject
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback are provided through tutorials

### What can I do next?

- Computer Games Development Level 3 Diploma
- Print-Based Media Level 3 Diploma
- Television and Film Level 3 Diploma



## BTEC Animation Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).

Completing Route A of this course will give you an Edexcel BTEC Level 3 90 credit Diploma in Creative Media Production (Interactive Media), while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Creative Media Production (Interactive Media)

**Where:** Southend

**Code:** 5113

### What's covered?

- 3D animation (CGI)
- 2D animation production
- Digital storytelling
- Filmmaking and visual effects
- Concept design and storyboarding
- Stop motion animation
- Digital software applications including Adobe Creative Suite and Final Cut Pro

### What do I need?

- Four GCSEs at grade C or above, including maths and English, or
- BTEC Creative Media Production Level 2 Diploma at merit grade (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback are provided through tutorials

### What can I do next?

- Go on to higher education courses at university or college, including our BA (Hons) Digital Animation
- Find employment in the media industry including journalism, audio, TV, film, new media and advertising

## BTEC Computer Games Development Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).

Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Creative Media Production (Games Development), while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Creative Media Production (Games Development).

**Where:** Basildon, Southend or Thurrock

**Code:** 6135

### What's covered?

- 3D modelling and programming
- 2D programming
- Digital graphics
- Drawing concept art for computer games
- Computer game platforms and technology
- Story development for computer games

### What do I need?

- Four GCSEs at grade C or above, including maths, English and art, or
- BTEC Creative Media Production (Games Development) Level 2 Diploma at merit grade (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

### How will my work be assessed?

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback are provided through tutorials

### What can I do next?

- Go on to higher education at university or college, including our BSc (Hons) Computer Games Design degree or BA (Hons) Digital Animation degree
- Employment in journalism, audio, TV, film, new media and advertising





## BTEC Print Media & Journalism Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).  
Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Creative Media Production (Print-Based Media); while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Creative Media Production (Print-Based Media).

**Where:** Southend

**Code:** 6128

**What's covered?**

- Newspaper and magazine production
- Article writing
- Interview and presentation techniques
- Website design
- Photography and digital image manipulation
- Traditional print methods
- Visual analysis
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- BTEC Creative Media Production Level 2 Diploma at merit grade (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback are provided through tutorials

**What can I do next?**

- Go on to higher education at university or college, including our BA (Hons) Journalism degree
- Employment in journalism, creative writing, TV, new media, advertising, marketing, public relations, events management and teaching

## BTEC Television & Film Production Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).  
Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Creative Media Production (Television and Film); while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Creative Media Production (Television and Film).

**Where:** Southend or Thurrock

**Code:** 6130

**What's covered?**

- Making a television advertisement
- Filming a television documentary
- Filming and editing a music video
- Television drama
- Short film projects and a final piece for exhibition
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- BTEC Creative Media Production Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

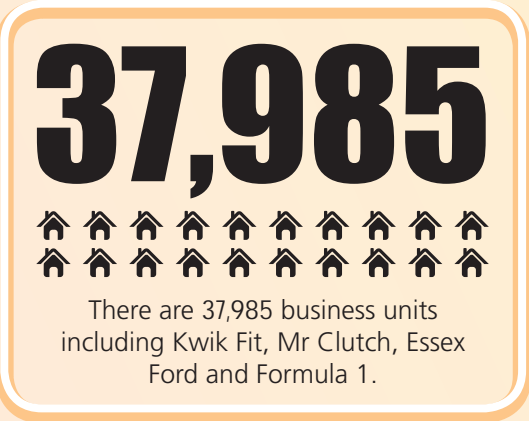
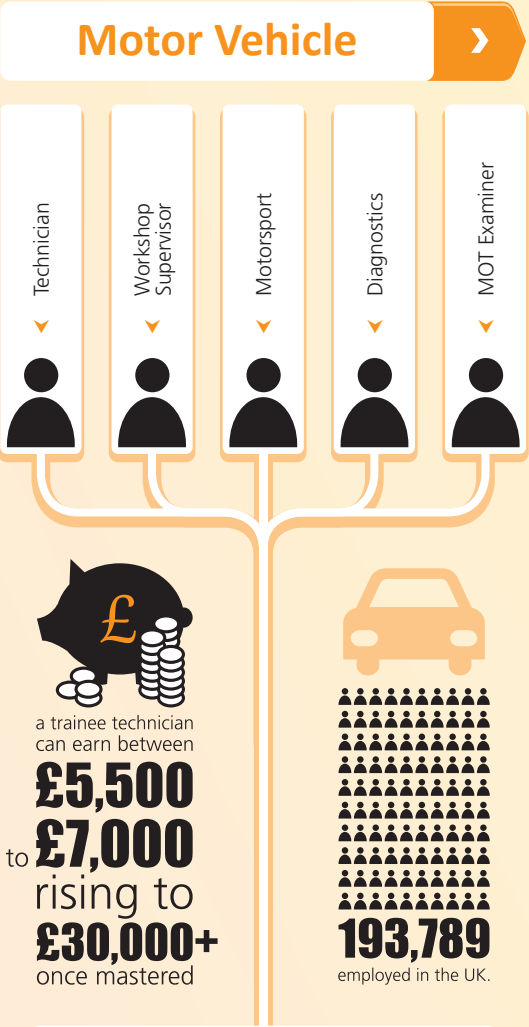
**How will my work be assessed?**

- Practical tasks and supporting written material
- On-going assessment of coursework and verbal feedback are provided through tutorials

**What can I do next?**

- Go on to higher education at university or college, including our BA (Hons) Television Production & Screen Media degree
- Find employment in the media industry including TV and film





## IMI Vehicle Body & Paint Operations (Refinishing) Level 1 Diploma

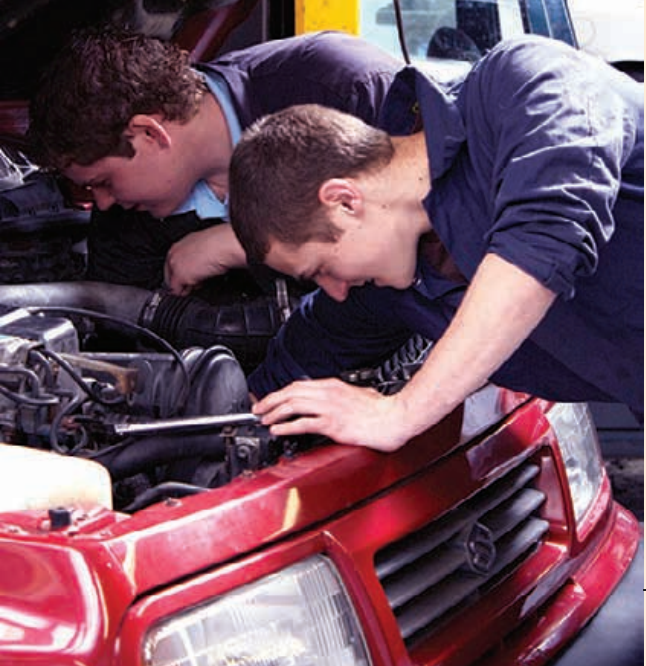
- How long:** One year  
**Where:** Basildon  
**Code:** 35056  
**What's covered?**
- Vehicle body repair practical skills
  - Health and safety
  - Removing and replacing components and non-structural body panels
  - Vehicle body repair theory
  - Vehicle paint refinishing theory and practical skills
  - Basic welding
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade G or above, including English at grade E or above
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Course
  - Examinations
- What can I do next?**
- Vehicle Body and Paint Operations (Refinishing) Level 2 Diploma

## IMI Vehicle Maintenance & Repair Level 1 Certificate

- How long:** One year  
**Where:** Basildon  
**Code:** 35050  
**What's covered?**
- Basic maintenance and repair of light vehicle engines
  - Chassis, transmissions and electrical systems
  - Motor vehicle technology
  - Health and safety
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade G or above including English at grade E or above
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Vehicle Maintenance & Repair Level 2 Diploma
  - Join the apprenticeship programme when you gain employment in the industry

## IMI Vehicle Maintenance & Repair Level 1 Diploma

- How long:** One year  
**Where:** Basildon or Canvey Skills Campus  
**Code:** 35049  
**What's covered?**
- Carrying out routine vehicle maintenance
  - Diagnosing and rectifying engine and component faults, chassis system faults and auxiliary equipment electrical faults
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade G or above including English at grade E or above
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examination
- What can I do next?**
- Vehicle Maintenance & Repair Level 2 Diploma
  - Join the apprenticeship programme when you gain employment in the industry





## IMI Vehicle Body & Paint Operations (Refinishing) Level 2 Diploma

**How long:** One year

**Where:** Basildon

**Code:** 35057

**What's covered?**

- Theory and practical skills of vehicle paint refinishing
- Preparing vehicles for painting
- Preparing and applying foundation materials
- Vehicle body repair practical skills including repairing non-structural body panels and components
- Health and safety
- Vehicle body repair theory
- Functional skills in maths and English

