



south essex college

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Apprenticeships

A guide to apprenticeships at South Essex College

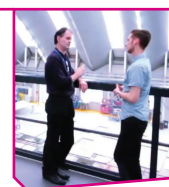
Apprenticeships	Intermediate	Advanced	Campus	Start dates
Light Vehicle Maintenance and Repair	✓		Basildon	Sept
Live Events and Promotions		✓	Southend	Any
Logistics Operations	✓	✓	Thurrock for Functional Skills	Any
Management (CMI)		✓	Thurrock	Any
Music Business (Marketing and Promotion)		✓	Southend	Any
Performing Manufacturing Operations	✓		Thurrock	Any
Plumbing and Heating	✓		Thurrock	Sept
Professional Cookery	✓	✓	Southend	Any
Supply Chain Operations	✓	✓	Thurrock for Functional Skills	Any
Team Leading (CMI)	✓		Thurrock	Any
Technical Theatre: Sound, Light and Stage		✓	Southend	Any
Theatre Support: Costume and Wardrobe		✓	Southend	Any
Traffic Office	✓	✓	Thurrock for Functional Skills	Any
Vehicle Maintenance and Repair: Light Vehicle	✓	✓	Basildon	Sept
Warehousing and Storage	✓	✓	Thurrock for Functional Skills	Any

Apprenticeships	Intermediate	Advanced	Campus	Start dates
Accountancy (AAT)	✓	✓	Southend	Sept
Bricklaying	✓	✓	Thurrock	Sept
Building Maintenance Operations	✓		Thurrock	Sept
Business and Administration	✓	✓	Thurrock	Any
Carpentry and Joinery - Bench Work	✓	✓	Thurrock	Sept
Carpentry and Joinery - Site Work	✓	✓	Thurrock	Sept
Community Arts Management		✓	Southend	Any
Cultural Heritage Venue Operations		✓	Southend	Any
Customer Service	✓	✓	Thurrock for Functional Skills	Any
Digital Learning Design		✓	Thurrock	Any
Driving Goods Vehicles	✓		Thurrock for Functional Skills	Any
Electrical Installation		✓	Thurrock	Sept
Engineering Manufacture		✓	Thurrock	Sept
Food Production and Cooking	✓	✓	Southend	Any
Hospitality Service	✓		Southend	Any



Emily
Royal Opera House

'Our apprenticeship programme is really good because we know that the apprentices are getting an excellent education while they work in a real theatre setting.'



Sam
Apprentice at the Royal Opera House

'I have always wanted to work in the theatre business and this apprenticeship lets me learn about all aspects of running a successful event whilst getting an industry-recognised qualification.'

What are apprenticeships?

Apprenticeships give you the opportunity to work for an employer, earn a salary and gain a qualification.

Apprenticeships are made up of a technical qualification which you can study at South Essex College, a vocational qualification (usually an NVQ) which your employer will help you with, and maths & English which you will also be supported with by the College.

Why study apprenticeships?

Earn while you learn

- all apprentices must receive at least the National Minimum Wage
- all apprentices should work for at least 30 hours a week
- over 150,000 employers are offering apprenticeships in more than 200,000 locations
- apprenticeships are available at intermediate, advanced and higher (degree) level

A great future

- after finishing, the majority of apprentices (85%) will stay in employment, with two-thirds (64%) staying with the same employer
- a third (32%) of all former apprentices had received a promotion within 12 months of finishing, and of those in work, three quarters (75%) reported taking on more responsibility in their job
- employers think that qualified apprentices are 15% more employable than those with other qualifications

Source: National Apprenticeship Service

How much will you earn?

You will be paid from the first day of your apprenticeship and you're entitled to the National Minimum Wage.

The current minimum wage rate for an apprentice is £2.73 per hour. This rate applies to apprentices aged 16 to 18 and those aged 19 or over who are in their first year.

Apprentices aged 19 or over who have completed their first year must be paid at least the minimum wage rate for their age. The minimum wage will rise to £3.30 per hour in October 2015.

Use the National Minimum Wage calculator to check:

<https://www.gov.uk/am-i-getting-minimum-wage>

What hours do you get paid for?

You will get paid for:

- your normal working hours (minimum 30 hours per week)
- training that is part of the apprenticeship (usually one day per week)

Example

Tim is an apprentice aged 17 and works 35 hours per week including one day of training.

Apprentice rate: £2.73 per hour x 35

Total Tim gets paid per week: £95.55

Holidays

Apprentices get at least 20 days of paid holiday per year, plus bank holidays.



Sue Potter
Learning and development manager at DP World

'We launched our apprenticeship programme so that we can grow our own engineers for the future and to give young people the opportunity to earn as they learn.'