**What do I need?**

- Vehicle Body & Paint Operations (Refinishing) Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Vehicle Body & Paint Operations (Refinishing) Level 3 Certificate
- Progress to employment and start an advanced apprenticeship

## IMI Vehicle Maintenance & Repair Level 2 Diploma

**How long:** One year

**Where:** Basildon

**Code:** 35047

**What's covered?**

- Reducing health and safety risks
- Electrical systems and electronics
- Removing or replacing engine units, auxiliary electrical units, chassis units and transmissions
- Functional skills in maths and English

**What do I need?**

- Vehicle Maintenance & Repair Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Vehicle Maintenance & Repair Level 3 Diploma
- Progress to employment and start an advanced apprenticeship



## IMI Vehicle Maintenance & Repair Level 2 Extended Diploma

**How long:** One year

**Where:** Basildon

**Code:** 35041

**What's covered?**

- Reducing health and safety risks
- Electrical systems and electronics
- Removing or replacing engine units, auxiliary electrical units, chassis units and transmissions
- Mathematics, science and IT for vehicle engineering
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths and English, or
- Vehicle Maintenance & Repair Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance of interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Vehicle Maintenance & Repair Level 3 Diploma
- Progress to employment and start an advanced apprenticeship

## IMI Vehicle Maintenance & Repair (Motorsports) Level 2 Diploma

**How long:** One year

**Where:** Basildon

**Code:** 35106

**What's covered?**

- Training to be a mechanic
- The opportunity to develop the skills needed to work with performance engines
- Functional skills in maths and English

**What do I need?**

- Vehicle Maintenance & Repair Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Vehicle Maintenance & Repair (Motorsports) Level 3 Diploma
- Progress to employment and start an advanced apprenticeship





# Intermediate Apprenticeship in Light Vehicle Maintenance & Repair Level 2 Diploma

- How long:** Two years
- Where:** Work-based
- Code:** 35090
- What's covered?**
- Health and safety
  - Vehicle construction
  - Routine maintenance
  - Operating principles of vehicle systems
  - Fault diagnosis
- What do I need?**
- Employment in the industry for 30 hours or more
  - Have a minimum wage of £2.68 an hour
  - Permission from your employer to attend college at least one day a week
  - In order to be an apprentice, you must demonstrate through interview and assessment testing that you have the commitment and drive to succeed on the course
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Light Vehicle Maintenance and Repair Level 3

# IMI Vehicle Body & Paint Operations (Refinishing) Level 3 Diploma

- How long:** One year
- Where:** Basildon
- Code:** 35048
- What's covered?**
- Knowledge and skills of working with plastic materials and components
  - Knowledge and skills of establishing paint defects
  - Knowledge and skills of applying top coats and completing refinishing operations
  - Functional skills in maths and English
- What do I need?**
- Vehicle Body and Paint Operations (Refinishing) Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Progress to employment
  - With experience undertake supervisory qualifications



Motorsports students from South Essex College spent the day in the Brands Hatch garages carrying out pre and post-race checks and inspecting components on cars which were then driven by two semi-professional drivers. The students then got feedback on how the cars were responding.





## ICI Vehicle Maintenance and Repair Level 3 Diploma

- How long:** One year  
**Where:** Basildon  
**Code:** 35052  
**What's covered?**
- Carrying out routine vehicle maintenance
  - Diagnosis and rectification of engine
  - Diagnosis and rectification of component faults
  - Diagnosis and rectification of chassis system faults
  - Diagnosis and rectification of auxiliary equipment faults
  - Diagnosis and rectification of electrical faults
  - Functional skills in maths and English
- What do I need?**
- Vehicle Maintenance & Repair Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Progress to employment and with experience, undertake supervisory qualifications

## IMI Vehicle Maintenance and Repair (Motorsports) Level 3 Diploma

- How long:** One year  
**Where:** Basildon  
**Code:** 35107  
**What's covered?**
- Advanced engine technology
  - Advanced chassis technology
  - Advanced electrical and electronic technology
  - Mathematics, science and IT for vehicles
  - Functional skills in maths and English
- What do I need?**
- Vehicle Maintenance and Repair (Motorsports) Level 2 Diploma and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Seek suitable employment and with experience, undertake professional supervisory qualifications

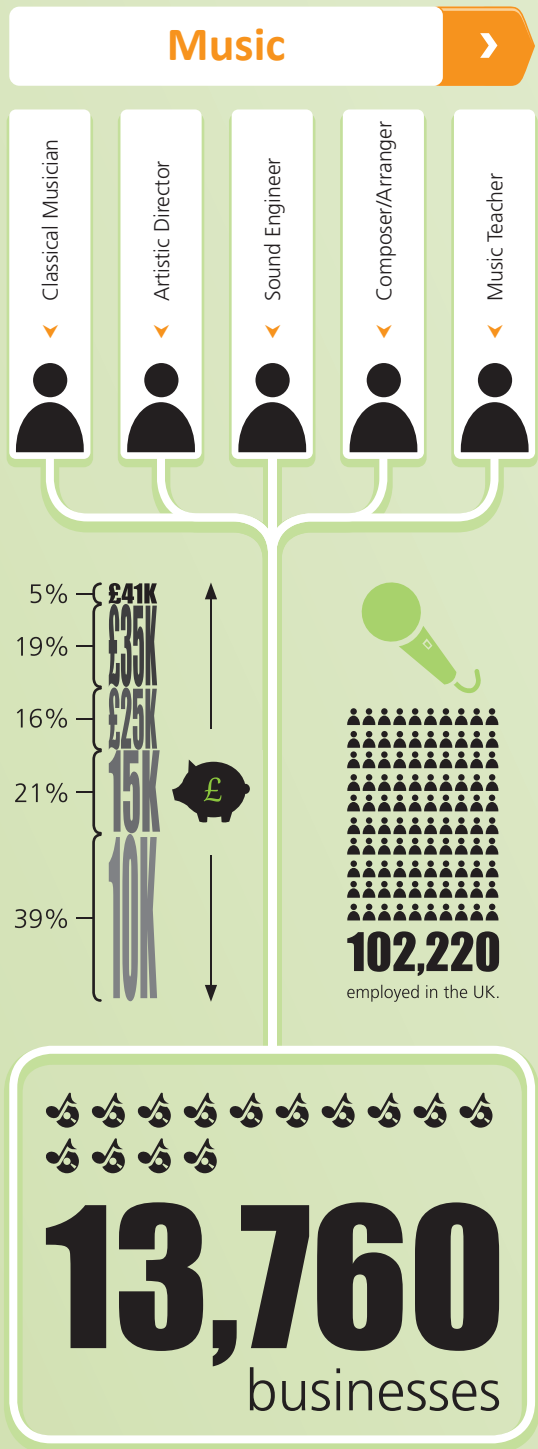


## Advanced Apprenticeship in Light Vehicle Maintenance & Repair NVQ Level 3 Diploma

- How long:** Two years  
**Where:** Work-based  
**Code:** 35091  
**What's covered?**
- Chassis area routine maintenance and fault diagnosis
  - Engine area routine maintenance and fault diagnosis
  - Transmission routine maintenance and fault diagnosis
  - Electrical/electronic routine maintenance and fault diagnosis
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Progression to higher level motor vehicle courses such as the Institute of the Motor Vehicle Certificate of Management

## Advanced Apprenticeship in Vehicle Body & Paint Level 3 Diploma

- How long:** Two years  
**Where:** Work-based  
**Code:** 35131  
**What's covered?**
- Level 3 Vehicle Accident Paint Competence
  - Personal learning and thinking skills
  - Level 3 Diploma in Vehicle Accident Paint Principles
  - Functional skills
  - Employee rights and responsibilities
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
  - A Level 2 Diploma in Vehicle Repair and Body Painting
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Supervisory or management qualifications
  - Continual professional development programme



## BTEC Music (Music Technology Pathway) Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 6215

**What's covered?**

- Planning and creating a musical product
- Exploring the music profession
- Exploring musical composition
- Producing a musical recording
- Exploring computer systems used by musicians
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths and English, or an equivalent qualification
- Successful attendance of interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Practical examination

**What can I do next?**

- Music Technology Level 3 Diploma



## BTEC Music (Performance Pathway) Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 6220

**What's covered?**

- Planning and creating a musical product
- Exploring the music profession
- Working as an ensemble
- Rehearsal techniques
- Understanding music
- Composition
- Music business
- Planning a production
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths and English, or an equivalent qualification
- You may be asked to provide evidence of your ability in the subject which could be in the form of an audition
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework

**What can I do next?**

- Music Practice Level 3 Diploma

## BTEC Music Practice Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Music Practice, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Music Practice.

**Where:** Southend

**Code:** 6219

**What's covered?**

- Arranging, composing and improvising music
- Listening skills for musicians
- Planning a music project including working and developing a music ensemble
- Music performance session styles and techniques
- Music theory and harmony
- Singing and performance techniques
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including English, or
- Music (Performance Pathway) Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance of interview event and satisfactory references

**How will my work be assessed?**

- Practical assessment
- Live performance
- Coursework
- Presentations

**What can I do next?**

- Progress to further study at university or college
- Enter suitable employment



## Music Technology Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Music Technology, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Music Technology.

**Where:** Southend

**Code:** 6216

**What's covered?**

- Acoustics, audio engineering, live sound, concert staging and production
- Music sequencing, music theory and publishing techniques
- Listening skills for musicians
- Audio for computer games, film sound and synthesis
- Music business
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Music (Music Technology Pathway) Level 2 Diploma (or equivalent) and maths and English at level 1
- If you don't have a GCSE in maths or English at grade A\*-C, you will be expected to study a Functional Skill alongside your main qualification
- Successful attendance of interview event and satisfactory references

**How will my work be assessed?**

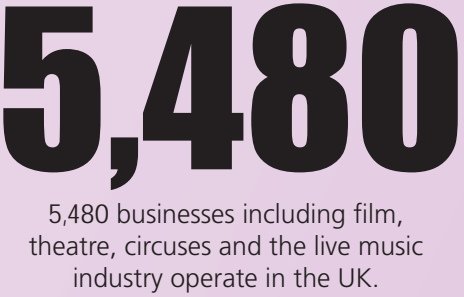
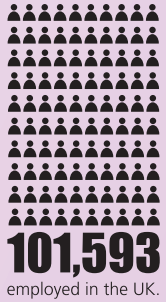
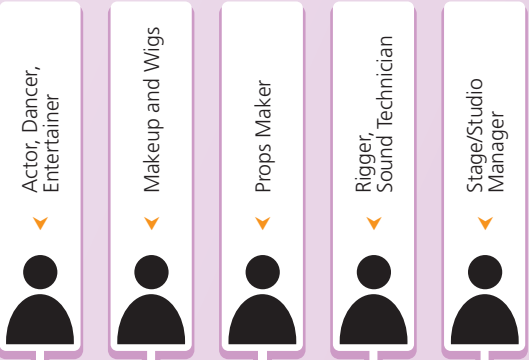
- Practical tasks and supporting written material
- Your progress throughout will be supported by regular on-going feedback

**What can I do next?**

- Higher education at university or college, including our BA (Hons) Music Production



## Performing Arts



## BTEC Performing Arts (Acting) Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 6222

**What's covered?**

- Performing scripted plays
- Devising plays
- Acting skills
- Physical theatre
- Production process
- Performing arts business
- Visits to professional theatrical productions and participation in external workshops
- Functional skills in maths and English

**What do I need?**

- Four GCSEs, two of which must be at Grade D or above, including English, or an appropriate Level 1 qualification
- Successful attendance of interview event and satisfactory references
- Commitment, enthusiasm, good attendance, punctuality, dedication and a desire to learn

**How will my work be assessed?**

- Rehearsals
- Performances
- Portfolios
- Essays
- Presentations
- Evaluations
- Group discussions

**What can I do next?**

- Performing Arts (Acting) Level 3 Diploma

## BTEC Performing Arts (Dance) Level 2 Diploma

**How long:** One year

**Where:** Southend

**Code:** 6223

**What's covered?**

- Performing dance
- Contemporary dance
- Jazz dance
- Urban dance
- Working in the performing arts industry
- Production processes
- Professional development
- Functional skills in maths and English

**What do I need?**

- Four GCSEs, two of which must be at grade D or above, including English, or an appropriate Level 1 qualification
- You will also be required to attend an audition
- Commitment, enthusiasm, good attendance, punctuality, dedication and a desire to learn

**How will my work be assessed?**

- practical tasks
- written work

**What can I do next?**

- Performing Arts (Dance) Level 3 Diploma - to progress from Level 2 to Level 3 dance students need to achieve an overall merit grade and maths and English at level 1



## BTEC Performing Arts (Acting) Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Performing Arts (Acting); while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Performing Arts (Acting).

**Where:** Southend

**Code:** 6218

**What's covered?**

- Historical context of performance
- The performing arts business
- Physical theatre performance
- Children's theatre performance
- Acting Auditions
- Acting for film and TV
- Classical and contemporary theatre
- Developing your voice
- Scriptwriting skills
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Performing Arts (Acting) Level 2 Diploma (or equivalent) and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of an audition

**How will my work be assessed?**

- Practical assessments (including visas, presentations, performance, rehearsal techniques)
- Your ability to evaluate your own and others work
- Written logs and essays

**What can I do next?**

- Progress to further study at university or a vocational college
- Seek relevant employment

## BTEC Performing Arts (Dance) Level 3 Diploma

**How long:** One year (Route A), two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Performing Arts (Dance), while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Performing Arts (Dance).

**Where:** Southend

**Code:** 6225

**What's covered?**

- Ballet
- Jazz
- Tap
- Urban
- Contemporary dance
- Musical theatre
- Performance skills
- Choreography
- Historical context of performance
- Performing arts business

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Performing Arts (Dance) Level 2 Diploma (or equivalent) at merit grade or above and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of an audition

**How will my work be assessed?**

- Practical tasks
- Presentations and supporting written material
- Your tutors will provide you with regular on-going feedback throughout the course, which will develop your independence and support your progress

**What can I do next?**

- Progress to university or dance college
- Employment in the performing arts

## BTEC Performing Arts (Musical Theatre) Level 3 Diploma

**How long:** One year (Route A), two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Performing Arts (Musical Theatre), while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Performing Arts (Musical Theatre).

**Where:** Southend

**Code:** 6231

**What's covered?**

- Musical theatre performance
- Singing skills and the principles of acting
- Jazz, ballet, tap and contemporary dance
- Developing voice
- Historical context of performance
- Performing arts business
- Audition techniques
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- Performing Arts Level 2 Diploma and maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of an audition

**How will my work be assessed?**

- Practical tasks and supporting written material
- Your progress throughout will be supported by regular on-going feedback

**What can I do next?**

- Progress to university or Drama College
- Employment in the performing arts




### Production Arts

Sound Technician


Lighting Technician

Makeup Artist


Stage Hand



from  
**£10,000**  
to **£40,000**



the technical side of the performing arts industry is one of its **fastest-growing** sectors



# 5,480

5,480 businesses including film, theatre, circuses and the live music industry.

## Intermediate Apprenticeship in Community Arts Management Level 2 Certificate

- How long:** One year  
**Where:** Work-based  
**Code:** 9230  
**What's covered?**
- Acquiring funding and bursaries
  - Developing a project
  - Partnership building
  - Partnership liaison
  - Pitching for work (procurement)
  - Cross art from collaboration
  - Health, safety and security
  - Working with participants from diverse groups
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Community Arts Management Level 3 Certificate

## Intermediate Apprenticeship in Technical Theatre (Sound, Light and Stage) Level 2 Certificate

- How long:** One year  
**Where:** Work-based  
**Code:** 60013  
**What's covered?**
- Covers everything from TV, film and theatre, to music, publishing, live events and even computer games
  - While it's the artists and actors, writers, musicians and models who take centre stage, they wouldn't be there without armies of assistants and technicians
  - You could be involved in anything from events management, charity work or public relations to working in a theatre as part of the backstage team
  - The organisational skills you'll develop are transferable across hundreds of job roles
- What do I need?**
- Must be employed in the industry for at least 30 hours per week
  - Have a minimum wage of at least £2.68 per hour
  - Have permission from your employer to attend college at least one day per week
  - You will have a diagnostic assessment to determine the level of your apprenticeship
- How will my work be assessed?**
- Continuous assessment of practical, written and oral work
  - Production of a portfolio
  - Online testing
  - External written examinations
  - Assessment in the workplace
- What can I do next?**
- Advanced Apprenticeship in Technical Theatre Level 3 Diploma

## BTEC Production Arts (Design) (Make-up and Hair for Stage, TV, Film and Fashion) Level 3 Diploma

- How long:** One year (Route A), two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Production Arts (Design), while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Production Arts (Design).
- Where:** Thurrock  
**Code:** 60006  
**What's covered?**
- Performing arts business and workshop
  - Production (for theatre performance)
  - Performing arts production planning
  - Basic make-up design and application including special effects make-up, prosthetics, period makeup and full body make-up for performers
  - Hairstyling and dressing for performers including fantasy hair design, period hair design and wig making
  - Mask making and drawing skills
  - The historical context of performance
  - Functional skills in maths and English
- What do I need?**
- Four GCSEs at grade C or above, including maths and English, or an equivalent qualification with maths and English at level 1
  - You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Practical tasks and supporting written material
  - Your progress throughout will be supported by regular on-going feedback
- What can I do next?**
- Higher education at university or college, including our FdA Production for Live Performance and Events