Ashley
20 Rayleigh Apprentice engineer at DP World

'Doing my apprenticeship at DP World has been great because I have the chance to put all the skills I have learnt at South Essex College to practical use.'



Ross
19 Basildon Apprentice engineer at DP World

'I went to a presentation at the College and it looked really interesting so I applied. I am having a really good time here at DP World. My future is set in engineering.'



Lloyd
22 Maldon Apprentice engineer at DP World

'At DP World we are all learning to be multi-skilled and use a wide range of machinery. This means that we get to cover many aspects of engineering.'

How do you become an apprentice?

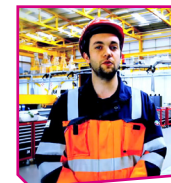
Which apprenticeship can you choose?

- take a look at our apprenticeship 'frameworks' to see which you are interested in
- the 'framework' is essentially a set of qualifications that make up your apprenticeship programme
- check out our website – www.southessex.ac.uk – and see the types of jobs that apply to each apprenticeship framework
- register your interest for an apprenticeship by hitting the 'apply' button on the website and providing your details

How do you find an employer who wants to take you on as an apprentice?

We think that it is great for you if you can find an employer that you really want to work for who is willing to offer you an apprenticeship. Many young people who want to do an apprenticeship start looking for such an employer whilst they are in their last year at school – we would really recommend this to you. Speak to your family and friends to see if they can help you with their contacts. Other good options are to start looking at the National Apprenticeship Service website – www.apprenticeships.org.uk.

The National Apprenticeship Service website is the home of apprenticeship vacancies on the internet – with over 22,000 quality apprenticeship vacancies available online at any time. This was set up by the government to help young people and employers find the right match between them.



Jake
17 Chadwell Apprentice engineer at DP World

'Being able to work and learn at the same time is brilliant. It is good to see how the things you learn in College actually work in the workplace. The tutors and the facilities at South Essex College are great.'



Georgia
22 Grays
Trainee team
leader at IKEA

'My ambition is to become an IKEA food manager and work my way up in the company. I have had a lot of support from my tutors at South Essex College. They always take the time to make sure I am on the right track and sort out any problems quickly.'



Helen
Deputy store
manager IKEA

'Apprenticeships are a great idea for people who want to carry on their education and development as it gives them the opportunity to move their career forward in a very good way.'

How else can you find an employer?

There are loads of ways in which you can find an apprenticeship:

- try surfing the web for jobs or companies you would like to work for
- try asking friends and family if they know of vacancies
- check out your local newspaper recruitment section for job opportunities

Can I apply for a full-time course whilst I look for an apprenticeship?

- yes, lots of applicants apply for more than one course
- it's important to let us know when you have secured your apprenticeship so we can give the place on the course to someone else
- for full-time courses, check out our FE prospectus or visit www.southessex.ac.uk



Katriana
26 East Tilbury
Advanced
customer relations
co-worker

'The apprenticeship has helped me prepare for my team leader training at IKEA. It has given me the skills I needed to develop and helped me to progress from the shop floor much more quickly.'



Reuben
28 Grays
Sales Team IKEA

'I chose to study at South Essex College because I wanted to further my education and improve my sales knowledge. Apprenticeships give you the chance to learn about the industry you're in and earn while you learn.'

Can the College help?

Can the College help you to find an employer who wants you as an apprentice?

- South Essex College is the only College in Southend, Basildon or Thurrock who has recruitment specialists, REED NCFE, on site at each of our three campuses, to help you get interviews for part-time work, full-time jobs and apprenticeships
- they help hundreds of students each year with CV writing and job searching workshops, interview preparation and learning to work training
- they help to match potential apprentices with local employers, setting up interviews and informing you of suitable vacancies



Who are
REED NCFE?

- the REED NCFE jobs brokerage team is here to help you get ahead of the competition in the hunt for work and will equip you with the training, advice and support you need to achieve your employment goals
- since REED NCFE started working with South Essex College in September 2013, they have gained over 300 job starts, and students have an interview success rate of 75%

How can you access the
REED NCFE team?

When you apply for your preferred apprenticeship framework, your application will be passed to our REED NCFE team. You will then be invited to a one day workshop when you will:

- sign up to the National Apprenticeship Service website
- put together a super CV
- find out how to impress at interviews

Open Events

5pm to 8pm

Basildon Campus

Nethermayne, SS16 5NN

Tuesday 10 November 2015

Thursday 4 February 2016

Wednesday 15 June 2016

Southend Campus

Luker Road, SS1 1ND

Thursday 1 October 2015

Wednesday 18 November 2015

Wednesday 9 March 2016

Thurrock Campus

High Street Grays, RM17 6TF

Wednesday 14 October 2015

Tuesday 12 January 2016

Wednesday 18 May 2016

www.southessex.ac.uk/apprenticeships



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