## BTEC Production Arts (Technical) Level 3 Diploma

**How long:** One year (Route A), two years (Route B)

**Where:** Backstage Centre, Purfleet

**Code:** 6239

**What's covered?**

- Production arts planning
- Production arts workshops
- Historical context of performance
- Production for theatre performance
- Performing arts business
- Automated stage lighting
- Stage lighting operations
- Stage sound design
- Stage management
- Deputy stage management
- Assistant stage management
- Stage technical maintenance
- Theatre front of house operations
- Puppet construction and operations
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or an equivalent qualification with maths and English at level 1
- You may be asked to provide evidence of your ability in the subject which could be in the form of a portfolio
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Practical tasks and supporting written material
- Your progress will be supported by regular on-going feedback throughout the course

**What can I do next?**

- Progress to higher education at university or college
- Enter into employment within production arts

## Advanced Apprenticeship in Community Arts Management Level 3 Diploma

**How long:** 18 months

**Where:** Work-based

**Code:** 9240

**What's covered?**

- Understanding creative and cultural business
- Understanding how to develop creative and cultural ideas
- Working in the creative and cultural sectors
- Acquiring funding and bursaries
- Developing a project
- Partnership building
- Partnership liaison
- Pitching for work (procurement)
- Cross art from collaboration
- Health, safety and security
- Working with participants from diverse groups
- Peer training and mentoring

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Higher education courses at university or college

## Advanced Apprenticeship in Technical Theatre (Sound, Light and Stage) Level 3 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 60014

**What's covered?**

- Covers everything from TV, film and theatre, to music, publishing, live events and even computer games
- While it's the artists and actors, writers, musicians and models who take centre stage, they wouldn't be there without armies of assistants and technicians
- You could be involved in anything from events management, charity work or public relations to working in a theatre as part of the backstage team
- The organisational skills you'll develop are transferable across hundreds of job roles

**What do I need?**

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

**How will my work be assessed?**

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

**What can I do next?**

- Progression onto further Level 3 qualifications
- Higher education courses at university or college



Extended Diploma in Production Arts (Design) student, Mollie Gibb, 17, from Rochford won first place in the hair, wig and make-up section of a national competition set by the Royal Opera House. Mollie impressed the judges with her make-up and hair design ideas for characters from Puccini's opera Tosca.



### Public Services


Armed Forces

Coast Guard

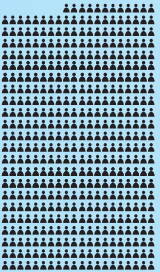
Emergency Services

Road Traffic Accident Investigator


Security Service Personnel



**£13,400**  
rising to  
**£46,000+**  
with experience




**5.6 million**  
employed in the  
public sector



**205,330**

There are 205,330 personnel in the armed forces. Additionally, there are 150,397 police service staff in frontline roles.

**150,397**



Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC Public Services Level 1 Diploma

**How long:** One year

**Where:** Basildon or Southend

**Code:** 20033

**What's covered?**

- Searching for a job
- Conduct at work
- Well-being and fitness for public service
- Public service group project
- Public service careers
- Improving health and fitness for entry into the uniformed public services
- Personal skills for the public services
- Managing your health at work
- Forensic detection
- Introduction to security work in the public services.
- Undertake a formal presentation and be able to answer questions in a formal interview
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade E or above, including maths and English
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assignments
- Examinations

**What can I do next?**

- Public Services Level 2 Diploma

## BTEC Public Services Level 2 Diploma

**How long:** One year

**Where:** Basildon or Southend

**Code:** 5460

**What's covered?**

- Public service skills
- Career planning for public services
- Improving health and fitness for entry to the uniformed public services
- Employment in the uniformed public services
- Community and cultural awareness
- Attending emergency incidents
- Research in public services
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths and English
- Public Services Level 1 Diploma (or equivalent) and maths and English at entry 3
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Assignments
- Functional Skills examinations

**What can I do next?**

- Public Services Level 3 Diploma



Public Services students experienced an activity day at Colchester Army barracks with the Army Recruiting Team. The day was used to help improve the students' communication skills, teamwork and leadership.

## BTEC Public Services Level 3 Diploma

**How long:** One year (Route A), two years (Route B).

Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Public Services, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Public Services.

**Where:** Basildon, Southend or Thurrock

**Code:** 5459

**What's covered?**

**Mandatory units:**

- Government, policies and the public services
- Leadership and teamwork, citizenship and diversity
- Understanding discipline
- Fitness, testing and training
- Functional skills in maths and English

**Optional units include:**

- Physical preparation, health and lifestyle
- Outdoor and adventurous expeditions
- Crime and its effect on society
- Planning and management of major incidents
- Skills for water based and adventurous activities
- Career planning and volunteering
- Custodial care services
- Aspects of the legal system and law making process
- Practical team sports, exercise, health and lifestyle
- International institutions and human rights
- The impact of war, conflict and terrorism
- Security procedures in the public services
- Current and media affairs
- Public service data interpretation

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, and
- Public Services Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful interview and satisfactory references

**How will my work be assessed?**

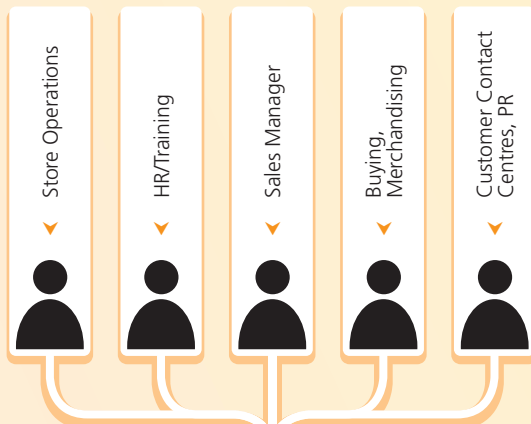
- Coursework and examinations

**What can I do next?**

- Apply for employment in the public services
- Progress to a degree in criminology, sociology or disaster management



## Retail



**£14,000**  
rising to  
**£40,000+**  
with experience



**2.9 million**  
the largest  
private sector  
employer



**295,000**

There are around 295,000 retailers selling a wide range of products. Major employers include the Arcadia Group, Amazon.co.uk and Ikea.

Source: <https://nationalcareersservice.direct.gov.uk>

## Intermediate Apprenticeship in Retail Skills Level 2 Certificate

**How long:** One year

**Where:** Work-based

**Code:** 50054

### What's covered?

- Retail is a major sector of the national economy and offers many opportunities for career progression
- You could find yourself working anywhere from market stalls and independent shops to national chains and large superstores
- You may be involved in assisting customers in a high street store, or working in a specialist department that deals with a specific range of products
- You could even go into visual merchandising and help with window displays or work behind the scenes in inventory and stock handling

### What do I need?

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

### What can I do next?

- Advanced Apprenticeship in Retail Skills

## Advanced Apprenticeship in Retail Skills Level 3 Diploma

**How long:** Two years

**Where:** Work-based

**Code:** 50055

### What's covered?

- The course is for anybody who has achieved their apprenticeship in Retail Skills Level 2
- It covers a range of retail units selected by your line manager and assessor, along with the underpinning theory

### What do I need?

- Must be employed in the industry for at least 30 hours per week
- Have a minimum wage of at least £2.68 per hour
- Have permission from your employer to attend college at least one day per week
- You will have a diagnostic assessment to determine the level of your apprenticeship

### How will my work be assessed?

- Continuous assessment of practical, written and oral work
- Production of a portfolio
- Online testing
- External written examinations
- Assessment in the workplace

### What can I do next?

- Foundation Degree in a relevant subject





Science

Analytical Chemist/Scientist

Biochemist, Biomedical Scientist, Biotechnologist

Clinical Scientist, Research Scientist

Laboratory Technicians, Medical Laboratory Assistant

Process/Product Design Engineer

£

£17,000 rising to £60,000 with experience

191,000

employed in the UK.

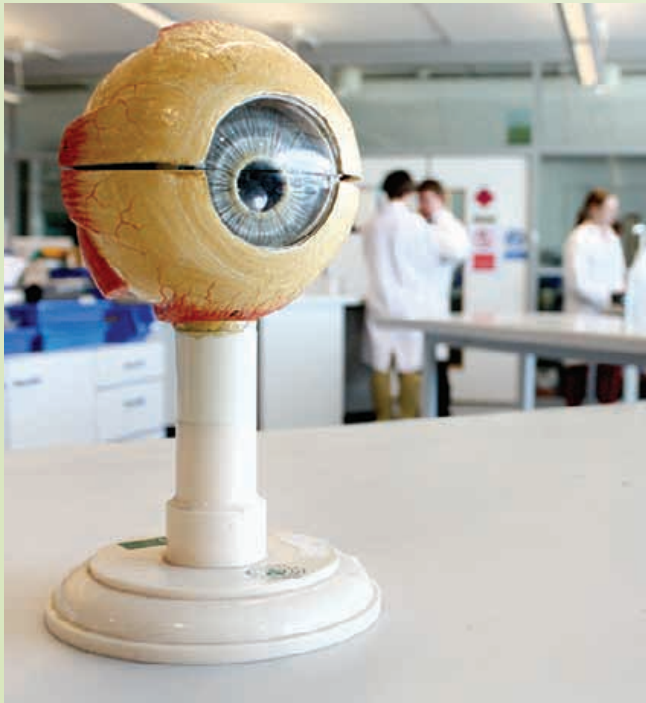
6,490

There are an estimated 6,490 companies, and The South East and East of England have the largest Science Industry (Bioscience) employment in the UK. Companies include the NHS, BASF, IBM, Mars, GlaxoSmithKline and Rolls-Royce.

Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC Applied Science Level 1 Diploma

- How long:** One year  
**Where:** Southend  
**Code:** 6439
- What's covered?**
- Starting work in the science sector
  - Using equipment to make scientific observations and measurements
  - Scientific detection
  - Designing and making things work using science
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at G or above including English at grade E or above
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- BTEC Applied Science Level 2 Diploma



## BTEC Applied Science Level 2 Diploma

- How long:** One year  
**Where:** Basildon or Southend  
**Code:** 6432
- What's covered?**
- Chemistry and our Earth
  - Energy and our universe
  - Biology and our environment
  - Investigating a crime scene
  - Functional skills in maths and English
- What do I need?**
- Two GCSEs at grade D or above, including maths, English or science, or
  - Applied Science Level 1 Diploma (or equivalent) and maths and English at entry 3
  - Successful attendance at interview event and satisfactory references
- How will my work be assessed?**
- Coursework
  - Examinations
- What can I do next?**
- Applied Science Level 3 Diploma
  - Applied Science (Forensic Science) Level 3 Diploma





## BTEC Applied Science Level 3 Diploma

**How long:** One year (Route A), Two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Applied Science, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Applied Science.

**Where:** Southend

**Code:** 6428

**What's covered?**

- Fundamentals of science
- Working in the science industry
- Scientific investigations
- Scientific practical techniques
- Perceptions of science
- Using mathematical tools in science
- Functional skills in maths and English
- Progression to higher education is strongly advised following this course

**What do I need?**

- Four GCSEs at grade C or above, including maths, English and a science subject, or
- BTEC Applied Science Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Progress to higher education at university or college
- Enter employment as a junior or trainee technician in a hospital
- Work in areas such as biotechnology, pharmaceuticals or dental technology
- HNC Applied Biology

## BTEC Applied Science (Forensic Science) Level 3 Diploma

**How long:** One year (Route A), Two Years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma in Applied Science (Forensic Science), while Route B will give you an Edexcel BTEC Level 3 Extended Diploma in Applied Science (Forensic Science).

**Where:** Basildon or Southend campus

**Code:** 6433

**What's covered?**

- Fundamentals of science
- Criminology
- Forensic evidence collection and analysis
- Working in the science industry
- Scientific investigations
- Scientific practical techniques
- Perceptions of science
- Using mathematical tools in science
- Functional skills in maths and English

**What do I need?**

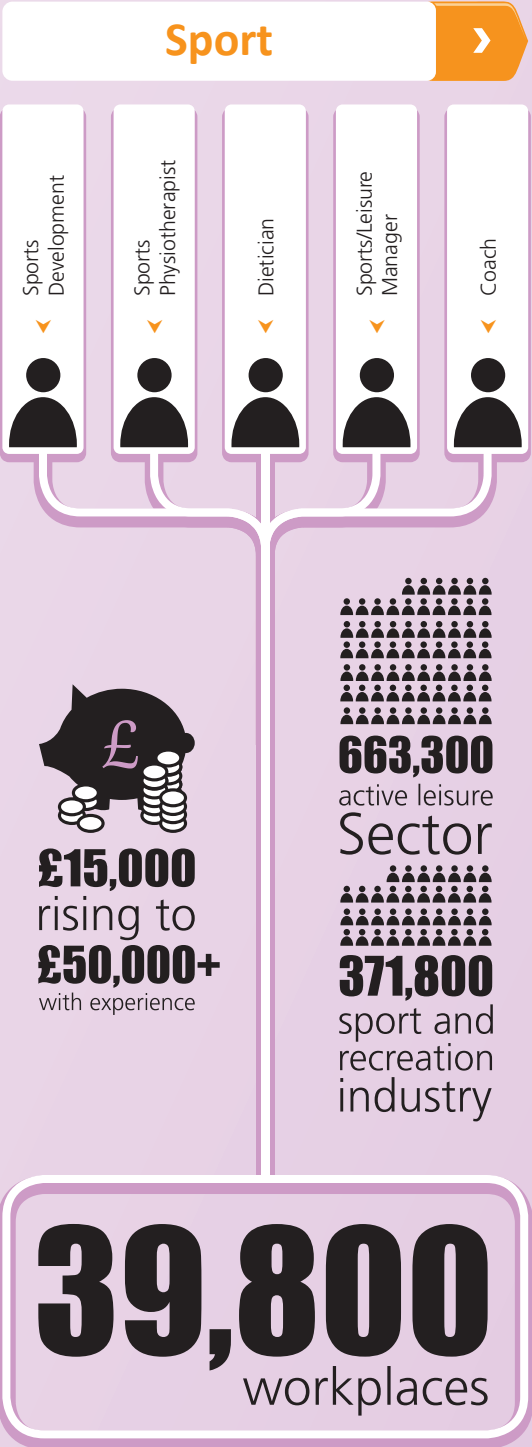
- Four GCSEs at grade C or above, including maths, English, and a science subject, or
- BTEC Applied Science Level 2 Diploma (or equivalent) and maths and English at level 1
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Coursework
- Examinations

**What can I do next?**

- Progress to higher education at university or college to study courses in forensic science at degree level



Source: <https://nationalcareersservice.direct.gov.uk>

## BTEC Sport and Active Leisure Level 1 Diploma

**How long:** One year

**Where:** Basildon, Southend or Thurrock

**Code:** 6512

**What's covered?**

- How the body works
- Taking part in sport
- Assisting at a sport or active leisure event
- Assisting a leader of sports or active leisure activities to plan and deliver an activity
- Planning own fitness programme
- Job opportunities in sport and active leisure
- Risks and hazards in sport and active leisure
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade E or above, including maths and English
- Successful attendance at interview event and satisfactory references

**How will my work be assessed?**

- Written coursework
- Practical assessments
- Discussions
- Presentations

**What can I do next?**

- Sport Performance Level 2 Diploma





# BTEC Sport Performance Level 2 Diploma

**How long:** One year

**Where:** Basildon, Southend or Thurrock

**Code:** 6505

## What's covered?

- Anatomy and physiology in sport
- Injury in sport
- Psychology for sports performance
- Nutrition for sports performance
- Fitness testing and training
- Planning and leading sport activities
- Practical sport
- Functional skills in maths and English

## What do I need?

- Two GCSEs at grade D or above, including maths and English, or
- Sport and Active Leisure Level 1 Diploma (or equivalent)
- Successful attendance at interview event and satisfactory references

## How will my work be assessed?

- Coursework

## What can I do next?

- Sport (Development, Coaching and Fitness) Level 3 Diploma
- Sport and Exercise Sciences Level 3 Diploma
- Football Academy Level 3 Diploma



# Football Academy Level 3 Diploma

**How long:** Two years

**Where:** Southend or Thurrock

**Code:** 6514

## What's covered?

### Mandatory units:

- Principles of anatomy and physiology in sport
- The physiology of fitness
- Assessing risk in sport
- Fitness training and programming
- Sports coaching
- Sports development
- Practical team sports or practical individual sports
- Fitness testing for sport and exercise
- Functional skills in maths and English

### Optional units include:

- Leadership in sport
- Sports nutrition
- Current issues in sport
- Sports injuries
- Exercise health and lifestyle
- Psychology for sports performance
- Rules, regulations and officiating in sport
- Work experience

## What do I need?

- Four GCSEs at Grade C or above, including maths, English and physical education, or
- Sport Performance Level 2 Diploma (or equivalent) and maths and English at level 1
- Those interested in joining the Football Academy programme will also need to attend a football trial as part of the application process

## How will my work be assessed?

- Coursework through presentations, reports, essays, exhibitions, discussions

## What can I do next?

- Progress to employment as a football coach or fitness instructor
- Sport/football-based higher education course at university or college in sports science, sport studies, football studies or secondary education



Sporty students returned victorious from the 35th British Colleges Sport (BCS) National Championships in Bath. Cross Country runner from Health and Social Care, Jordan Lacey won Gold and Abbi-Jo Goldsmith, studying Child Care won silver in trampoline.

Fourteen of South Essex College's Football Academy students got to experience life as professional footballers when they visited the training grounds of Stoke FC and the England team. The trip saw the students take to the pitch to be pitted against The Potters' Premier League Football Academy team and Manchester Metropolitan University. The South Essex College won both matches, beating the Football Academy 5 – 0 and MMU 5 - 4.





# BTEC Sport (Development, Coaching and Fitness) Level 3 Diploma

**How long:** One year (Route A), two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90-Credit Diploma, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma.

**Where:** Basildon, Southend and Thurrock

**Code:** 6524

- What's covered?**
- Mandatory units:**
- Principles of anatomy and physiology in sport
  - The physiology of fitness and assessing risk in sport
  - Fitness training and programming
  - Sports coaching and development
  - Practical team sports or practical individual sports
  - Fitness testing for sport and exercise
  - Functional skills in maths and English

- Optional units include:**
- Leadership in sport
  - Sports nutrition
  - Current issues in sport
  - Sports injuries, exercise, health and lifestyle
  - Psychology for sports performance
  - Analysis of sports performance
  - Rules, regulations and officiating in sport
  - Work experience in sport

- What do I need?**
- Four GCSEs at grade C or above, including maths, English and physical education, or
  - Sport Performance Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references

- How will my work be assessed?**
- Coursework
- What can I do next?**
- Progress to employment as a sports coach or fitness instructor
  - Progress to a sports-based higher education programme at university or college, such as our BSc (Hons) Sports Studies Degree

# BTEC Sport and Exercise Sciences Level 3 Diploma

**How long:** One year (Route A), two years (Route B). Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma.

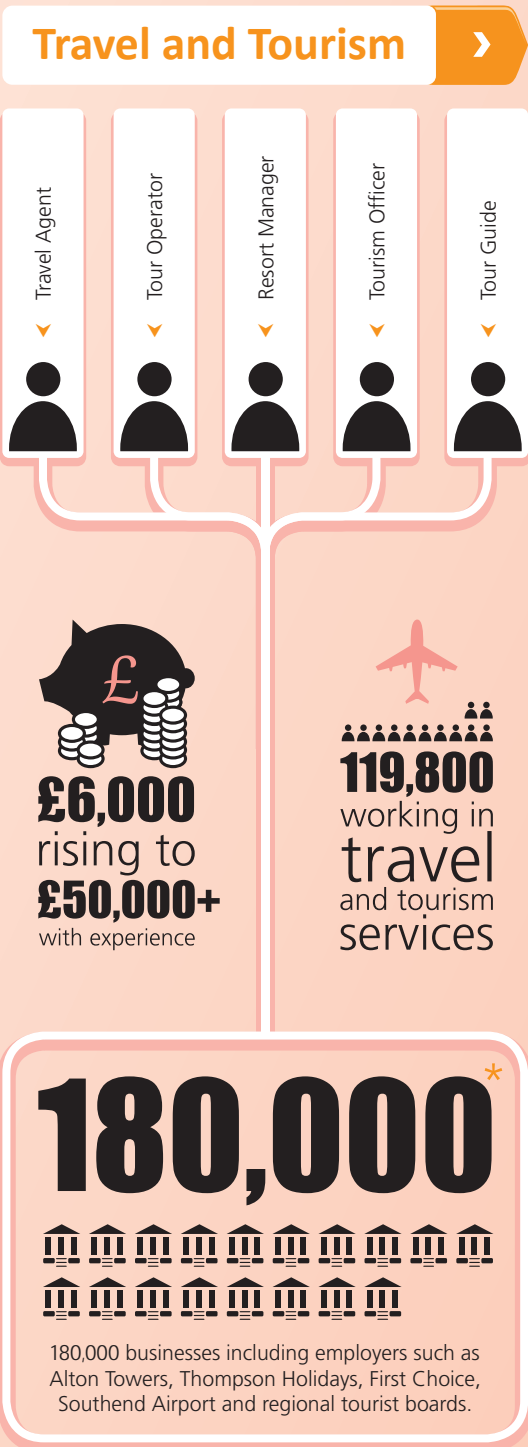
**Where:** Southend

**Code:** 6503

- What's covered?**
- Mandatory units:**
- Anatomy for sport and exercise
  - Sport and exercise physiology and psychology
  - Research methods for sport and exercise sciences
  - Research project for sport and exercise sciences
  - Fitness testing for sport and exercise
  - Functional skills in maths and English
- Optional units include:**
- Sports biomechanics in action
  - Fitness training and programming, sports nutrition
  - Current issues in sport
  - Sports injuries, sports coaching
  - Practical individual and team sports
  - You can study A-level Biology alongside this course

- What do I need?**
- Five GCSEs at Grade C or above, including maths, English language, science and physical education, or
  - Sport Performance Level 2 Diploma (or equivalent) and maths and English at level 1
  - Successful attendance at interview event and satisfactory references
  - NB. In order to study the additional A-level option, you will be required to meet subject-specific entry criteria (e.g. for Biology A-level, applicants will be required to achieve a minimum of BB in GCSE double Sciences) as well as 7 A\*-C grades at GCSE including English language and maths.

- How will my work be assessed?**
- Coursework
- What can I do next?**
- Progress to relevant employment
  - Progress to a higher education course at university or college such as our BSc (Hons) Sports Studies



# BTEC Vocational Studies (Tourism, Business and Hospitality) Level 1 Diploma

**How long:** One year

**Where:** Southend

**Code:** 85043

- What's covered?**
- UK destinations
  - Planning a visit
  - Understanding the business of retail
  - Customer service in travel and tourism
  - Ideas for small businesses
  - Schedule, charter and low-cost airlines
  - Working as part of a group
  - The hospitality industry
  - Healthier eating
  - Functional skills in maths and English

- What do I need?**
- Two GCSEs at grade E or above, including maths and English, or equivalent

- How will my work be assessed?**
- Coursework
  - Examinations

- What can I do next?**
- BTEC in Travel and Tourism Level 2 Diploma
  - Professional Cookery Level 2 Diploma





## BTEC in Travel and Tourism Level 2 Diploma

**How long:** One year

**Where:** Southend or Thurrock

**Code:** 6657

**What's covered?**

**Mandatory units:**

- The UK travel and tourism sector
- Understanding customer service in travel and tourism
- Understanding the nature and effects of world travel

**Optional units include:**

- Development of the UK travel and tourism sector
- UK tourism destinations
- European holiday destinations
- Worldwide holiday destinations
- Exploring marketing in travel and tourism
- Exploring airports and airlines
- Interpersonal skills for holiday representatives
- Overseas holiday operations
- Functional skills in maths and English

**What do I need?**

- Two GCSEs at grade D or above, including maths or English, or
- Vocational Studies (Tourism, Business and Hospitality) Level 1 Diploma and maths and English at entry 3

**How will my work be assessed?**

- Coursework assignments which include written reports, presentations and practical activities

**What can I do next?**

- Aviation Operations Level 3 Diploma
- Travel and Tourism Level 3 Diploma

## BTEC Aviation Operations Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).  
Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma.

**Where:** Southend

**Code:** 6664

**What's covered?**

- Health and safety in the aviation industry
- Security in the aviation industry
- Inter-relationships within the UK aviation industry
- Development of the aviation industry since 1945
- Aviation geography and terminology
- Customer service in the aviation industry
- E-Business for airlines
- Airport and airline commercial operations
- On-board passenger operations
- Aircraft take-off and landing performance
- Airfield operations
- Airfares and ticketing
- Functional skills in maths and English

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- BTEC in Travel and Tourism Level 2 Diploma at merit grade (or equivalent) and maths and English at level 1
- You should also have a strong interest in the aviation industry

**How will my work be assessed?**

- Your work will be assessed by coursework through presentations, reports, essays, exhibitions and discussions
- There will be a mixture of group-based work and individual work

**What can I do next?**

- Higher education course at university or college
- Employment in the aviation industry

## BTEC Travel and Tourism Level 3 Diploma

**How long:** One year (Route A), Two years (Route B).  
Completing Route A of this course will give you an Edexcel BTEC Level 3 90 Credit Diploma, while Route B will give you an Edexcel BTEC Level 3 Extended Diploma.

**Where:** Southend or Thurrock

**Code:** 6635

**What's covered?**

**Mandatory units:**

- Investigating the travel and tourism sector
- The business of travel and tourism
- The UK as a destination
- Customer service in travel and tourism
- Functional skills in maths and English

**Optional units include:**

- Marketing travel and tourism products
- Preparing for employment in travel and tourism
- European destinations
- Investigating the cruise industry
- Responsible tourism
- Tour operations
- Events conferences and exhibitions
- UK visitor attractions
- Work experience in travel and tourism
- Researching current issues in travel and tourism
- Business travel operations

**What do I need?**

- Four GCSEs at grade C or above, including maths and English, or
- BTEC in Travel and Tourism Level 2 Diploma at merit grade (or equivalent) and maths and English at level 1

**How will my work be assessed?**

- Coursework

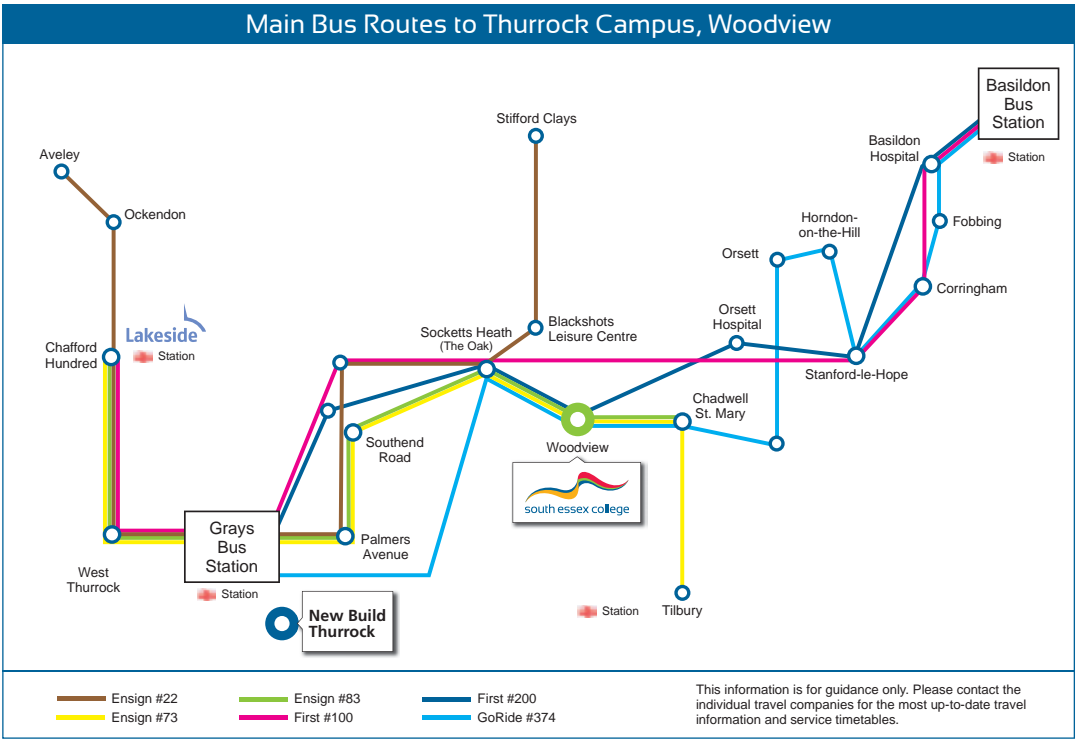
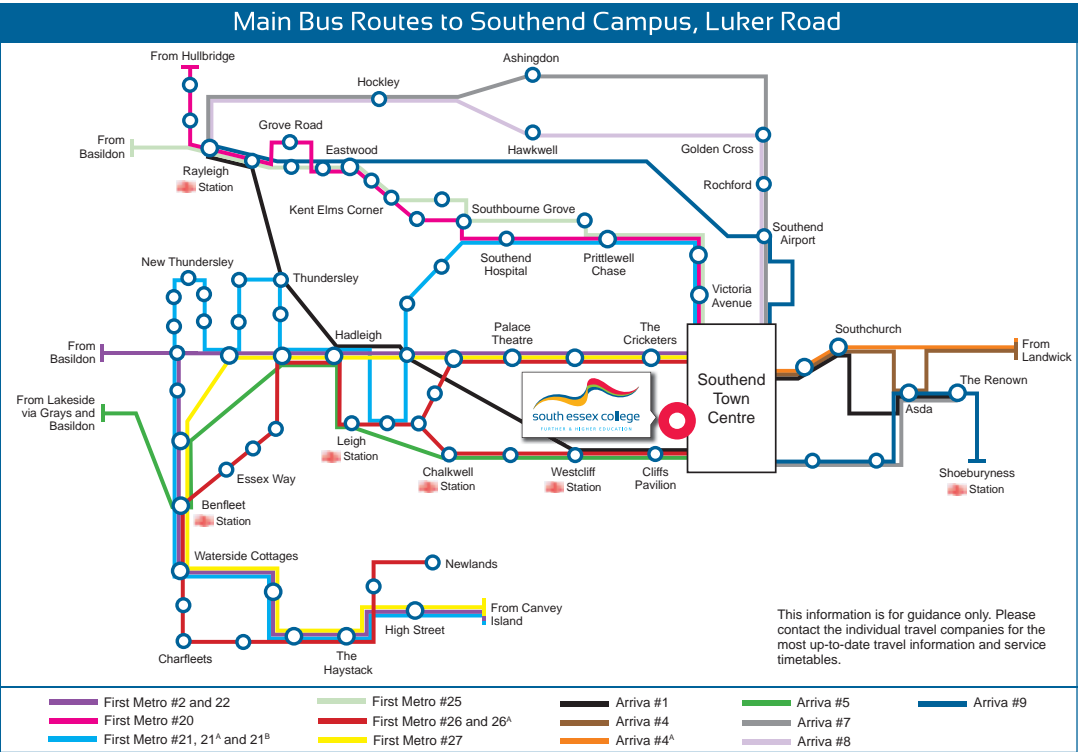
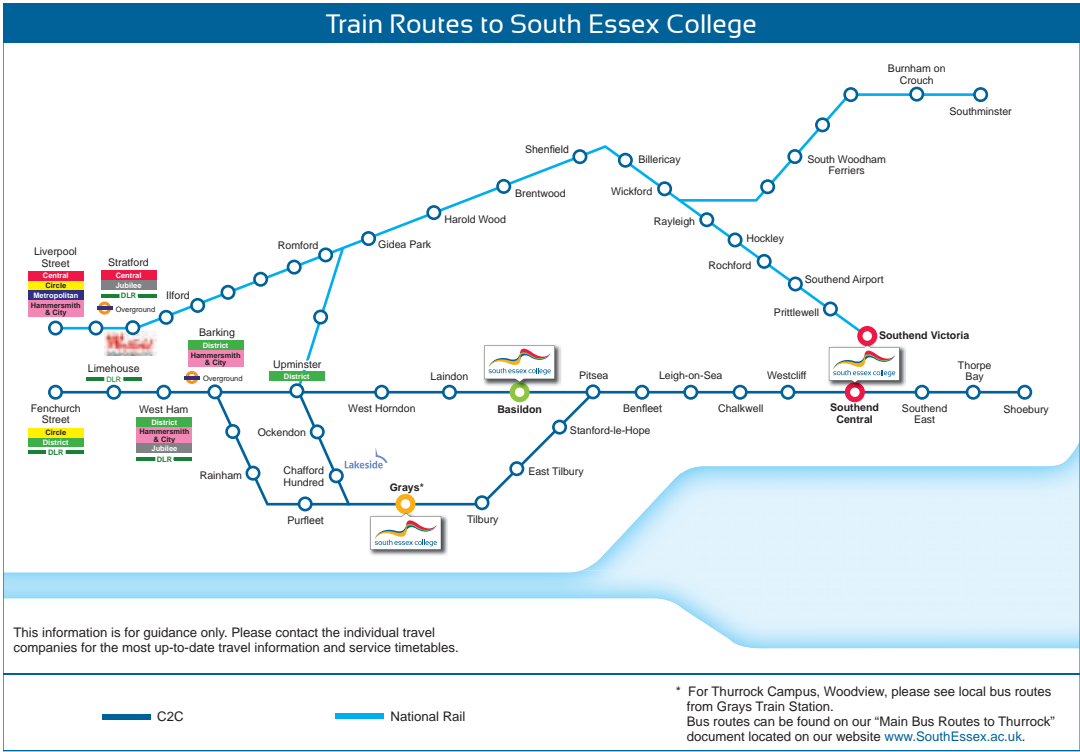
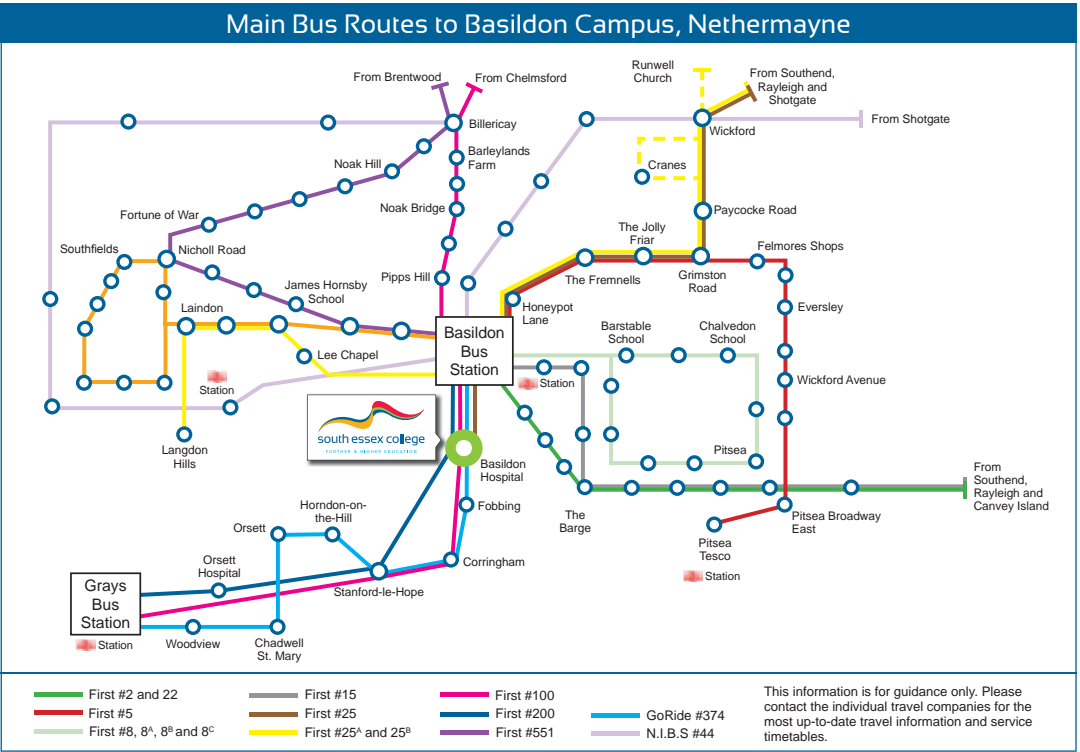
**What can I do next?**

- Progress to higher education at university or college, such as a BA (Hons) Tourism Management degree
- Employment in the travel industry



Travel & Tourism student, Dean Partleton from Upminster, 18, has landed his dream role as a Red Coat at Butlins in Bognor Regis. Dean had just completed his course at South Essex College when he was informed that his performance of magic tricks at his interview had been successful.

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\*Subject to validation

16-19 application form for 2014-15

This form can also be completed online at www.southessex.ac.uk/apply

Important Reminders

- You don't need your grades to apply
- Applications are date stamped on receipt and are dealt with on a first come, first served basis

Please contact us if you need help completing this form: 0845 52 12345 or learning@southessex.ac.uk

Please tick this box if you are a current student at South Essex College

Section 1 – Personal Details

Surname	Forename
Date of Birth <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	
Male <input type="checkbox"/> or Female <input type="checkbox"/>	
National Insurance No.	
Telephone	
Mobile	
Email	
Address	Postcode
Emergency Contact Information	
Name of parent/guardian	
Relationship to you	
Telephone	
Other Telephone	
Address of emergency contact	Postcode

Section 2 – Residency

South Essex College will need evidence of status to satisfy government requirements. Failure to provide evidence when asked may result in the College being unable to process your enrolment or you being charged incorrect fees.

Nationality

Have you been resident in the UK for the last 3 years?  
YES ☐ NO ☐

Are you a national of an EU Country and been resident for 3 years or more?  
YES ☐ NO ☐

If you have answered no to either of the above questions, what is the reason for entry and your date of entry in to the UK (evidence will need to be provided).

Reason:

Date:   /   /

Are you an asylum seeker? YES ☐ NO ☐ N/A ☐

Are you on a visa or is there any restriction on the length of time you can stay in the UK?  
YES ☐ NO ☐ N/A ☐



Section 3 – Ethnicity

Please indicate which category best describes your ethnicity

☐ Arab

☐ Asian or Asian British – Bangladeshi

☐ Asian or Asian British - Chinese

☐ Asian or Asian British – Indian

☐ Asian or Asian British – Pakistani

☐ Black or Black British – African

☐ Black or Black British – Caribbean

☐ Mixed – White and Asian

☐ Mixed – White and Black African

☐ Mixed – White and Black Caribbean

☐ Other Asian background

☐ Other Black background

☐ Other Mixed background

☐ White – English/Welsh/Scottish/Northern Irish/British

☐ White – Irish

☐ White – Gypsy or Irish Traveller

☐ Any other ethnic group

Section 4 – Your course choice

Course Title
Course Code (if known)
<input type="checkbox"/> Route A <input type="checkbox"/> Route B
Campus
Expected start date

If A-levels please indicate your A-level subject choices below

1
2
3

Don't worry if you are unsure about your course choice. The information you give here is intended to help us process your application.

If you are unsure please tick ☐ and we will arrange for you to meet with a Client Advisor to discuss your course options, career aspirations, finance or any other queries at one of our campuses, please select your preferred campus for your IAG interview

☐ Basildon ☐ Southend ☐ Thurrock

Section 5– EFL/ESOL  
(English for Speakers of Other Languages)

Do you require ESOL tuition? YES ☐ NO ☐



**5** **The offer**  
Offers are made based on your date of application and once you have received your offer letter, you’re nearly there. All you have to do is wait for your GCSE results. During this time we will keep you up to date with the latest happenings via our e-newsletters. You can also follow us on Facebook and Twitter.

**6** **Pre-enrolment**  
We may write to you before enrolment asking you to confirm your place on the course. After your exams, you will be invited to an open day for pre-enrolled students. This will give you another chance to look around and talk to staff and current students.

**7** **Enrolment**  
In August you will be sent your Personal Enrolment Pack, which will include details on how, when and where to enrol for your course. Enrolment takes place soon after the GCSE results are published in August. Don’t worry if you don’t get the grades you are expecting, our client advisers will be on hand to provide guidance and talk you through your options.

**1** **Choose a course**  
You don’t need to wait until you get your GCSE results before you choose a course; your predicted grades are enough to start the application process.

**2** **Attend an open event**  
Even if you have an idea of what you want to do, you may want to attend one of our open events (see dates on back cover) to discuss your options.

**3** **Complete an application form**  
Complete our application form online at [www.southessex.ac.uk/apply](http://www.southessex.ac.uk/apply) or alternatively use the paper form in this prospectus and send it via freepost to the address on the form.

**4** **Briefing event**  
After you submit your application, you may be sent a conditional offer. You will then be invited to meet with one of our course tutors at a briefing event. This is a great chance to ask questions and for you to give us an idea of why you want to do the course and what plans you have for after you finish your studies.

# How to apply

## Section 6 – Student Support

**EQUAL OPPORTUNITIES STATEMENT** South Essex College is committed to ensuring equality for all current and potential students irrespective of their age, disability, gender reassignment, race, religion or belief, sex and sexual orientation or special education needs. This information is confidential and will be used to provide appropriate support for you during your time at College.

**Learning Support** Do you have a disability or learning difficulty eg: dyslexia, dyspraxia?

☐ Yes ☐ No Please state condition:

At school were you on ☐ School Action ☐ School Action Plus or ☐ Statement of SEN or do you have an ☐ LDA (139a) or ☐ EHCP

At school were you entitled to Special Exam Considerations? ☐ Yes ☐ No

Do you have? ☐ A visual impairment ☐ A hearing impairment ☐ Physical/mobility difficulties ☐ Personal care/emergency medication requirements

**Medical Conditions** Do you have any medical conditions for which you will require support in college? eg:

☐ Asthma ☐ Diabetes ☐ Epilepsy

☐ Other, please state:

## Section 7 – Student Services

**Safeguarding** Do any of the following apply to you?

☐ Looked after child (local authority, foster care etc)

☐ Under 16 (as at 31/08/2013) ☐ Non-Traditional Entry Route (Home Schooled, Alt Ed, Educated Abroad)

☐ With Youth Offending Team/on probation/in Prison

## Section 8 – Your School Details and Results

Name of present or last School attended:

From:  /  /  To:  /  /

Please provide us with your actual/estimated grades so we can ensure you are placed on to the appropriate course level:

Subject	Level	Awarding Body (if known)	Result/Grade if known

**Please complete on a separate sheet if necessary.**

You will be asked to provide evidence of your qualifications at Summer Enrolment.

## Section 9 – Declaration

I hereby declare that all information on this form is correct and apply for admission to South Essex College of Further and Higher Education. **DATA PROTECTION:** I give explicit consent to process the information submitted in this application under the terms of the Data Protection Act 1998.

Name  Signature  Date  /  /

# Open Events

5pm to 8pm

## Basildon Campus

Nethermayne, SS16 5NN

**Wednesday 13 November 2013**

**Wednesday 5 February 2014**

**Tuesday 17 June 2014**

## Southend Campus

Luker Road, SS1 1ND

**Wednesday 2 October 2013**

**Tuesday 19 November 2013**

**Thursday 6 March 2014**

**Thursday 8 May 2014**

## Thurrock Campus

Woodview, RM16 2YR

**Tuesday 15 October 2013**

**Wednesday 15 January 2014**

**Thursday 22 May 2014**



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# South Essex College Further Education 2014